

## KENT VOLUNTEER FIRE DEPARTMENT

# MARCH MEMBERSHIP MEETING MINUTES

03.02.2020 | 1900HRS | KVFD FIREHOUSE MEETING ROOM

### ATTENDEES

**MEMBERS:** J. Christen (arr@1907), K. Cullip, B. Donzella, E. Epstein, A. Gawel, Y. Hernandez, G. Hock (arr@1920), R. Kennedy (arr@1940), , E. Matson, M. Petrone, C. Rochovansky, J. Russell, A. Romano, J. Speck, M. Starr (left@2108), A. Swagemaker (arr@2025), R. Trautmann (left@2108), E. Tuz, MA Van Valkenburg.

### GUESTS:

**Call to order @ 1903**

**MOTION:** made by M. Starr/2nd A. Gawel **Add January 6 minutes to the agenda for review.**

Discussion:

Voting yes: B. Donzella, E. Epstein, A. Gawel, Y. Hernandez, E. Matson, M. Petrone, C. Rochovansky, J. Russell, J. Speck, M. Starr, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining:

**Motion passed**

**MOTION:** made by M. Petrone/M. Starr **Approve the January 6th minutes with changes.**

Discussion:

Voting yes: J. Christen, B. Donzella, E. Epstein, A. Gawel, Y. Hernandez, E. Matson, M. Petrone, C. Rochovansky, J. Russell, J. Speck, M. Starr, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining:

**Motion passed**

### Minutes of February 3rd meeting

**MOTION:** made by E. Epstein/R. Trautmann **Approve the February 3rd minutes with changes.**

Discussion:

Voting yes: J. Christen, B. Donzella, E. Epstein, A. Gawel, Y. Hernandez, E. Matson, M. Petrone, C. Rochovansky, J. Russell, J. Speck, M. Starr, R. Trautmann, E. Tuz.

Voting no:

Abstaining: MA Van Valkenburg

**Motion passed**

**Public Comment - none**

**Correspondence -** Canaan parade notice was read. Contact John Christen for details.

**Membership -** the chief presented new member Yanira Hernandez with her department badge.

### Old Business

- **2020 budget** - discussion. Questions about fixed equipment, investment income, technology, grounds and maintenance. Discussion of where 'unrealized gain/loss' and 'dividend income' (quickbooks category 5000-07) came from. J. Russell will follow up with investment consultant.

**MOTION:** made by R. Trautmann/M. Starr **Approve the 2020 operating budget as proposed.**

Discussion:

Voting yes: J. Christen, B. Donzella, E. Epstein, A. Gawel, Y. Hernandez, G. Hock, R. Kennedy, E. Matson, M. Petrone, C. Rochovansky, J. Russell, R. Trautmann, E. Tuz, MA Van Valkenburg

Voting no: M. Starr

Abstaining: J. Speck

**Motion passed**

- **Department Capital Plan** - discussion of the EC's motions made at their last meeting regarding the capital plan. Question of how we fund a plan that is still in draft form; the EC made a recommendation in order to start saving for future projects. Members inquired to the specific figure for the prior accumulated revenue. Discussion of how projects will be prioritized.
- **LED lighting upgrade** - M. Petrone reported that he contacted the installation company about the apparatus bay lights coming on even when no one is in the bays - movement from fans is causing the sensors to sense the air movement. Options are to disable sensors and back to switches or have the company move the sensors.

**MOTION:** made by M. Starr/R. Trautmann/ **Have Mike Petrone contact vendor to remove sensors in bays and go back to having lights run by bank of switches.**

Discussion:

Voting yes: J. Christen, B. Donzella, E. Epstein, A. Gawel, Y. Hernandez, G. Hock, R. Kennedy, E. Matson, M. Petrone, C. Rochovansky, J. Russell, M. Starr, J. Speck, A. Swagemaker, R. Trautmann, E. Tuz, MA Van Valkenburg

Voting no:

Abstaining:

**Motion passed**

- **Election of Treasurer** - E. Epstein nominated Mike Petrone for Treasurer.

**MOTION:** made by R. Trautmann/M. Starr **Have the Secretary cast one ballot for Mike Patrone as Treasurer.**

Discussion:

Voting yes: J. Christen, B. Donzella, E. Epstein, A. Gawel, Y. Hernandez, G. Hock, R. Kennedy, E. Matson, M. Petrone, C. Rochovansky, J. Russell, M. Starr, J. Speck, R. Trautmann, E. Tuz, MA Van Valkenburg

Voting no:

Abstaining:

**Motion passed**

- **10th Annual Firefighter Ski Race** - AC Hock reminded members the event is this coming Sunday at 1000. This year's team is Gary Hock, Brandon Jankowicz, Tim Limbos, Chris Munson and John Russell.

## **New Business**

- **Rear building roof loan** -

**MOTION:** made by E. Matson/C. Rochovansky **To pay \$9709.40 to Webster Bank to pay off the roof loan balance using the back building account.**

Discussion:

Voting yes: J. Christen, B. Donzella, E. Epstein, A. Gawel, Y. Hernandez, G. Hock, R. Kennedy, E. Matson, M. Petrone, C. Rochovansky, J. Russell, M. Starr, A. Swagemaker, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining: J. Speck

**Motion passed**

- **Investment Accounts** - no report

**Treasurer's Report** - The bills were read.

**MOTION:** made by B. Donzella/R. Trautmann **To pay the bills as read.**

Voting yes: J. Christen, B. Donzella, E. Epstein, A. Gawel, Y. Hernandez, G. Hock, R. Kennedy, E. Matson, M. Petrone, C. Rochovansky, J. Russell, M. Starr, A. Swagemaker, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining: J. Speck

**Motion passed**

**MOTION:** made by C. Rochovansky/J. Russell **To update the signatories at Union Savings Bank.**

**Signers will be fire chief (E. Matson), president (C. Rochovansky), Treasurer (M. Petrone), ambulance chief (MA Van Valkenburg).**

Voting yes: J. Christen, B. Donzella, E. Epstein, A. Gawel, Y. Hernandez, G. Hock, R. Kennedy, E. Matson, M. Petrone, C. Rochovansky, J. Russell, J. Speck, M. Starr, A. Swagemaker, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining:

**Motion passed**

#### **Officer's Reports -**

- Calls for the month: 16
- Hazmat refresher is scheduled for March 10th @ 1900
- ABBB refresher will also be held March 10th @ 1800

#### **Ambulance Chief's report -**

- Call for the month: 26
- Next months' training will be on document review
- Provided an update on COVID-19 - addressed national supply shortages, LCD modified caller inquiries, has met with 1st selectman and is developing a plan, more information to come; stressed the importance of handwashing, proper decontamination of the ambulance after every call, limiting transport of non-patient individuals (family members). Members asked for some information to be sent out the membership.

#### **Appointed Officer Reports**

- Communications Officer -
  - Frequency application has been submitted
  - Has had meetings with a group opposing Richards Road cell tower - the group is willing to help fund a system to help the department with emergency telecommunications.
- Auxiliary Coordinator
  - Held a pancake breakfast and had four attendees express interest in joining department.

**MOTION:** made by MA Van Valkenburg/C. Rochovansky **To spend up to \$200.00 to purchase pancake breakfast signs.**

*Discussion: signs are to advertise for the monthly pancake breakfasts.*

Voting yes: J. Christen, B. Donzella, E. Epstein, A. Gawel, Y. Hernandez, G. Hock, R. Kennedy, E. Matson, M. Petrone, C. Rochovansky, J. Russell, M. Starr, A. Swagemaker, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining: J. Speck

**Motion passed**
- Technology Officer
  - **MOTION:** made by J. Speck/A. Gawel **To spend up to \$4000.00 to purchase budgeted technology hardware.**

*Discussion: to replace five desktop computers and three all-in-one printers.*

*Voting yes:* J. Christen, B. Donzella, E. Epstein, A. Gawel, Y. Hernandez, G. Hock, R. Kennedy, E. Matson, M. Petrone, C. Rochovansky, J. Russell, A. Swagemaker, E. Tuz, MA Van Valkenburg.

*Voting no:*

*Abstaining:* J. Speck

***Motion passed***

### Committee reports

- Comedy show is planned for April 18th with a new company that has a larger following.

### Warnings for expenditures:

*Recruitment and Retention*

*Ambulance equipment*

*Auxiliary*

*Zello radio interface*

### Meeting adjourned @ 2121

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RESPECTFULLY SUBMITTED,

Jean C. Speck, Secretary

*Note: These are draft minutes and corrections may be made at a subsequent meeting. Please refer to subsequent meeting minutes for possible corrections.*

## **NEXT MEETING: @1900**

### **REFRESHMENT COMMITTEE:**

**Chair: Scott Harvey**

**Members:** Joe Gawel, Sherm Green, Wendy Harvey

### **2020 KVFD Refreshment Committee Schedule**

JANUARY	FEBRUARY	MARCH	APRIL
Peter Bernard Anne Bisenius <b>Joe Bisenius</b> John Cirino	John Christen Lou Dingee <b>Sean Dingee</b> Brian D'Iorio	Bonnie Donzella Jordan Donzella <b>Eric Epstein</b> Alan Gawel	Joe Gawel Sherm Green <b>Scott Harvey</b> Wendy Harvey
MAY	JUNE	JULY	AUGUST
Yanira Hernandez Gary Hock Seth Houck <b>Dan Kabasikalian</b>	Brandon Jankowicz Rob Kennedy Josh Kragh <b>Alex Limbos</b>	Tim Limbos Ed Matson Jeremy Matson <b>Kathy McCann</b>	Chris Munson Audra Petrone <b>Mike Petrone</b>
SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Caralee Rochovansky Dan Ruman <b>John Russell</b>	Jill Scholsohn Jim Shaw <b>Tim Sneller</b> Wendell Soule	Matt Starr Jean Speck <b>Alexis Swagemaker</b> Rebecca Trautmann	Ed Tuz Mary Ann Van Valkenburg <b>Adam Woodruff</b>

Note: chair is indicated in **bold**