

Kent Volunteer Fire Department, Inc.

Executive Committee Meeting Minutes DRAFT

June 22, 2020 1930 hours

Shelter-in-Place Zoom Meeting

Chair: Caralee Rochovansky, President
Secretary Pro Tem: Caralee Rochovansky

In Attendance:

Executive Committee Members: Sean Dingee, Bonnie Donzella, Tim Limbos, Caralee Rochovansky,
John Russell, MaryAnn VanValkenburg

Department Members: Kerri Cullip, Jean Speck

Auxiliary: None

General Public: None

Quorum achieved at 1938 hours

Meeting called to order at 1938 hours.

Minutes: Jean S. reported she had forgotten to send out the minutes of the May 26th EC meeting so we had no minutes to vote on.

Public Comment: Bonnie D. made a **motion** to add Records Clerk to the agenda. Seconded by MaryAnn V.
Discussion. Voting Yes: Sean D., Bonnie D., Tim L., Caralee R., John R., and MaryAnn V.

Motion Carried Unanimously

Membership: Bonnies D. made a **motion** to extend the probationary period another 6 months for John Cirino.
Seconded by Tim L. Discussion.

Voting Yes: Sean D., Bonnie D., Tim L., Caralee R., John R., and MaryAnn V.

Motion Carried Unanimously

Old Business:

Facilities Director:

The Facilities Director position was discussed and it was decided that the President will write out the 3 proposed positions and the associated job descriptions for the July 6th monthly meeting, sending them out around the same time the agenda goes out so members have advance time to think about changing the current job description.

Birthday Express Update:

Bonnie D. reported on the social success of the Birthday Express, bringing happiness to children that are house-bound by the Covid-19 pandemic having done 16 birthday drive-bys, with currently one more scheduled for next Saturday. Bonnie D. also reported that the Chief had approved a town parade of department vehicles to be held on June 28th at 1 pm, Rain or Shine. The parade will take about an hour.

New Business:

Fundraisers: Caralee reported that at the Special Monthly Meeting held June 6, 2020 the members voted to resume fundraisers. Scott H. is working on the Golf Tournament, our benefactor is still working on the Smoked Chicken Drive-by for perhaps Labor Day and Mary Ann suggested we try other methods to continue raising funds.

Resumption of Department Meetings at the Firehouse: Bonnie Donzella made a **motion** to come up with a plan to allow the department to move towards holding hybrid meetings. Seconded by Tim L.

Lengthy Discussion. Jean S. and Tim L. will work on the technology to put into effect the method for those who do not wish to or can not return to the firehouse in the near future as well as work on the plan for a safe and hygienic environment for those who want to meet at the firehouse in the near future.

Voting Yes: Sean D., Bonnie D., Tim L., Caralee R., John R., and MaryAnn V.

Motion Carried Unanimously

Records Clerk: Bonnie D. reported concern that the records on Image Trend are still not being kept up to date with training and activities not being entered and requests for records from several in the department having gone unheeded. Lengthy Discussion. Two members offered to take on the Records Clerk position if needed. It was decided that the President should talk to the current Records Clerk to determine what might be necessary to complete the required, overdue work.

Treasurer's Report: none

Chief's Report: none

Ambulance Chief's Report: Mary Ann reported Ambulance 2 repair costs were prohibitively high and that Ambulance 2 will remain out of service. Mary Ann V. also reported the ambulance schedule has many openings over the holiday weekend with so many on vacation and to remember that when a second call tones out we need to still respond as first responders even though we've currently no transport ambulance.

Line Officer's Reports: Lt. John R. reported there is an upcoming Arborist Rescue Course.

Appointed Position Reports: none

Committee Reports: *Boat Committee:* Caralee R. reported on the boat committee's progress and described the live Whaly Boat Demo held yesterday morning. Tim L. and John R. gave opinions on the worthiness and on demonstrated features of the boat.

Meeting adjourned at 2134 hours.

Respectfully Submitted,
Caralee Rochovansky,
Secretary, Pro Tempore,
President,
Kent Volunteer Fire Department, Inc.

These are draft minutes and corrections may be made by the Kent Volunteer Fire Department, Inc. membership at a subsequent meeting. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.