

KENT VOLUNTEER FIRE DEPARTMENT

APRIL MEMBERSHIP MEETING MINUTES

04.06.2020 | 1900HRS | HELD VIRTUALLY VIA ZOOM DUE TO COVID19

ATTENDEES

MEMBERS: P. Bernard, K. Cullip, B. Donzella, E. Epstein, Y. Hernandez, G. Hock, T. Limbos, E. Matson, C. Munson, A. Petrone, M. Petrone, C. Rochovansky, J. Russell, A. Romano, W. Soule, J. Speck, R. Trautmann, MA Van Valkenburg.

GUESTS:

Call to order @ 1912

MOTION: made by B. Donzella/2nd R. Trautmann **Accept the minutes of the March 2nd meeting.**

Discussion:

Voting yes: P. Bernard, K. Cullip, B. Donzella, Y. Hernandez, G. Hock, T. Limbos, E. Matson, C. Munson, A. Petrone, M. Petrone, C. Rochovansky, J. Russell, A. Romano, W. Soule, J. Speck, R. Trautmann, MA Van Valkenburg.

Voting no:

Abstaining: E. Epstein

Motion passed

MOTION: made by J. Speck/M. Petrone **Accept the minutes of the March 8th meeting with correction of a typo about stipend costs.**

Discussion:

Voting yes: P. Bernard, K. Cullip, B. Donzella, Y. Hernandez, E. Matson, C. Munson, A. Petrone, M. Petrone, J. Russell, A. Romano, W. Soule, J. Speck, R. Trautmann, MA Van Valkenburg.

Voting no:

Abstaining: E. Epstein, G. Hock, T. Limbos, C. Rochovansky

Motion passed

Public Comment - none

Correspondence - none

Membership -

MOTION: made by MA Van Valkenburg/E. Matson **Approve Henry Bietz as an auxiliary member.**

Discussion:

Voting yes: P. Bernard, K. Cullip, B. Donzella, E. Epstein, Y. Hernandez, G. Hock, T. Limbos, E. Matson, C. Munson, A. Petrone, M. Petrone, C. Rochovansky, J. Russell, A. Romano, W. Soule, J. Speck, R. Trautmann, MA Van Valkenburg.

Voting no:

Abstaining:

Motion passed

Old Business

- **Town EMS Staffing proposal** - discussion of proposal document. Discussion of whether we pay the town back when we get the insurance reimbursement.

Discussion:

MOTION: made by E. Epstein/B. Donzella **To forward the document to BoF and BoS and leave savings out of the document at this time and allow it to come up in a discussion with them.**

Discussion:

Voting yes: P. Bernard, K. Cullip, B. Donzella, E. Epstein, T. Limbos, Y. Hernandez, A. Petrone, M. Petrone, C. Rochovansky, J. Russell, A. Romano, W. Soule, R. Trautmann, MA Van Valkenburg.

Voting no: G. Hock, E. Matson, C. Munson

Abstaining: J. Speck

Motion passed

MOTION: made by B. Donzella/2nd A. Gawel **To allow the staffing committee to begin preliminary discussions with staffing agencies.**

Discussion:

Voting yes: P. Bernard, K. Cullip, B. Donzella, E. Epstein, A. Petrone, M. Petrone, J. Russell, A. Romano, W. Soule, R. Trautmann, MA Van Valkenburg.

Voting no: G. Hock, C. Munson, T. Limbos, C. Rochovansky

Abstaining: J. Speck, Y. Hernandez, E. Matson

Motion passed

- **LCD Director Position** - E. Matson designated Eric Epstein to be the KVFD LCD representative. He will send a letter.

New Business

- **Suspension of fundraisers** - discussion about annual in-person fundraisers and whether or not to cancel them due to the COVID19 pandemic and executive orders.

MOTION: made by T. Limbos/B. Donzella **To Suspend fundraising events until the membership votes that it is safe to resume.**

Discussion:

Voting yes: P. Bernard, K. Cullip, B. Donzella, E. Epstein, Y. Hernandez, G. Hock, T. Limbos, E. Matson, C. Munson, A. Petrone, M. Petrone, C. Rochovansky, J. Russell, A. Romano, W. Soule, J. Speck, R. Trautmann, MA Van Valkenburg.

Voting no:

Abstaining:

Motion passed

- **Shelter in Place Training** - discussion of online training platform EMS1
- **Lawncare contract for 2020** - recommendation to continue with Hedden Lawncare.
MOTION: made by E. Matson/2nd A. Gawel **To approve Hedden Lawncare to do the mowing and fall/spring cleanup for a total of \$2945.00.**

Discussion:

Voting yes: P. Bernard, K. Cullip, B. Donzella, E. Epstein, Y. Hernandez, G. Hock, T. Limbos, E. Matson, C. Munson, A. Petrone, M. Petrone, C. Rochovansky, J. Russell, A. Romano, W. Soule, R. Trautmann, MA Van Valkenburg.

Voting no:

Abstaining: J. Speck

Motion passed

- **Emergency Management Office space** - discussion regarding how to best use that space. No action taken.
- **Emergency Management Trailer** - has already been moved to Town Hall.

Chief's and Line Officer's Reports -

- calls for the month: 13
- Training: continuing to look at online training options
- Awaiting delivery of mask disinfectant

Ambulance Chief's report -

- Calls for the month: 20

- Next months' training will be on document review
- Provided an update on COVID-19 - addressed national supply shortages, LCD modified caller inquiries, has met with 1st selectman and is developing a plan, more information to come; stressed the importance of handwashing, proper decontamination of the ambulance after every call, limiting transport of non-patient individuals (family members). Members asked for some information to be sent out to the membership.

Treasurer's Report - The bills were read.

MOTION: made by G. Hock/B. Donzella **To pay the bills as read.**

Voting yes: P. Bernard, K. Cullip, B. Donzella, E. Epstein, Y. Hernandez, G. Hock, T. Limbos, E. Matson, C. Munson, A. Petrone, M. Petrone, C. Rochovansky, J. Russell, A. Romano, W. Soule, R. Trautmann, MA Van Valkenburg.

Voting no:

Abstaining: J. Speck

Motion passed

- The treasurer is looking to form a finance committee - to be discussed at EC.

Appointed Officer Reports

- Communications Officer -
 - Has continued meetings with a group opposing Richards Road cell tower - the group is willing to help fund a system to help the department with emergency telecommunications.
- Recruitment & Retention
 - Discussion of sign and newspaper ad

MOTION: made by MA Van Valkenburg/B. Donzella **To spend up to \$1200.00 for a sign out in front of the firehouse and an ad in the paper to promote recruitment.**

Voting yes: P. Bernard, K. Cullip, B. Donzella, E. Epstein, Y. Hernandez, G. Hock, T. Limbos, E. Matson, C. Munson, M. Petrone, C. Rochovansky, J. Russell, A. Romano, W. Soule, R. Trautmann, MA Van Valkenburg.

Voting no:

Abstaining: A. Petrone, J. Speck

Motion passed

Warnings for expenditures:

Recruitment and Retention

Ambulance equipment

Auxiliary purchases

Technology equipment

Meeting adjourned @ 2151

RESPECTFULLY SUBMITTED,

Jean C. Speck, Secretary

Note: These are draft minutes and corrections may be made at a subsequent meeting. Please refer to subsequent meeting minutes for possible corrections.

NEXT MEETING: MAY 4TH @1900