

KENT VOLUNTEER FIRE DEPARTMENT

# MARCH EC MEETING APPROVED MINUTES

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03.25.2019 | 1930HRS | KVFD FIREHOUSE MEETING ROOM

## ATTENDEES

**MEMBERS:** S. Dingee, B. Donzella (arr @1945 ), A. Gawel, G. Hock, E. Matson, C. Rochovansky, J. Russell, W. Soule, J. Speck, MA Van Valkenburg (arr. @ 1945 ).

**GUESTS:** M. Petrone, A. Romano

**Call to order @ 1938**

## Minutes of February EC meeting

**MOTION:** C. Rochovansky/2nd W. Soule **Accept the minutes as distributed.**

Discussion:

*Voting yes:* S. Dingee, G. Hock, E. Matson, C. Rochovansky, J. Russell, W. Soule, J. Speck.

*Voting no:*

*Abstaining:* A. Gawel

**Motion passed**

**Public Comment:** M. Petrone raised concern on behalf of Audra Petrone, about her SCBA mask. The mask has deteriorating straps. G. Hock will follow up with company.

**MOTION:** A. Gawel/G. Hock **Add emergency expenditure under new business**

Discussion:

*Voting yes:* S. Dingee, A. Gawel, G. Hock, E. Matson, C. Rochovansky, J. Russell, W. Soule, J. Speck

*Voting no:*

*Abstaining:*

**Motion passed**

**MOTION:** A. Gawel/G. Hock **Correction of “treasurer” to “bookkeeper” under new business**

Discussion:

*Voting yes:* S. Dingee, A. Gawel, G. Hock, E. Matson, C. Rochovansky, J. Russell, W. Soule, J. Speck

*Voting no:*

*Abstaining:*

**Motion passed**

**MOTION:** C. Rochovansky/A.Gawel **Add Bingo under new business**

Discussion:

*Voting yes:* S. Dingee, A. Gawel, G. Hock, E. Matson, C. Rochovansky, J. Russell, W. Soule, J. Speck

*Voting no:*

*Abstaining:*

**Motion passed**

## Old Business

**Department Capital Plan** - A. Gawel asked if any EC members have comments or edits to submit them asap.

**Grease Trap** - in progress - might be installed as soon as this Wednesday.

**Doctor Office Department Physicals** - A. Gawel reported a few members do not have insurance that will cover them for a physician evaluation for the medical clearance questionnaire. He contacted Concentra regarding medical clearance for SCBA fit testing, N95 fit testing. Because the Town of Kent uses CIRMA, KVFD qualifies for discount pricing (attached). He is recommending an immediate expenditure to enable these uninsured members be able to go to Concentra to have this testing done.

### **New Business**

**Bookkeeper paid position** - E. Matson reminded the EC that Jim Canning is retiring in December, and asked the EC to consider creating a paid position.

**SOP Ladder Truck and Other** - J. Russell reported that currently in SOP 2.9, the CFA is noted as the authorized organization to allow members to take an Aerial Strategies & Tactics. He mentioned he would like to add Litchfield Regional Fire School to the SOP. There was lengthy discussion about whether the content between the CFA and the Regional Fire School is the same or if there are differences. John will contact the CFA to find out if the content is the

**Fit Testing Dates** - dates already held - no report.

**By-Laws & change proposal** - no report

**Mowing contract** - C. Rochovansky reported on past bids

**MOTION:** A. Gawel/G. Hock To send out an RFP for mowing/lawn care, with bid opening at 1930 on April 22nd, 2019.

Discussion: Caralee will use last year's RFP and update dates.

Voting yes: S. Dingee, A. Gawel, G. Hock, E. Matson, C. Rochovansky, J. Russell, W. Soule, J. Speck

Voting no:

Abstaining:

**Motion passed**

**Back Building Rental** - E. Matson is getting up to speed with M. Starr on projects, and will be appointing a committee soon. Sherm Green has expressed interest and Caralee is on the committee. Is planning to meet with Billy Morrison, who has expressed ideas about future use of the building. A. Gawel mentioned previous committee was considering an outside property management company going forward.

### **Emergency expenditure**

**MOTION:** A. Gawel/C. Rochovansky The department pay Concentra up to \$150.00 to perform medical assessment for each interior firefighter that needs medical clearance for 2019 to have SCBA fit testing and wear SCBA.

Discussion:

Voting yes: S. Dingee, A. Gawel, G. Hock, E. Matson, C. Rochovansky, J. Russell, W. Soule.

Voting no:

Abstaining: J. Speck

**Motion passed**

### **Bingo**

Caralee presented a budget (attached) to bring Bingo back to the department and hold it in the back building. She reported that in the past we used to make \$50,000 with Bingo. If we used the back building, the tables could stay up, there would be no need for attorneys, renters, and little overhead beyond bringing up the restrooms to ADA standards (if necessary) and apply for a change in use. She suggests we hold Bingo every Sunday. She also suggested Emergency Management could be housed there when not in use for Bingo, instead of using the meeting room. The current renter could stay in the space he currently uses. Questions included what other Bingo games were making, if there were going to be enough members to work, would there be concessions (yes there would be concessions). Alan would like Caralee to inquire the other Bingo games bring in, also would like to see a roster of people who have committed to working and how much time

they could commit, as well as confirmation from building official, fire marshal and zoning on what if any work/permitting that must be done in order to start Bingo.

*J. Russell, S. Dingee left @ 2130*

#### **Treasurer's report**

Caralee reported that when Tracey Fillow was here at last month's EC meeting, she suggested that for the purposes of the 990, that the entire membership should be recorded as the "governing body". for the purposes of the IRS 990.

Discussion: There was concern that there might be pushback from the membership. Suggestions were made to have Tracey Fillow come back for a focused discussion on the topic. Caralee and Ed will follow up and schedule meeting.

#### **Fire chief report**

- He's looking into DEEP grants for hose
- The Town of Kent is submitting grant for the balance of the
- Working with mutual aid towns on creating a multi-town swift water rescue team comprised of KVFD, Gaylordsville FD and Sherman FD members. Possibility of getting some grant money to support it.
- Working with ToK and High Watch Farm on how much they will donate this year.
- Reported on other small grants - WalMart grant
- He will be out of town April 2-9
- Regional Fire School holds fit testing the 1st Wednesday of each month. Contact John Russell if interested.

#### **Ambulance chief report**

- Mary Ann has appointed Art Roman to assist in clinical QA for the department.
- Medic 4 contract is up June 30, 2019. The POC has chosen Campion Ambulance for the next 3 year contract.
- She would like to use the metal cabinet that is up in the mezzanine. Caralee said that it may belong to Bingo and she'll have to look in addition to the one .

#### **Line Officer's reports - none**

#### **Committee reports**

- **Ambulance search** - Art reported on the progress of the committee - they have chosen to recommend a Type II Sprinter. He will be providing a more detailed presentation at the April EC meeting. Various questions were discussed.

*(B. Donzella left @ 2215)*

- **Ball** - none
- **Back Building (new)** - none

#### **Meeting adjourned @ 2234**

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RESPECTFULLY SUBMITTED,  
JEAN C. SPECK

**NEXT MEETING: 22 APRIL @ 1930hrs**