

KENT VOLUNTEER FIRE DEPARTMENT

JANUARY SPECIAL EC MEETING MINUTES

01.27.2020 | 1930HRS | KVFD FIREHOUSE MEETING ROOM

ATTENDEES

EC MEMBERS: G. Hock (arr@1939), T. Limbos (arr. @2020), E. Matson, A. Petrone, C. Rochovansky, J. Russell, J. Speck, E. Tuz, MA Van Valkenburg.

DEPARTMENT MEMBERS: E. Epstein, A. Gawel, M. Petrone,

GUESTS: Tracy Fillow, prospective member Brandon Jankowicz.

Call to order @ 1935

J. Russell left on a call @ 1938

Minutes of previous meeting

MOTION: made by MA Van Valkenburg/E. Matson **Accept the minutes of the January 23rd, 2020 special meeting.**

Discussion:

Voting yes: E. Matson, A. Petrone, C. Rochovansky, J. Russell, J. Speck, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining:

Motion passed

Auditor presentation

Membership

- Interview of prospective members:
 - Brandon Jankowicz

MOTION: made by MA Van Valkenburg/E. Matson **Recommend to the department, pending positive outcome of a background check, admission as an emergency member.**

Discussion:

Voting yes: E. Matson, A. Petrone, C. Rochovansky, J. Russell, J. Speck, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining:

Motion passed

- Henry Bietz - E. Matson submitted an application from Henry Bietz for auxiliary membership - E. Matson is his sponsor. Ed will contact him to attend the February EC meeting.

MOTION: made by C. Rochovansky/E. Matson **To enter into executive session at 1957, with Alan Gawel, to discuss 2 membership issues.**

Discussion:

Voting yes: G. Hock, E. Matson, A. Petrone, C. Rochovansky, J. Russell, J. Speck, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining:

Motion passed

MOTION: made by C. Rochovansky/E. Matson **To enter into executive session at 1957, with Alan Gawel, to discuss 2 membership issues.**

Discussion:

Voting yes: G. Hock, E. Matson, A. Petrone, C. Rochovansky, J. Russell, J. Speck, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining:

Motion passed

T. Limbos arrived @ 2020.

MOTION: made by C. Rochovansky/E. Matson **To supply the four foundation documents, as well as an accusation made in an email dated 12/27/2019 to Updike, Kelly, and Spellacy for review.**

Discussion:

Voting yes: G. Hock, E. Matson, A. Petrone, C. Rochovansky, J. Russell, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining: T. Limbos, J. Speck

Motion passed

- *Review of probationary members*
- *Annual membership review*

MOTION: made by C. Rochovansky/E. Matson **to exit executive session.**

Discussion:

Voting yes: G. Hock, E. Matson, A. Petrone, C. Rochovansky, J. Russell, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining: T. Limbos, J. Speck

Motion passed

J. russell returned from call

Old Business

- **2020 Budget** - discussion
- **Department Capital Plan** - discussion
- **Town of Kent Capital Plan request** - discussion. *Caralee will plan to attend the next Board of Finance meeting.*
- **Town Grant Request**

New Business

- **Conflict of Interest Statements Review** - *Caralee reviewed forms submitted by EC members. Discussion regarding policy which states any member may fill out the Conflict of Interest form if they believe they may have a conflict. Topic will be added for information to the next monthly meeting.*
- **Appointment of appointed positions**
 - **Financial secretary** - no interest received
 - **Quartermaster** - Ed Tuz
 - **Firehouse Coordinator** - no interest from membership -
 - **Records Clerk** - Jeremy Matson and Mary Gawel have communicated interest.
 - **Technology Officer** -
 - **Communications Officer** - Alan Gawel
 - **Auxiliary Coordinator** -
 - **Senior Juniors Advisor**
 - **Junior Advisory Board** - currently vacant - will try to find some people
 - **Training Officer** - Ed Matson appointed Audra Petrone

- **Bookkeeper** - vacant, Tim offered to contact his mother to see if she's interested in a short-term, and Tim offered to help.
- **EC meetings schedule** - Discussion to confirm

Committee reports

- **EMS Staffing Committee** - Mary Ann reported that the committee has been meeting regularly and are preparing information to share with the membership at the next monthly meeting.
- **Appointed Position Reports** -
 - Outgoing Communications officer reported concern about borrowing radios for extended periods of time; FCC application has been filed and is waiting on a letter of support from the First Selectman and paperwork for 501c(3);
 - Met with Kent School and sent out MOU regarding the use of the crossband repeater.
- **Recruitment & Retention committee**
 - The idea of converting the ambulance barn into two apartments that would be offered at discounted rent prices in return for shift coverage.
- **Bookkeeper Committee**
 - Eric updated the EC on the progress. The committee will be interviewing two candidates and expect to make a recommendation to the membership.

Meeting adjourned @ 2338

RESPECTFULLY SUBMITTED,

Jean C. Speck, Secretary

Note: These are draft minutes and corrections may be made at a subsequent meeting. Please refer to subsequent meeting minutes for possible corrections.

NEXT MEETING: February 24th@1900

