

# MARCH 30 SPECIAL EC MEETING DRAFT MINUTES

03302020 | 1930HRS | HELD VIRTUALLY VIA ZOOM DUE TO COVID19

## ATTENDEES

**EC MEMBERS:** B. Donzella, G. Hock, T. Limbos, E. Matson, A. Petrone, M. Petrone, C. Rochovansky, J. Russell, J. Speck, MA Van Valkenburg.

**OTHER MEMBERS & GUESTS:** K. Cullip, A. Gawel

**Call to order @ 1946**

## Minutes of February 26, 2020 Special Executive Committee Meeting

**MOTION:** made by J. Speck/2nd B. Donzella **Accept the minutes of February 26, 2020 Special Executive Committee Meeting.**

Discussion:

Voting yes: B. Donzella, G. Hock, T. Limbos, E. Matson, A. Petrone, M. Petrone, C. Rochovansky, J. Russell, J. Speck.

Voting no:

Abstaining:

**Motion passed**

**Public Comment - none**

**Membership - none**

**Old Business- none**

## New Business

### *Suspension of fundraisers*

- Discussion about postponing comedy event and Firemen's Ball; discussion of contacting the Board of Selectmen to discuss possible use of their "rainy day" fund.

**MOTION:** made by T. Limbos/2nd MA Van Valkenburg **Recommend to the membership to cancel all fundraising events for the year in light of the current COVID pandemic.**

Discussion:

Voting yes: B. Donzella, G. Hock, T. Limbos, E. Matson, A. Petrone, M. Petrone, C. Rochovansky, J. Russell, J. Speck, MA Van Valkenburg.

Voting no:

Abstaining:

**Motion passed**

### *Facilities Director job description*

Caralee suggested parsing out the duties spelled out in the current job description for the facilities coordinator. Caralee & Ed will draft two job descriptions.

### *Thinking & working outside of the box*

Caralee reminded the EC that in the current pandemic situation, we should all start thinking outside the box for training and continuing operations.

### *Lawn Care Contract for 2020*

**MOTION:** made by G. Hock/2nd M. Petrone **Lawn care to stay with Heddon.**

Discussion:

Voting yes: B. Donzella, G. Hock, T. Limbos, E. Matson, A. Petrone, M. Petrone, C. Rochovansky, J. Russell, J. Speck, MA Van Valkenburg.

Voting no:

Abstaining:

**Motion passed**

### **Fire Chief report -**

- Chief reported no major calls this month;
- he is working on moving some tables into the weight room to put old, expired PPE suits on the tables for members to take;
- he has a document from Torrington Fire Department and will make some copies to leave at the firehouse;
- discussion about email chief sent out with contradicting process for the N95 testing - he clarified that the process is still the same.
- Chief mentioned Torrington FD is using Level 1 PPE for all calls (gloves and eye protection).

### **Line officer reports -**

- Discussion of Fire Rescue/EMS1 training platform

### **Ambulance Chief report -**

- Chief reported on PPE preparations and staffing shortages related to COVID19. Discussion about PPE availability and storage for masks (should be stored in paper bag and not ziplock bags). Mary Ann will get paper bags for members.
- Bonnie has reached out to all member responders and they have reached out to mutual aid about their staffing levels.
- Chief attended a Litchfield County Coordinators meeting where staffing was discussed.
- Voiced frustration over lack of coordinated effort for COVID19 response planning within KVFD.

### **Treasurer's report**

- Mike has been working on cleaning up accounts, updating quickbooks to the new version
- Wants to add limited access for Bookkeeper to Union Savings online banking.

*T. Limbos left meeting*

**MOTION:** made by M. Petrone/2nd M. Petrone **Recommend to the membership for the Bookkeeper to have read only access to Union Savings online banking.**

Discussion:

Voting yes: B. Donzella, G. Hock, T. Limbos, E. Matson, A. Petrone, M. Petrone, C. Rochovansky, J. Russell, MA Van Valkenburg.

Voting no:

Abstaining: J. Speck

**Motion passed**

### **Appointed positions - none**

### **Committee Reports**

#### **EMS Staffing:**

- MA Van Valkenburg reported that the committee heard from BoS that they would like to see a more detailed plan of all costs involved.
- E. Matson reported that selectman Chris Garrity wanted to see a more detailed plan of what makes up the \$216,000 proposal to the BoS. Ed also wanted the committee to consider the possibility of splitting off the ambulance service from the fire department. Discussion of the future of EMS in Kent.

*J. Russell left meeting*

**MOTION:** made by B. Donzella/2nd J. Speck **recommend to the Dept to allow staffing committee to begin preliminary negotiations with staffing companies.**

Discussion:

Voting yes: B. Donzella, E. Matson, A. Petrone, M. Petrone, C. Rochovansky, J. Speck, MA Van Valkenburg.

Voting no: G. Hock

Abstaining:

**Motion passed**

**Meeting adjourned @2248**

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RESPECTFULLY SUBMITTED,

Jean C. Speck, Secretary

Note: *These are draft minutes and corrections may be made at a subsequent meeting. Please refer to subsequent meeting minutes for possible corrections.*



Kent Secretary &lt;secretary@kentfire.org&gt;

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**(no subject)**

1 message

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**KVFD President** <president@kentfire.org>  
To: Kent Secretary <secretary@kentfire.org>

Mon, Apr 6, 2020 at 11:50 PM

19:48:33 From jean speck to Caralee Rochovansky(Privately) : can you see who "owner" is?  
19:49:04 From jean speck : approve minutes of the feb EC meetings.  
19:49:07 From jean speck : 2nd bonnie  
19:50:58 From Timothy Limbos : minutes were sent out march second by the secretary  
19:51:05 From Timothy Limbos : march 2nd  
19:51:07 From mpetrone : audra is here  
19:51:21 From mpetrone : me  
19:51:27 From mpetrone : iphone  
19:54:44 From jean speck : yay  
19:54:51 From Bonnie Donzella : yay  
19:54:58 From Timothy Limbos : yay  
19:55:06 From mpetrone : yay and  
19:55:10 From mpetrone : Audra yay  
19:55:12 From Kent Eight : oh yay  
19:55:12 From Kerri Cullip : <non voting member>  
19:55:16 From Mary Ann VanValkenburg : yay  
19:55:29 From Caralee Rochovansky to jean speck(Privately) : yay  
19:55:36 From 444117 : yay  
19:56:23 From Ed Matson : yay  
20:02:34 From jean speck to Caralee Rochovansky(Privately) : you just froze  
20:05:08 From jean speck : calling Caralee to reconnect  
20:11:32 From Bonnie Donzella : yay  
20:11:36 From Mary Ann VanValkenburg : yay  
20:11:41 From mpetrone : I and I  
20:11:43 From Kent Eight : yay  
20:11:48 From Ed Matson : yay  
20:12:02 From jean speck : from Tim - recommend to the membership to cancel all fundraising events for the year in light of the current COVID pandemic.  
20:12:13 From jean speck : 2nd MAV  
20:12:14 From 444117 : i  
20:12:22 From jean speck : yay  
20:12:22 From Timothy Limbos : yay  
20:12:43 From Ed Matson : i  
20:20:32 From jean speck : please mute if you're not speaking - there's a lot of background noise and dishes clanking around. :)  
20:20:56 From Mary Ann VanValkenburg : My dishes are done!  
20:25:41 From Kerri Cullip : Some people might end up having video trouble with more participants. That's the biggest problem I've seen so far.  
20:34:31 From 444117 : SO MOVED AND SECOND  
20:34:55 From mpetrone : agree  
20:34:58 From jean speck : that's not actually a motion  
20:35:13 From 444117 : IT IS NOW  
20:35:42 From Kent Eight : Lol  
20:36:00 From Bonnie Donzella : yay  
20:36:03 From 444117 : Motion -Lawn care to stay with Heddon  
20:36:04 From mpetrone : I and I  
20:36:08 From Kent Eight : yay  
20:36:18 From Ed Matson : ysy  
20:36:18 From Mary Ann VanValkenburg : Yay  
20:36:20 From Timothy Limbos : yay  
20:36:25 From Ed Matson : yay  
20:36:27 From jean speck : yay  
20:37:09 From Caralee Rochovansky : yay  
20:39:34 From mpetrone : audra ordered it  
20:43:19 From jean speck : Do we have a fire call volume for last month?  
20:44:47 From Timothy Limbos : I need to step away for a few  
20:48:25 From jean speck : new guidance came out from DPH today on N95  
21:01:31 From mpetrone : audra is heading out

21:07:51 From jean speck : that was an overshare.  
21:09:04 From Timothy Limbos : need to leave sorry  
21:31:47 From Bonnie Donzella : Motion to recommend to membership access (read only)for book keeper at union savings  
21:33:02 From Mary Ann VanValkenburg : yay  
21:33:05 From mpetrone : yay  
21:33:05 From jean speck : abstain  
21:33:07 From Bonnie Donzella : yay  
21:33:09 From Ed Matson : yay  
21:33:15 From 444117 : i  
21:33:23 From Caralee Rochovansky : yay  
21:34:20 From Kent Eight : yay  
22:21:16 From Bonnie Donzella : motion to recommend to the Dept to allow staffing committee to begin preliminary negotiations with staffing companies  
22:22:07 From Caralee Rochovansky to Bonnie Donzella(Privately) : you should raise hand to voice it  
22:22:25 From jean speck : 2nd  
22:23:07 From jean speck : thank you Bonnie!!! <3  
22:29:48 From Kent Eight : Sorry I need to check out. I didn't get much sleep last night and need to be on my game tonight if there is an EMS call.  
22:45:43 From Mary Ann VanValkenburg : Yay  
22:45:47 From jean speck : yay  
22:45:54 From 444117 : nay  
22:45:56 From Bonnie Donzella : yay  
22:45:58 From Ed Matson : yay  
22:46:03 From mpetrone : YAY  
22:46:13 From mpetrone : audra yay  
22:46:25 From Caralee Rochovansky to Bonnie Donzella(Privately) : yay

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Caralee Rochovansky, President  
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