

JULY MEMBERSHIP MEETING DRAFT MINUTES

07012019 | 1900HRS | KVFD FIREHOUSE MEETING ROOM

ATTENDEES

MEMBERS: S. Dingee(left @ 2010), B. Donzella, E. Epstein, A. Gawel, R. Kennedy (arr@1912), T. Limbos, E. Matson, A. Petrone, M. Petrone, C. Rochovansky, S. Rundall(left@1915), W. Soule, J. Speck, M. Starr(left@2115), A. Swagemaker, R. Trautman, MA VanValkenburg.

GUESTS: none

Call to order @ 1903, Chief Gawel held a moment of silence for the one-year anniversary of the passing of past Chief Bill Tobin.

MOTION: made by A. Swagemaker/2nd by MA VanValkenburg **Add auxiliary to the agenda.**

Discussion:

Voting yes: S. Dingee, B. Donzella, E. Epstein, A. Gawel, T. Limbos, E. Matson, A. Petrone, M. Petrone, C. Rochovansky, W. Soule, J. Speck, M. Starr, A. Swagemaker, R. Trautman, MA VanValkenburg.

Voting no:

Abstaining:

Motion passed

MOTION: made by W. Soule/2nd S. Dingee **Add stokes basket to the agenda under new business.**

Discussion:

Voting yes: S. Dingee, B. Donzella, E. Epstein, A. Gawel, T. Limbos, E. Matson, A. Petrone, M. Petrone, C. Rochovansky, W. Soule, J. Speck, M. Starr, A. Swagemaker, R. Trautman, MA VanValkenburg.

Voting no:

Abstaining:

Motion passed

MOTION: made by W. Soule/2nd S. Dingee **Add mount for stokes basket to the agenda under new business.**

Discussion:

Voting yes: S. Dingee, B. Donzella, E. Epstein, A. Gawel, T. Limbos, E. Matson, A. Petrone, M. Petrone, C. Rochovansky, W. Soule, J. Speck, M. Starr, A. Swagemaker, R. Trautman, MA VanValkenburg.

Voting no:

Abstaining:

Motion passed

MOTION: made by W. Soule/2nd S. Dingee **Add mount for RIT case to the agenda under new business.**

Discussion:

Voting yes: S. Dingee, B. Donzella, E. Epstein, A. Gawel, T. Limbos, E. Matson, A. Petrone, M. Petrone, C. Rochovansky, W. Soule, J. Speck, M. Starr, A. Swagemaker, R. Trautman, MA VanValkenburg.

Voting no:

Abstaining:

Motion passed

Minutes of previous meeting

MOTION: made by M. Petrone/2nd by B. Donzella **Accept the minutes as corrected.**

Discussion:

Voting yes: S. Dingee, B. Donzella, E. Epstein, A. Gawel, R. Kennedy, T. Limbos, E. Matson, A. Petrone, M. Petrone, C. Rochovansky, W. Soule, J. Speck, A. Swagemaker, R. Trautman, MA VanValkenburg.

Voting no:

Abstaining: M. Starr

Motion passed

Public Comment - none

Correspondence - none

Membership

MOTION: made by A. Swagemaker/2nd by C. Rochovansky **Accept the recommendation of the EC to admit Kerri Cullip as an Associate member.**

Discussion:

Voting yes: S. Dingee, B. Donzella, E. Epstein, A. Gawel, R. Kennedy, T. Limbos, E. Matson, A. Petrone, M. Petrone, C. Rochovansky, W. Soule, J. Speck, M. Starr, A. Swagemaker, R. Trautman, MA VanValkenburg.

Voting no:

Abstaining: **Motion passed**

A. Swagemaker & K. Cullip left meeting @ 1945

- Ambulance Chief VanValkenburg was approached by Melissa Makris, who informed her a gravemarker and flag were left on her doorstep with no note. President will follow up.
- Captain Limbos remarked the potable water supply in the apparatus bay is getting low (only three cases left). Discussion ensued and some members voiced preference for spring water and not filtered water - Susie Rundall said she will place an order with the IGA.
- E. Epstein reported that he could not find KVFD's NFIRS data on the reports on the CFPC website. Alan will follow up with Stan MacMillan.

Old Business

Back building rental - tabled

Antenna work- completed for a cost of \$2073.00

Quickbooks, UPDATE budget -

- Ambulance Chief VanValkenburg requested that the treasurer email the membership a current YTD budget.
- The technology officer asked the treasurer if she could perform the install of the updated version of QuickBooks - the treasurer has been very busy with the ball and did not know.

New Business

Tax Abatement HB5125 Public Act - discussion about Public Act 19-36 regarding increase in amount of potential tax abatement for first responders - who should be reaching out to the Town. President to follow up.

Rental parking lot - Corporate Construction - tabled

Stokes Basket -

MOTION: made by W. Soule/2nd by S. Dingee **To spend up to \$750.00 on a new stokes basket.**

Discussion - To add a stokes basket to Engine 2 as a back-up and for the RIT. A member inquired of possibly having it housed on the utility vehicle instead. A member asked about the second stokes basket on apparatus.

MOTION: made by W. Soule/2nd by S. Dingee **Amend motion to include stokes basket mount to motion and increase funding request to \$950.**

Voting yes: S. Dingee, B. Donzella, E. Epstein, A. Gawel, R. Kennedy, T. Limbos, E. Matson, A. Petrone, C. Rochovansky, W. Soule, J. Speck, M. Starr, A. Swagemaker, R. Trautman, MA VanValkenburg.

Voting no: M. Petrone

Abstaining:

Motion passed

(motion including amendment voting results)

Voting yes: S. Dingee, B. Donzella, E. Epstein, A. Gawel, R. Kennedy, T. Limbos, E. Matson, A. Petrone, C. Rochovansky, W. Soule, J. Speck, M. Starr, A. Swagemaker, R. Trautman, MA VanValkenburg.

Voting no: M. Petrone

Abstaining:

Motion passed

MOTION: made by M. Petrone/2nd by B. Donzella **Spend up to \$200 on RIT case mount.**

Discussion: Mount location will be in the cab of Engine 2. A member wanted to make sure KME supported the location of the mount from a safety standpoint. Discussion about locating all RIT equipment and supplies together for more rapid response. Capt. Limbos remarked that KME will be installing the mount.

Voting yes:

Voting no: M. Petrone

Abstaining: R. Trautman, A. Swagemaker, J. Speck, M. Starr

Motion passed

Treasurer's Report

Unpaid bills read; recurring bills read; bills paid in between meetings (attached).

MOTION: made by T. Limbos/2nd by R. Trautman **To pay the bills as read.**

Discussion: Members asked a few questions about the bills.

Voting yes: S. Dingee, B. Donzella, E. Epstein, A. Gawel, R. Kennedy, T. Limbos, E. Matson, A. Petrone, M. Petrone, C. Rochovansky, W. Soule, J. Speck, M. Starr, A. Swagemaker, R. Trautman, MA VanValkenburg.

Voting no:

Abstaining: J. Speck

Motion passed

Fire Chief's Report - Chief Gawel reported:

- June calls - 16
- Announcement that Audra Petrone has been appointed Training Officer.
- Swiftwater class - 7 members took the class - total of 14 from Gaylordsville/Sherman/Kent. Warren took their class this weekend and damaged some equipment they borrowed and will replace. Planning a one-day course for on-shore training. Kent EMD had some funding left over and purchased pediatric PFDs and helmets.
- Has not heard back from the Town on the 2nd half of the grant for the boat. More to come.
- Bill Tobin's interment is this Saturday July 6th at 1000 and the family has requested department presence. Anyone wishing to attend should assemble at the firehouse at 0915; we will leave the firehouse at 0930.
- Meeting request of P&Z to come to the firehouse for a tour and informal discussion on July 11 @ 1800.

Ambulance Chief's report - Amb. Chief VanValkenburg reported:

- June calls - 45
- Signed the purchase paperwork for the Stryker PowerLoad - it is due to ship to the AEV factory in mid-august.
- New Epi Check & Inject program went live on July 1st. The chief will put together the training supplies for members to practice on.
- The ambulance chief and asst ambulance chief met with QMC; the chief will send out dates for a meeting with the president, bookkeeper, treasurer and E. Epstein.

Line Officer Reports -

- Captain Limbos:
 - Gave update on dry hydrant flushing

- Added some info cards for the Gas meters on the apparatus - a member asked about gas meters for the ambulances; he reported that asst. chief Hock has them and EMS members just need to be trained.
- Discussed a new road closure form he designed in Google Forms that can be used by all members to enter information on road closures in the case of a town-wide emergency
- Mentioned he's planning a training on the Rover app over the summer

Appointed Officer Reports

Communications Officer:

- He will be doing a training on the Rover app July 10th @ 2000

Technology Officer:

- The tech officer would like to dispose of 2 old non-operational printers. Alexis offered to dispose of them properly.

A member asked if the Line Officers produce and share any meeting minutes; the fire chief said they do not.

Juniors report: *A member asked what the status was of the Juniors program; there was discussion about what is going on with the leadership that is supposed to be running the program; discussion about the Jr. Advisory board. A member requested C. Munson, E. Tuz, and B. Donzella be requested to attend the next EC meeting. Ed will contact C. Munson and follow up with M. Starr.*

Committee reports

Ball: the chair thanked the membership for everyone's help. She received a nice email from the band. No total of tickets sold yet. There was discussion about changing the date. A member suggested sending out a survey widely to the community to see if there is interest in any other times of year. A member asked for a cost analysis of how much it costs, with detail of invitation donations and how many actual attendees there were. Discussion about changing the type of event to something that is less labor-intensive.

Rear building

The president updated the membership on conversations about the rear building rental.

Parking Lot use

Corporate Construction is interested in using the gravel parking lot intermittently through September in exchange for a donation of \$300 each month.

Warnings for expenditures:

- Technology Officer warned for tech-related purchases.
- AC W. Soule warned for water rescue equipment.
- AC MA Van Valkenburg warned for R&R equipment.

Meeting adjourned @ 2150

RESPECTFULLY SUBMITTED,
JEAN C. SPECK

NEXT MEETING: August 5 @1900

REFRESHMENT COMMITTEE:

Chair: Jeremy Matson

Members: Ed Matson, Kathy McCann

Approved
Treasurer
Charlie Rochovansky

RECEIVED
BY Bill

7.1.19		Bills Paid between Monthly Meetings		
DATE		VENDOR	PURCHASE	AMOUNT
6/13/2019		Jean Speck	Technology, Recruitment & Membership	\$ 377.82
6/20/2019		Caralee Rochovansky	Ball	\$ 52.50
			TOTAL	\$ 430.32

10 PM
7/01/19

Approved
Charles Reznarsky
7.1.19

Kent Volunteer Fire Department, Inc.
Unpaid Bills Detail
As of July 1, 2019

RECEIVED

Date *7/2/19*

Date	Num	Memo	Open Balance
A-1 Communications, Inc.			
06/10/2019	Inv 95848	5 Minitor V batteries	99.75
06/10/2019	Inv 95847	G 1 Charger and shipping	62.38
06/27/2019	Inv 95901	5 Minitor V Batteries	99.75
Total A-1 Communications, Inc.			261.88
Ackerman Plumbing & Heating			
06/13/2019	Inv 2571	Installation of faucet and parts	276.17
Total Ackerman Plumbing & Heating			276.17
Bonnie Donzella.			
06/03/2019	Reimburse...	EMS week supplies and ambulance supplies	29.64 27.87
Total Bonnie Donzella.			29.64 27.87
Davis IGA, Inc			
07/01/2019	June Purch...	June Purchases for the Ball	1,292.13
Total Davis IGA, Inc			1,292.13
Donzella, Bonnie.			
06/28/2019	Reimburse	Reimbursement for EMS week supplies	29.39 Remove
Total Donzella, Bonnie.			29.39
Fail Safe Testing Inc			
06/27/2019	Inv 010340	Hose testing, Hard Suction testing	3,448.95
Total Fail Safe Testing Inc			3,448.95
Fire Equipment Headquarters, Inc			
06/08/2019	Inv 83923	Air Quality Test	139.00
Total Fire Equipment Headquarters, Inc			139.00
Firematic Supply Co., Inc			
06/10/2019	Inv 370472	Quic Grip Smoke Ejector Holder	191.97
Total Firematic Supply Co., Inc			191.97
ImageTrend Inc.			
06/24/2019	Inv 117100	Annual fees rescue saas, rescue scheduler, and rescue CAD	4,829.87
Total ImageTrend Inc.			4,829.87
John Russell.			
06/13/2019	Reimburse...	Insect repellant replacement, in all apparatus and physical	85.97
Total John Russell.			85.97

Kent Volunteer Fire Department, Inc. Unpaid Bills Detail As of July 1, 2019

Date	Num	Memo	Open Balance
06/18/2019	Inv 196637	Medical Supplies	526.06
		Total Medical Warehouse, Inc.	526.06
06/21/2019	Reimburse...	Misc. items for Ball--food, plastic goods, decorations	385.63
		Total Rochovansky, Caralee.	385.63
06/05/2019	Inv 312894	Shipman's Fire equipment Co. Inc	1,340.75
		Airp-packs repaired and functional tested	1,340.75
06/27/2019	Inv 230776...	Staples, Inc	56.17
		Epson printer ink	56.17
		Total Staples, Inc	56.17
06/10/2019	Inv 37936	The Generator Connection Inc	736.24
		Major PM	736.24
		Total The Generator Connection Inc	736.24
06/24/2019	Inv 6/3/19	Western Connecticut Window Cleaning	300.00
		Window washing for Ball	300.00
		Total Western Connecticut Window Cleaning	300.00
		TOTAL	13,929.82

Medical Warehouse

Firematic

Getty'sburg Slog Works

~~Ac Hardware~~

Mary Ann VV

Tim Limbo

183.76

615.90

995.54

930.00

270.64

89.86

~~17,615.52~~

16,984.36

Approved
Treasurer
Charles Robertson
7.1.19

Kent Volunteer Fire Department, Inc.
 Recurring Bills - Bills Paid After Last Meeting
 June 5 through July 2, 2019

RECEIVED
 7.1.19

39 PM
 7/01/19

Date	Name	Memo	Account	Paid Amount
7/02/2019	Aquarion Water Co. / 2558	200102558	1020 • Operating Account / 6117	
5/06/2019		For 6" line from street for peiod 4/30/19 - 5/29/19	6010-02 • Water	(133.98)
TOTAL				(133.98)
5/27/2019	Aquarion Water Co. / 2566	200101566	1014 • Rental Account / 8423	
5/27/2019		Service for Rear Bldg 05/22/19 - 06/20/19	6010-02 • Water	(34.80)
TOTAL				(34.80)
5/25/2019	Charter Communications	8350-16-008-0037055	1020 • Operating Account / 6117	
5/21/2019		Service for 6/13/19 - 7/12/19	6010-10 • Internet service	(114.98)
TOTAL				(114.98)
5/05/2019	DMV	Flashing Light Permit Renewal for G. Hock	1020 • Operating Account / 6117	
5/03/2019		Gary Hock Flashing Light Permit Renewal	6017-1b • DMV Licensing	(20.00)
TOTAL				(20.00)
5/08/2019	DMV	Flashing Light Permit Renewal for W. Soule	1020 • Operating Account / 6117	
5/07/2019		Flashing Light Permit Renewal for W. Soule	6017-1b • DMV Licensing	(20.00)
TOTAL				(20.00)

Kent Volunteer Fire Department, Inc.
Recurring Bills - Bills Paid After Last Meeting
June 5 through July 2, 2019

39 PM
7/01/19

Date	Name	Memo	Account	Paid Amount
5/21/2019	Eversource / 3023	51921453023	1014 • Rental Account / 8423	
5/20/2019		Rear Bldg service for 5/15/19 - 6/14/19	6010-03 • Electric	(319.32)
TOTAL				(319.32)
5/21/2019	Eversource / 3031	51230743031	1020 • Operating Account / 6117	
5/20/2019		Swift Lane service 5/16/19 - 6/14/19	6010-03 • Electric	(13.91)
TOTAL				(13.91)
5/21/2019	Eversource / 4083	51596934083	1020 • Operating Account / 6117	
5/20/2019		FH service for 5/15/19 - 6/14/19	6010-03 • Electric	(1,500.40)
TOTAL				(1,500.40)
5/27/2019	Frontier Communications	For phone, internet, and dish service 6/21/19 - 7/20/19	1020 • Operating Account / 6117	
5/27/2019		Phone	6010-07 • Telephone	(121.64)
		Internet	6010-10 • Internet service	(38.00)
		Dish	6010-07 • Telephone	(62.12)
		Tolls/other	6010-07 • Telephone	(3.09)
TOTAL				(224.98)
5/12/2019	Ingegneri Cleaning Services, Inc.	Cleaning on 5/7 & 5/21/2019	1020 • Operating Account / 6117	
5/10/2019		Cleaning on 4/9 & 4/23/19	6009-07 • Cleaning service	(600.00)
TOTAL				(600.00)

Kent Volunteer Fire Department, Inc.
Recurring Bills - Bills Paid After Last Meeting
June 5 through July 2, 2019

39 PM
7/01/19

Date	Name	Memo	Account	Paid Amount
5/12/2019	Quick Med Claims LLC	May 2019 billing services	1020 • Operating Account / 6117	
5/11/2019		May 2019 billing services	6014-02 • EMMS Billing Comp.	(1,890.60)
TOTAL				(1,890.60)
5/21/2019	Stryker Flex Financial	Monthly payment for monitor for July	1020 • Operating Account / 6117	
5/20/2019		Monthly payment for monitor	8007-02 • Medical Equipment Ca...	(428.86)
TOTAL				(428.86)
5/18/2019	Superior Plus Energy Services	321.9 gal of propane at \$1.21 per gallon	1020 • Operating Account / 6117	
5/13/2019		321.9 gal of propane at \$1.21 per gallon	6010-01 • Heat	(393.61)
TOTAL				(393.61)
5/18/2019	Verizon	For service 6/5/19 - 7/4/19	1020 • Operating Account / 6117	
5/13/2019		Mobile Broadband for ambulance 1	6010-10 • Internet service	(40.35)
		Mobile Broadband for Rescue 8	6010-10 • Internet service	(10.02)
		Mobile Broadband for ambulance 2	6010-10 • Internet service	(57.77)
		Mobile Broadband for Engine 2	6010-10 • Internet service	(10.02)
		Mobile Broadband for T-1	6010-10 • Internet service	(10.02)
TOTAL				(128.18)

39 PM
7/01/19

Kent Volunteer Fire Department, Inc.
Recurring Bills - Bills Paid After Last Meeting
June 5 through July 2, 2019

Date	Name	Memo	Account	Paid Amount
5/12/2019	Welsh Sanitation Service	728849-000	1020 • Operating Account / 6117	
5/07/2019		For service 5/01/2019 - 5/31/2019	6010-09 • Garbage removal	(43.80)
TOTAL				(43.80)