

KENT VOLUNTEER FIRE DEPARTMENT

JANUARY MEMBERSHIP MEETING **APPROVED** MINUTES

01.07.2019 | 1900HRS | KVFD FIREHOUSE MEETING ROOM

ATTENDEES

MEMBERS: J. Canning, J. Christen (arr@1915), S. Dingee, B. Donzella, J. Donzella, E. Epstein, L. Erskine (arr@1945), A. Gawel, G. Hock (arr@1945), R. Kennedy (arr@1920), T. Limbos, A. Petrone, M. Petrone, G. Price, A. Pronovost, C. Rochovansky, W. Soule, J. Speck, R. Trautman, E. Tuz, MA VanValkenburg (arr@2000).

GUESTS: none

Call to order @ 1900

Minutes of December meeting

MOTION: R. Trautman/2nd G. Price **Accept the minutes as corrected.**

Discussion:

Voting yes: J. Canning, S. Dingee, B. Donzella, J. Donzella, E. Epstein, A. Gawel, T. Limbos, A. Petrone, M. Petrone, G. Price, A. Pronovost, C. Rochovansky, W. Soule, J. Speck, R. Trautman, E. Tuz.

Voting no:

Abstaining:

Motion passed

Public Comment - G. Price reported that the Kent Quilters did not get a thank you note, and a couple of donors also mentioned to her that either it took a very long time before they received a thank you note or did not received a thank you note, asking whomever sends these out to be aware.

Correspondence read.

Membership - The chief officially welcomed Austin Pronovost as a member.

Old Business

-Comedy event: **“Udderly Funny Comedy Event” is set for February 9th at 7pm.** Darren had 300 tickets printed up; he has 100 and feels he can confidently sell all 100. Caralee has the balance of tickets for members to sell. The permit application for the raffle has been submitted.

-High Watch Farm expansion: Eric reported that HWF reapplied to P&Z. Eric recommended that the department take the same stance and send a letter outlining the department’s concerns regarding EMS call volume increase and fire apparatus accessibility.

MOTION: E. Epstein/2nd R. Trautman **The department send a letter to P&Z outlining our concerns with the new permit application made by HWF.**

Discussion:

Voting yes: J. Canning, J. Christen, S. Dingee, B. Donzella, J. Donzella, E. Epstein, A. Gawel, T. Limbos, A. Petrone, M. Petrone, G. Price, A. Pronovost, C. Rochovansky, W. Soule, J. Speck, R. Trautman, E. Tuz.

Voting no:

Abstaining:

Motion passed

New Business

-iPad donation

MOTION: A. Gawel/2nd J. Christen **The president enter into a donation agreement between KVFD and Tim Limbos.**

Discussion: Alan read the agreement.

Voting yes: J. Canning, J. Christen, S. Dingee, B. Donzella, J. Donzella, E. Epstein, A. Gawel, R. Kennedy, T. Limbos, A. Petrone, M. Petrone, G. Price, A. Pronovost, C. Rochovansky, W. Soule, J. Speck, R. Trautman, E. Tuz.

Voting no:

Abstaining:

Motion passed

MOTION: A. Gawel/2nd J. Christen **To have the donated iPad mounted in the cab of Engine 2.**

Discussion:

Voting yes: J. Canning, J. Christen, S. Dingee, B. Donzella, J. Donzella, E. Epstein, A. Gawel, R. Kennedy, T. Limbos, A. Petrone, M. Petrone, G. Price, A. Pronovost, C. Rochovansky, W. Soule, J. Speck, R. Trautman, E. Tuz.

Voting no:

Abstaining:

Motion passed

-Budget 2019

MOTION: T. Limbos /2nd C. Rochovansky **To approve the 2019 budget as presented for \$338,800.**

Discussion:

Voting yes: J. Canning, J. Christen, S. Dingee, B. Donzella, J. Donzella, E. Epstein, A. Gawel, R. Kennedy, T. Limbos, A. Petrone, M. Petrone, G. Price, A. Pronovost, C. Rochovansky, W. Soule, R. Trautman, E. Tuz.

Voting no:

Abstaining: J. Speck

Motion passed

-Capital Plan: A draft capital plan was presented to the membership for discussion.

T. Limbos, E. Tuz, J. Christen, W. Soule left on a call.

-Physio-control cardiac monitor - Mike received quotes for 1-year and 4-year service contracts.

MOTION: M. Petrone/2nd R. Trautmann **To purchase the basic maintenance service contract for the two Lucas devices and Lifepack 15 cardiac monitor for \$4113.60.**

Discussion:

Voting yes: J. Canning, S. Dingee, B. Donzella, J. Donzella, E. Epstein, A. Gawel, R. Kennedy, A. Petrone, M. Petrone, G. Price, A. Pronovost, C. Rochovansky, R. Trautman, .

Voting no:

Abstaining: J. Speck

Motion passed

-Fiber Optic cable run over to the Town Garage: Alan spoke with Dan Soule from LCD about moving the LCD antenna over to the tower at the Town garage. the fiber line in the firehouse run over to the town garage.

MOTION: A. Gawel/2nd R. Trautmann **To spend up to \$5,000 to link the fiber optic line in the firehouse over to the Town Garage for use by LCD.**

Discussion:

Voting yes: J. Canning, S. Dingee, B. Donzella, J. Donzella, E. Epstein, A. Gawel, R. Kennedy, A. Petrone, M. Petrone, G. Price, A. Pronovost, C. Rochovansky, R. Trautman, .

Voting no:

Abstaining: J. Speck

Motion passed

-Recruitment items -

MOTION: A. Gawel/2nd C. Rochovansky **To spend up to \$1,250 on a 10'x10' custom popup tent and table cover for recruitment events.**

Discussion:

Voting yes: J. Canning, S. Dingee, B. Donzella, J. Donzella, E. Epstein, A. Gawel, R. Kennedy, A. Petrone, M. Petrone, G. Price, A. Pronovost, C. Rochovansky, R. Trautman, .

Voting no:

Abstaining: J. Speck

Motion passed

Treasurer's Report: Caralee has envelopes of 5 or 10 tickets for the Comedy event in February. Please see her for an envelope. Please return envelopes to Caralee by the February monthly membership meeting (Feb 4th). Recurring and unpaid bills were read.

(J. Canning left the room @ 2055)

MOTION: C. Rochovansky/2nd MA VanValkenburg **To pay the bills as read.**

Discussion:

Voting yes: S. Dingee, B. Donzella, J. Donzella, E. Epstein, A. Gawel, R. Kennedy, A. Petrone, M. Petrone, G. Price, A. Pronovost, C. Rochovansky, R. Trautman.

Voting no:

Abstaining: J. Speck

Motion passed

MOTION: C. Rochovansky/2nd M. Petrone **To change the recurring bills list as presented from, and outlined in, the list of the Finance Policy.**

Discussion:

Voting yes: S. Dingee, B. Donzella, J. Donzella, E. Epstein, A. Gawel, R. Kennedy, A. Petrone, M. Petrone, G. Price, A. Pronovost, C. Rochovansky, R. Trautman, .

Voting no:

Abstaining: J. Speck

Motion passed

MOTION: C. Rochovansky/2nd M. Petrone **To authorize the treasurer to pay any and all recurring bills as established by the Finance Policy per Article XII, Section 1 of our by-laws.**

Discussion:

Voting yes: S. Dingee, B. Donzella, J. Donzella, E. Epstein, A. Gawel, R. Kennedy, A. Petrone, M. Petrone, G. Price, A. Pronovost, C. Rochovansky, R. Trautman, .

Voting no:

Abstaining: J. Speck

Motion passed

(J. Canning returned @2108)

Fire Chief's Report:

- He thanked the members for their work over 2018

- Reported on a minor incident involving a member of the VFW where one of their ceremonial firearms accidentally discharged in the officers room.

(J. Donzella, MA VanValkenburg, A. Pronovost, S. Dingee left on a call)

Ambulance Chief's report: 29 calls in December 2018 total was 405. Lifepack 15 is in service.

Line Officer Reports: none

Appointed Officer Reports: Jean updated members on the new wifi and new donated printer in radio room.

Committee reports:

-Santa Express - Santa made 9 stops and delivered gifts to 21 children this year.

Elections of 2019 officers: The Nominating Committee presented their list of nominees to the membership:

- Ed Matson presented by Nominating Committee, no other nominations presented. Elected as President (9 votes in favor, 1 for Art Romano, 2 for Matt Starr);
- Alan Gawel presented by Nominating Committee, no other nominations presented. Elected as Fire Chief (12 votes in favor);
- Gary Hock presented by Nominating Committee, no other nominations presented. Elected as Assistant Fire Chief (11 votes in favor, 1 null ballot);
- Wendell Soule presented by Nominating Committee, no other nominations presented. Elected as Assistant Fire Chief (12 votes in favor);
- John Russell presented by Nominating Committee, no other nominations presented. Elected as Captain (12 votes in favor);
- Tim Limbos presented by Nominating Committee, no other nominations presented. Elected as Captain (11 in favor, 1 null ballot);
- Audra Petrone presented by Nominating Committee, Sean Dingee nominated from the floor. Audra Petrone withdrew her name. Sean Dingee elected as Lieutenant (9 votes in favor, 1 for Audra Petrone, 2 null ballots);
- *(ET & SD returned from call)*
- Eddie Tuz presented by Nominating Committee, no other nominations presented. Elected as Lieutenant (13 votes in favor, 1 for Audra Petrone);
- *(WS, TL, JC returned from call)*
- Mary Ann Van Valkenburg presented by Nominating Committee, no other nominations presented. Elected as Ambulance Chief (16 in favor; 1 null ballot);
- *(JD returned from call)*
- Bonnie Donzella presented by Nominating Committee, no other nominations presented. Elected as Assistant Ambulance Chief (18 in favor);
- Jean Speck presented by Nominating Committee, no other nominations presented. Elected as Secretary (16 in favor, 1 vote for Rebecca Trautmann, 1 abstain);
- Caralee Rochovansky presented by Nominating Committee, no other nominations presented. Elected as Treasurer (15 votes in favor, 1 vote for Matt Starr, 1 vote for Jean Speck, 1 null ballot) ;
- John Christen presented by Nominating Committee, no other nominations presented. Elected as Engineer (16 votes in favor, 1 vote for Eric Epstein, 1 null vote).
- *(J. Canning left meeting @ 2200)*

Warning of expenditures:

- A. Gawel warned (on behalf of MA Van Valkenburg) for recruitment items.
- T. Limbos warned for pagers & radios.

- J. Speck warned for technology equipment.

Meeting adjourned @ 2212

RESPECTFULLY SUBMITTED,
JEAN C. SPECK

NEXT MEETING: 04 FEBRUARY @ 1900hrs

REFRESHMENT COMMITTEE:

CHAIR: Don DeVita

MEMBERS: John Christen, Lou Dingee, Sean Dingee

:29 PM
1/07/19

Approved
Treasurer
Charles Reakowsky
1/7/19

Kent Volunteer Fire Department, Inc.
Recurring Bills/ Bills Paid after Last Meeting

RECEIVED	
Date 1.7.19	By <i>[Signature]</i>

Date	Num	Memo	Amount
Aquarion Water Co. / 2566			
12/24/2018	11/20/18 - 12/18/18	1" line Rear Building	-32.86
12/30/2018	1106	200101566	-32.86
Aquarion water Co. / 3543			
12/24/2018	11/20/18 - 12/18/18	1" FH line	-37.36
12/30/2018	2662	200103543	-37.36
Bonnie Donzella.			
12/12/2018			-700.00
12/12/2018	2651		-700.00
BSA Connecticut Rivers Council			
12/12/2018		2019	-440.00
12/12/2018	2652	2019	-440.00
Charter Communications			
12/10/2018	0037055120318	Service for 11/13/18 - 12/12/18 & 12/13/18 - 01/12/19	-181.30
12/18/2018	2657	8350-16-008-0037055	-181.30
Eversource / 3023			
12/18/2018	11/13/18 - 12/13/18	For service 11/13/2018 - 12/13/2018 at the Rear Building	-309.15
12/20/2018	1105	51921453023	-309.15
Eversource / 3031			
12/18/2018	11/13/18 - 12/13/18	Service at Swift Ln. 11/13/18 - 12/13/18	-14.68
12/21/2018	2660	51230743031	-14.68
Eversource / 4083			
12/18/2018	11/13/18 - 12/13/18	Service for 11/13/18 - 12/13/18	-1,506.86
12/21/2018	2661	51596934083	-1,506.86
Frontier Communications			
12/31/2018	12/21/18 - 01/20/19	For phone, internet, and dish service 12/210/18 - 01/20/19	-219.83
Gwen Price.			
12/14/2018		Reimbursement for plastic box to store Santa's suit	-9.74
12/14/2018	2653	Reimbursement for plastic box to store Santa's suit	-9.74
Ingegneri Cleaning Services, Inc.			
12/10/2018	Inv 1589	Cleaning on 11/6 & 11/20/18	-600.00
12/18/2018	2654	Cleaning on 11/6 & 11/20/18	-600.00
Northern Dutchess Paramedics			
12/12/2018	Run 18-13085	Run 18-13085, 39 N. Main St	-300.00
12/19/2018	2658	Run 18-13085, 39 N. Main St	-300.00
12/31/2018	18-12607/13576	Service for the period 11/11 to 11/17/18 & 12/9 to 12/15/18	-600.00
Quick Med Claims LLC			
12/17/2018	Inv 10048	Billing for the month of November	-643.54
12/18/2018	2655	Billing for the month of November	-643.54
Superior Plus Energy Services			
12/24/2018	Inv 752634	#2 Heating fuel for rear building, 330 gal @ \$3.099 per gal	-1,022.67
12/24/2018	Inv 752635	#2 Heating fuel for rear building, 330 gal @ \$3.099 per gal	-1,022.67
12/24/2018	Inv 752636	#2 Heating fuel for rear building, 78.7gal @ \$3.099	-243.89
12/26/2018	707419 & 707420	Propane total 956.6 gallons at \$1.57 per gal.	-1,501.87
12/30/2018	1107		-2,289.23
Verizon			
12/14/2018	Inv 9819674677	For ambulance internet device	-67.07
12/18/2018	2656	For ambulance internet device	-67.07

Kent Volunteer Fire Department, Inc.
Recurring Bills/ Bills Paid after Last Meeting

Date	Num	Memo	Amount
VFIS			
12/17/2018	Installment 2	Accident & Sickness, Portfolio, and Commercial Auto Policies	-21,346.00
12/28/2018	2659	C01096	-21,346.00

-21,346.00
30,799.49

:39 PM

1/07/19

Approved
Treasurer
Caralee Rochovansky
1/7/19

Kent Volunteer Fire Department, Inc.
Unpaid Bills Detail
As of January 7, 2019

RECEIVED	
Date 1.7.19	By <i>Joe</i>

Date	Num	Memo	Open Balance
A-1 Communications, Inc.			
12/06/2018	Inv 95096	Unication Repair	125.00
12/31/2018	Inv. 95369	Unication GI charger	49.00
Total A-1 Communications, Inc.			174.00
Amtech			
12/20/2018	Inv 256674	Initial service and Rodent bait stations	300.00
Total Amtech			300.00
Aquarion Water Co. / 2558			
12/31/2018	11/28/18 - 12/28/...	6" Line to FH	135.19
Total Aquarion Water Co. / 2558			135.19
Caralee Rochovansky.			
10/14/2018	Reimbursement	Halloween Candy	47.76
12/31/2018	Reimbursement	Halloween Donut holes	37.16
12/31/2018	Reimbursement	Cash request for Christmas Awards Dinner kitchen help	400.00
Total Caralee Rochovansky.			484.92
D & S Auto Repair & Sales			
12/31/2018	12/15/18	Installed snow tires on A-1 and A-2	100.00
Total D & S Auto Repair & Sales			100.00
Davis IGA, Inc			
12/31/2018	December Charg...	December charges, kitchen supplies	344.55
Total Davis IGA, Inc			344.55
DRF Locksmith Specialties			
12/20/2018	Inv 2432	Survey existing key pad access & temp fix	195.00
Total DRF Locksmith Specialties			195.00
Firematic Supply Co., Inc			
12/31/2018	Inv 365422	Hurst tool annual service	670.36
Total Firematic Supply Co., Inc			670.36
Jean Speck			
12/31/2018	Reimbursements	Reimbursements for Oct, Nov, and Dec 2018	154.98
Total Jean Speck			154.98

Kent Volunteer Fire Department, Inc.
Unpaid Bills Detail
As of January 7, 2019

Date	Num	Memo	Open Balance
JLN Associates			
12/31/2018	Inv 4974	Annual Aerial Inspection	1,161.05
Total JLN Associates			1,161.05
Kent Auto Parts, LLC			
12/31/2018	103074/103076	A-1 headlights and fuel filters	160.86
Total Kent Auto Parts, LLC			160.86
MaryAnn VanValkenburg			
12/14/2018	Reimbursements	Reimbursements for recruitment, Santa's Express, and Awards Dinner/Christmas party	534.02
Total MaryAnn VanValkenburg			534.02
Medical Warehouse, Inc.			
12/05/2018	Inv 194286	Medical supplies	13.64
12/10/2018	Inv 194387	2 BRASS REGULATORS	241.96
12/17/2018	194474	EMS splints, Triangular bandages, and Foil Blanket	45.86
12/21/2018	Inv 194538	General Medical supplies	50.73
Total Medical Warehouse, Inc.			352.19
Modzelewski's Towing & Storage			
12/29/2018	Inv 23517	Winch out A-1 at a call	480.00
Total Modzelewski's Towing & Storage			480.00
The Generator Connection Inc			
12/26/2018	Inv 34030	Minor PM	260.00
Total The Generator Connection Inc			260.00
Tracy Fillow, CPA			
12/18/2018	Professional Ser...	For Professional Service	1,000.00
Total Tracy Fillow, CPA			1,000.00
Union Savings Bank 2			
12/31/2018	12/20/18	Radio Loan payment for December	759.72
Total Union Savings Bank 2			759.72
Welsh Sanitation Service			
12/10/2018	November Service	Service 11/01/2018 - 11/30/2018	42.00
Total Welsh Sanitation Service			42.00
TOTAL			7,308.84