

Kent Volunteer Fire Department, Inc.

Regular Monthly Meeting Minutes Draft

August 17, 2020 2000 hours

Shelter-in-Place Zoom Meeting

Chair: Caralee Rochovansky, President

Secretary: John Russell

In Attendance:

Members: Sean Dingee, Bonnie Donzella, Alan Gawel, Gary Hock (2055), Tim Limbos, Ed Matson, Audra Petrone, Mike Petrone, Caralee Rochovansky, John Russell, Wendel Soule, Jean Speck and MaryAnn VanValkenburg

Auxiliary: None

General Public: None

Quorum achieved at 20:26 hours.

Meeting called to order at 20:26 hours.

Prior Minutes: Bonnie Donzella/2nd by MaryAnn made a **motion** to accept the minutes of the July 6, 2020 meeting. Discussion - none.

Voting Yea: Sean Dingee, Bonnie Donzella, Alan Gawel, Tim Limbos, Ed Matson, Audra Petrone, Caralee Rochovansky, John Russell, Wendel Soule, Jean Speck, MaryAnn VanValkenburg.

Voting Nay: None.

Abstentions: Mike Petrone.

Motion Carried

Public Comment: None.

Treasurer's Report: Treasurer read unpaid bills, recurring bills and bills paid since the last meeting.

Caralee/2nd Mike Petrone made a **motion** to accept the Treasurer's Report and pay the bills as read.

Discussion.

Voting Yea: Sean Dingee, Bonnie Donzella, Alan Gawel, Tim Limbos, Ed Matson, Audra Petrone, Mike Petrone, Caralee Rochovansky, John Russell, Wendel Soule, MaryAnn VanValkenburg.

Voting Nay: None.

Abstentions: Jean Speck.

Motion Carried

Correspondence: Notes of appreciation were read for the Birthday Express (Joan Behling), an EMS call (Maureen Brady) and fire call (John Slowik & Victoria Hamilton of Geer Mt.). A donation was sent from the faculty at the Lee Kellogg School in memory of Bill Goodsell. Millbrook FD has changed the date of their parade to Saturday, 9/12/20 Lineup 1600. (This event has since been cancelled)

Membership: None.

Old Business

Election of Lieutenant: No candidates.

Boat Purchase: Caralee/2nd by Tim made a **motion** to purchase the Whaly 500R boat with the First Light grant money provided to the town of Kent for that purpose. Caralee added that she had confirmed the grantor did not require that the boat be a flat bottom boat. Additional discussion.

Voting Yea: Sean Dingee, Bonnie Donzella, Alan Gawel, Ed Matson, Audra Petrone, Mike Petrone, Caralee Rochovansky, John Russell, Wendel Soule, Jean Speck, MaryAnn VanValkenburg.

Voting Nay: Gary Hock.

Abstentions : Tim Limbos, Ed Matson, Audra Petrone and Sean Dingee.

Motion Carried

Hybrid Meetings: A draft policy has been provided to the EC for discussion at the 8/24 meeting. The President will send out the final draft of the Hybrid Meeting Policy to the membership for consideration by the membership at the 9/8 monthly meeting. No motion.

Facilities Director Position: Caralee read her proposal to break this position into three separate positions to be filled. Caralee/2nd Bonnie made a **motion** to revise the Facilities Director/Coordinator position by dividing the one position into the following 3 positions, Plant Manager, Firehouse Coordinator and Kitchen Manager.

Discussion.

Voting Yea: Bonnie Donzella, Alan Gawel, Tim Limbos, Ed Matson, Caralee Rochovansky, John Russell, MaryAnn VanValkenburg.

Voting Nay: Mike Petrone.

Abstentions: Sean Dingee, Audra Petrone, Wendel Soule, Jean Speck.

Motion Carried

Recruitment Sign: Caralee researched past minutes to confirm that expenses for a sign could be up to only \$1200.

Green Bank's Solar Municipal Assistance Program (MAP): Members interested in learning more about solar energy opportunities for the firehouse and possibly helping to move this forward should contact the President (president@kentfire.org). The President will attend the upcoming Zoom meeting where Green Bank representatives will explain the process and how the locations in town were chosen for potential solar systems.

New Business

Bookkeeper Review: this committee was not in attendance for the 6 month review.

Chief's Report: Ed reported on some of the successes and challenges we faced during the recent storm and its aftermath.

Line Officers:

Asst. Chiefs: Gary reported on calls last month.

Ambulance Chief:

- Mary Ann reported there were 28 ambulance calls in July and 25+ Wellness checks/calls during the storm, no major issues.
- NM Ambulance is offering an EMT class Sept 9-December 18. Contact Mary Ann.
- AEDs have been removed and taken out of service off of B3, P6, E2, and the hallway. There is one on R8. Mary Ann is looking into a grant for AED replacement funding.
- Two member EMTs are being sought for standby at the Steep Endurance Race on September 13th.
- The 2018 Kent Presents grant usage restrictions were discussed.
- New ambulance chassis is built and on it's way to AEV in NCarolina.
- Birch Hill is challenging #16-siting labor laws and volunteering. Mary Ann will meet with them to discuss further.
- Mary Ann/2nd by John Russell made a **motion** to purchase up to 15 tourniquets and quick clot for first responder bags not to exceed \$700.

Voting Yea: Sean Dingee, Bonnie Donzella, Alan Gawel, Tim Limbos, Ed Matson, Audra Petrone, Mike Petrone, Caralee Rochovsky, John Russell, Wendel Soule, MaryAnn VanValkenburg.

Voting Nay: None.

Abstentions: Jean Speck.

Motion Carried

Appointed Position Reports:

Technology Officer Jean Speck thanked Tim and Alan for their work with Verizon to help alleviate the problems associated with the ATT/FirstNet failures during and after the storm.

Communications Officer Alan Gawel read aloud a letter from Todd Powell "RE: Commitment to Fund Communications Facility" and proceeded to forward the letter to all emergency members.

Committee Reports

Recruitment and Retention: Mary Ann reported that the Recruitment & Retention Committee remains active. All related ideas and initiatives are welcomed and should be coordinated through this committee to eliminate duplication of effort and show a cohesive front.

Staffing Committee: Mary Ann reported that the committee is in full agreement to work toward a recommendation that the committee begin contractual negotiations with Emergency Resource Management for paid EMS staffing.

Golf Tournament: Caralee reported on behalf of Scott Harvey that the tournament fundraiser is Monday, September 14. Scott is seeking members who can help because the tournament is filling up. Please contact him at golf@kentfire.org

Juniors: No report.

Warnings: Mary Ann warned for possible advertising expenses for the Kent Craft Fair.

Meeting adjourned at 22:19 hours.

Respectfully Submitted,
John Russell
Secretary
Kent Volunteer Fire Department, Inc.

These are draft minutes and corrections may be made by the Kent Volunteer Fire Department, Inc. membership at a subsequent meeting. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.