

KENT VOLUNTEER FIRE DEPARTMENT

MAY EXECUTIVE COMMITTEE MEETING **APPROVED** MINUTES

05.28.2019 | 1930HRS | KVFD FIREHOUSE MEETING ROOM

ATTENDEES

MEMBERS: S. Dingee, B. Donzella, A. Gawel, T. Limbos, E. Matson (arrived 20:11), C. Rochovansky, W. Soule, J. Speck(arrived 20:57), MA VanValkenburg.

GUESTS: member John Cirino

Call to order @ 1936

Pledge of Allegiance

A.Gawel (presiding over meeting) appointed B. Donzella as Secretary pro tem

MOTION: T. Limbos/2ndC. Rochovansky **Add fire department antenna on town cell phone tower to new business.**

Discussion: none

Voting yes: S. Dingee, B. Donzella, A. Gawel, T. Limbos, C. Rochovansky,W, Soule, MA VanValkenburg.

Voting no:

Abstaining:

Motion passed

MOTION: T. Limbos/S. Dingee **Add Walmart Grant to new business.**

Discussion: none

Voting yes: S. Dingee, B. Donzella, A. Gawel, T. Limbos, C. Rochovansky,W, Soule, MA VanValkenburg.

Voting no:

Abstaining:

Motion passed

MOTION: T. Limbos, MA VanValkenburg **Approve the minutes as distributed by the secretary.**

Discussion:

Voting yes: S. Dingee, B. Donzella, A. Gawel, C. Rochovansky, W. Soule,

Voting no:

Abstaining: T. Limbos, MA VanValkenburg.

Motion passed

Correspondence- none

Membership -.

MOTION: T. Limbos, C. Rochovansky **Enter into executive session to discuss a members' probationary review at 19:45.**

Voting yes: S. Dingee, B. Donzella, A. Gawel, T. Limbos, C. Rochovansky, W. Soule, MA VanValkenburg

Voting no:

Abstaining:

Motion passed

MOTION: T. Limbos, S. Dingee **Come out of executive session at 20:08**

Voting yes: S. Dingee, B. Donzella, A. Gawel, T. Limbos, C. Rochovansky, W. Soule, MA VanValkenburg

Voting no:

Abstaining:

Motion passed

MOTION: T. Limbos, W. Soule **To extend Walter Viera's probation 6 more months in accordance with our bylaws.**

Voting yes: S. Dingee, B. Donzella, A. Gawel, T. Limbos, C. Rochovansky, W. Soule, MA VanValkenburg

Voting no:

Abstaining:

Motion passed

Old Business

-Capital Plan: meetings will pick up again over the summer. A. Gawel updated group on the town's vote.

A. Gawel turned meeting over to President Ed Matson at 20:11

-back building: E. Matson reported he will be presenting a draft lease with Billy Morrison at the monthly meeting. Discussion

New Business

-By Laws and Change Proposal: will be on the agenda for dept monthly meeting in June

-Junior Report: questions on the application process were raised. B. Donzella (past Junior Senior Advisor) explained the process. Restructuring Junior programs ideas were discussed. MA VanValkenburg expressed concerns about emails not being answered. B. Donzella reminded the EC that according to our email policy "Each officer is responsible for checking and responding to his/her Department email in a timely matter"

-FD Antenna on town cell phone tower: There are 2 bad antennas on the tower that need to be replaced. A quote from Utility Communications for \$4,590.80 (parts and labor) was presented by T. Limbos. Technical discussion held.

-Walmart Grant: T. Limbos applied again for another Walmart grant (up to \$4000). Was awarded \$750.

MOTION: T. Limbos, A. Gawel **To spend Walmart Grant of \$750 towards the purchase of a hydrogen cyanide meter and a RIT bag.**

Voting yes: S. Dingee, B. Donzella, A. Gawel, T. Limbos, C. Rochovansky, W. Soule, MA VanValkenburg

Voting no:

Abstaining: J. Speck

Motion passed

-Treasurer report

- Aquarion Water reports 2 payments on FD account were made at a walk-in center and we were due a refund. C. Rochovansky has been in touch with them and reported we did NOT make any payments at a walk-in center. Matter is being investigated by Aquarion.
- Summary profit and loss report attached.
- The account that ambulance stipend checks are drawn from is being moved from Webster Bank to Union Savings Bank. C. Rochovansky asked that the ambulance chief's signature be taken off the checks and the Treasurer's signature be on instead. MA VanValkenburg said she will be talking to the past ambulance chief (M. Petrone) before anything is done.
- The treasurer also reported that the billing company, QMC, has been non-responsive to their emails regarding closing the BoA account where 4 insurance companies are still depositing reimbursements.

-Fire Chief's report

- Reminder of the Water Rescue course with Gaylordsville and Sherman is coming up.

- EMS institute is sponsoring a TECC course June 22nd and 23rd. Interested members should speak to the ambulance chief.
- LCD transmitter adjustments have been completed.
- Tower proposal confirmed for property on Bald Hill. Still in the beginning phases. Target for start would be Fall of 2020.
- Discussion of putting up a phone pole with repeater frequency on town right of way on Bald Hill as an interim fix.
- A. Gawel has asked A. Swagemaker to “re-vamp” the cancer committee - she has been attending a number of workshops and trainings regarding FF health related to carcinogens. She will be contacting other committee members - MA Van Valkenburg, M. Starr, T. Limbos - to present the membership with some best practices for KVFD.
- A discussion on member vests was had. E. Matson will get some prices
- A short discussion on a DEEP grant and what some uses could be

-Ambulance Chief report

- TECC class June 22-23 please see her if interested. There was discussion on skills included in the course, and what our scope of practice is; also discussion on the need to develop a plan for these types of incidents.
- EMS Pro conference is being held this weekend.
- Will be scheduling training for EMS members on the new Epi via syringe “Check And Inject” administration.
- Mentioned ongoing issues cleaning of the ambulance after calls.

-Line officers reports

- Line Officer meeting tomorrow night at 1930.
- Awards Dinner is being postponed. Will NOT be on June 9th.

-Committee report

- Firemen's Ball
 - Ball Tickets are available. See C. Rochovansky for tickets.
 - Waiting on confirmation from local young person to sing national anthem.
 - Waiting to hear back from Father Schell to do the blessing.

Adjournment: Meeting adjourned @ 2151

RESPECTFULLY SUBMITTED,
Bonnie Donzella, Secretary pro tem

NEXT MEETING: 24 JUNE @ 1930