



KENT VOLUNTEER FIRE DEPARTMENT, INC.

28 Maple Street
P.O. Box 355

KVFD Monthly Meeting Agenda
Monday December 07, 2020 7:00PM
Hybrid Video Conference Meeting

Join our Zoom Meeting at:
<https://us02web.zoom.us/j/85780243502?pwd=Q0J1bFFuejZJcDd1UEsyQmtuaXFFUT09>
Meeting ID: 857 8024 3502
Passcode: 099714
One tap mobile
+16465588656,,85780243502#,,,,,0#,,099714# US (New York)
Dial by your location
+1 646 558 8656 US (New York)

Meeting "room" will open at 1845 hours so members can join early and chat with each other if they'd like

Call to order

Pledge of Allegiance

Minutes November

Public Comment

Treasurer's Report

Correspondence

Membership: (Possible Executive Session)

Old Business

- Physicals Policy
- Ambulance Staffing - ERM agreement/contract
- Election of Lieutenant
- Proposed ByLaw Changes
- 2021 Budget Vote
- Nominating Committee 2021 Slate

New Business

- Camera System

Chief's Report

Line Officers

Ambulance Chief

Appointed Positions - LCD Report - Communications Report - Technology Report -

Committee Reports - Foundation Committee Report

Juniors

Warnings

Adjournment

Kent Volunteer Fire Department, Inc.
Regular Monthly Membership Meeting Minutes
December 7, 2020 1900 hours

Hybrid Meeting

Chair: Caralee Rochovansky, President

Secretary: John Russell

In Attendance

Members: Anne Bisenius, John Christen, Kerri Cullip, Sean Dingee, Bonnie Donzella, Eric Epstein, Alan Gawel, Scott Harvey, Wendy Harvey, Gary Hock, Tim Limbos, Ed Matson, Audra Petrone, Mike Petrone, Caralee Rochovansky, John Russell, Jill Scholosohn, Jean Speck, Wendell Soule, Matt Starr, MaryAnn VanValkenburg.

Auxiliary: None.

General Public: None.

Meeting called to order with quorum at 19:04 hours.

Minutes: **Bonnie/2nd Wendell motioned to approve the November 2 minutes as distributed.**

Discussion: None.

Voting yays: John Christen, Bonnie Donzella, Eric Epstein, Alan Gawel, Scott Harvey, Wendy Harvey, Tim Limbos, Mike Petrone, Caralee Rochovansky, John Russell, Wendell Soule, Matt Starr, MaryAnn VanValkenburg.

Nays: None. Abstentions: None.

Motion carried unanimously.

Public Comment;

Treasurer's Report

Treasurer read unpaid bills, recurring bills and bills paid since the last meeting. **Bonnie/2nd Wendell motioned to pay the bills as read.** Discussion: None.

Voting Yea: John Christen, Kerri Cullip, Sean Dingee, Bonnie Donzella, Eric Epstein, Alan Gawel, Scott Harvey, Wendy Harvey, Tim Limbos, Ed Matson, Audra Petrone, Mike Petrone, Caralee Rochovansky, John Russell, Jill Scholosohn, Wendell Soule, Matt Starr, MaryAnn VanValkenburg.

Voting Nay:

Abstentions: None.

Motion carried unanimously.

Correspondence; None.

Membership

Bonnie/2nd John Christen motioned to accept Seth Houck as a Veteran as requested.

Discussion: Confirmation of ten years of active emergency status requested.

Voting Yea: John Christen, Sean Dingee, Bonnie Donzella, Eric Epstein, Alan Gawel, Scott Harvey, Wendy Harvey, Gary Hock, Tim Limbos, Ed Matson, Audra Petrone, Mike Petrone, Caralee Rochovansky, John Russell, Jill Scholosohn, Wendell Soule, MaryAnn VanValkenburg.

Voting Nay: None.

Abstentions: Matt Starr.

Motion carried.

Bonnie/2nd John Christen motioned to accept Josh Kragh as a Veteran as requested.

Discussion: Confirmation of ten years of active emergency status requested.

Voting Yea: John Christen, Sean Dingee, Bonnie Donzella, Eric Epstein, Alan Gawel, Scott Harvey, Wendy Harvey, Tim Limbos, Audra Petrone, Mike Petrone, Caralee Rochovansky, John Russell, Jill Scholosohn, Wendell Soule, MaryAnn VanValkenburg.

Voting Nay: None.

Abstentions: Matt Starr, Ed Matson.

Motion carried.

Old Business:

- Physicals Policy; Caralee distributed a proposed revised policy.
Bonnie/2nd Tim motioned to accept the firefighter physical policy as distributed.
Discussion: There were questions on what the policy was requiring of all emergency members and if the EC had reviewed/approved. Mike moved to table. **Bonnie rescinded her motion.**
- Ambulance Staffing (ERM agreement/contract); **Mary Ann/2nd Mike motioned to authorize the President and Ambulance chief to sign the Emergency Resource Management Service Agreement (regarding EMT Staffing) presented tonight and recommended by the EMS staffing committee.**
Discussion: It was noted that the members of the committee put a lot of work into this.
Voting Yea: John Christen, Sean Dingee, Bonnie Donzella, Eric Epstein, Alan Gawel, Scott Harvey, Wendy Harvey, Tim Limbos, Ed Matson, Audra Petrone, Mike Petrone, Caralee Rochovansky, Jill Scholosohn, Wendell Soule, Matt Starr, MaryAnn VanValkenburg.
Voting Nay: None.
Abstentions: None.
Motion carried unanimously.
- Election of Lieutenant; no candidates.
- Proposed ByLaw Changes
 - **Tim/2nd Wendell motioned to change the By-Law pertaining to quorums (Article VIII) to read; 15% of the active emergency members at the January department meeting shall constitute a quorum for the transaction of business at any Regular or Special Meeting of the Department. This number shall not fall below 8 members.**
After discussion the motion and 2nd were rescinded.
 - **Tim/2nd Wendell motioned to change the By-Law pertaining to quorums (Article VIII) to read; Eight active emergency members shall constitute a quorum for the transaction of business at any Regular or Special Meeting of the Department.**
Discussion: None.
Voting Yea: John Christen, Sean Dingee, Bonnie Donzella, Alan Gawel, Tim Limbos, Ed Matson, Caralee Rochovansky, John Russell, Jill Scholosohn, Wendell Soule, MaryAnn VanValkenburg.
Voting Nay: Eric Epstein, Mike Petrone, Matt Starr.
Abstentions: Wendy Harvey, Scott Harvey, Audra Petrone.
Motion carried.
 - **Eric/2nd Matt motioned to approve Board of Commissioners as presented pursuant to Article VIII of the KVFD Constitution and Article IX of the KVFD By-laws as presented two months prior.**
Discussion: Eric reviewed each of the changes in his motion--discussion on many.
Voting Yea: Eric Epstein, Mike Petrone, Matt Starr.
Voting Nay: John Christen, Sean Dingee, Bonnie Donzella, Alan Gawel, Wendy Harvey, Scott Harvey, Gary Hock, Tim Limbos, Caralee Rochovansky, John Russell, Wendell Soule, MaryAnn VanValkenburg.
Abstentions: Ed Matson, Audra Petrone, Jill Scholosohn, Jean Speck.
Motion failed.
 - **Eric/2nd Mike motioned to make the Engineer an appointed position.**
Discussion: statements were made for and against.
Voting Yea: Eric Epstein, Scott Harvey, Mike Petrone, Matt Starr.
Voting Nay: John Christen, Sean Dingee, Alan Gawel, Gary Hock, Tim Limbos, John Russell, Wendell Soule.
Abstentions: Bonnie Donzella, Wendy Harvey, Ed Matson, Audra Petrone, Jill Scholosohn, Jean Speck, MaryAnn VanValkenburg.
Motion failed.

[John Russell and Alan departed for an ambulance call.]

- **Eric/2nd Wendell motioned to add Section 3 of Article VI of the By-Laws; electronic meetings.**

Discussion: statements were made for and against.

Voting Yea: Eric Epstein, Ed Matson, Mike Petrone, Matt Starr, MaryAnn VanValkenburg.

Voting Nay: John Christen, Sean Dingee, Scott Harvey, Wendy Harvey, Gary Hock, Tim Limbos, Caralee Rochovansky, Wendell Soule.

Abstentions: Bonnie Donzella.

Motion failed.

- 2021 Budget Vote; **Mike/2nd Caralee motioned to pass the 2021 budget.**
Discussion; Concerns that the EC and membership wanted more time to review. **Motion tabled.**
- Nominating Committee 2021 Slate; Caralee reported the following slate for election in January
 - Chief- Alan Gawel
 - Asst Chief- Gary Hock
 - Asst Chief-Wendell Soule
 - President-John Russell
 - Captain-Audra Petrone
 - Captain-Sean Dingee
 - Lieutenant-John Russell
 - Lieutenant-Ed Matson
 - Ambulance Chief-
 - Asst Ambulance Chief-
 - Secretary-Cathe Mazza
 - Treasurer-

New Business

- Camera system; Jean spoke with John Meeker. Cameras would be about \$1000 a piece and could be placed in hallways, bays, radio room, etc. Rooms with only 1 egress it is prohibited by law to put a camera in. Tim L reported Lorex has cameras for about \$500 a piece. Jean will go back to John Meeker.
 - Jean also reported that the door code system needs to be replaced and will look into a grant to help finance.

Chief's Report: Chief had departed.

Line Officers:

- Gary reported for November; 17 fire calls, 8 automatic alarms, 3 MVAs, 2 structure fires (1 mutual aid to Sharon), 3 citizen assists and, 1 transformer fire.
- R8 was serviced in November and T1 had its annual inspection finding 2 cylinders needed to be resealed and sent to KME.

Ambulance Chief -

- Mary Ann V. reported there were 27 ambulance calls last month.
- A2 state inspection coming soon via Zoom.
- Town ambulance plan is almost complete.

Appointed Position Reports

- LCD; Eric reported there was no meeting in November. Eric also provided some explanation of the forthcoming 800 radio system.

Committee Reports

- Technology Committee; Jean reviewed a proposed policy change for technology (attached in this emailing). Changes included managing and maintaining the software in addition to hardware, website, server, etc.
 - **Bonnie/2nd Wendell motioned to accept change to the technology policy as presented.**
Discussion:
Voting Yea: Anne Bisenius, John Christen, Sean Dingee, Bonnie Donzella, Scott Harvey, Wendy Harvey, Tim Limbos, Caralee Rochovansky, Jean Speck, Wendell Soule, MaryAnn Van Valkenburg.
Voting Nay: None.
Abstentions: None.
Motion carried unanimously.
 - Jean reported that the Radio Room and Officer Room copiers need to be replaced. She is investigating Epson Eco Tanks costing around \$349 at Costco.

[Quorum lost]

- Foundation Committee; Nothing.

Announcements;

- Caralee reported on who still needs required trainings for the year (of the people that were at the meeting). Bonnie ran points reports with what little information was in the software. Many fire calls, meetings are missing. Jean will post these reports on the website.
- Eric E reported the Annual County Chiefs meeting is next Monday night. Will be a virtual meeting. Eric E questioned how we were going to be handling elections virtually at the Jan meeting. Caralee and Jean are looking into the polling option on Zoom.

Juniors: No report.

Expenditure Warnings: None.

Meeting adjourned at 22:05 hours.

Respectfully Submitted,
John Russell
Secretary
Kent Volunteer Fire Department, Inc.

These are draft minutes and corrections may be made by the Kent Volunteer Fire Department, Inc. membership at a subsequent meeting. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.



KENT VOLUNTEER FIRE DEPARTMENT, INC.

28 Maple Street
P.O. Box 355

KVFD Special Monthly Meeting Agenda
Friday November 20, 2020 8:00PM
Hybrid Video Conference Meeting

Join our Zoom Meeting at:
<https://us02web.zoom.us/j/81526984807?pwd=a3R6akdVZmFCVFBhbG5KNkNubFNGQT09>
Meeting ID: 815 2698 4807
Passcode: 392182
One tap mobile
+16465588656,,81526984807#,,,,,0#,,392182# US (New York)
Dial by your location
+1 646 558 8656 US (New York)

Meeting "room" will open at 1945 hours so members can join early and chat with each other if they'd like

Call to order

Pledge of Allegiance

Minutes of November 02, 2020 Monthly Meeting

Public Comment

Old Business
Town of Kent 5 yr.Capital Plan

Adjournment



KENT VOLUNTEER FIRE DEPARTMENT, INC.

28 Maple Street
P.O. Box 355

KVFD Special Monthly Meeting Agenda
Wednesday November 18, 2020 7:00PM
Hybrid Video Conference Meeting

Join our Zoom Meeting at:
Join Zoom Meeting <https://us02web.zoom.us/j/87091857945?pwd=dG9lUnYyTmY0TS9GOVhxeFRJMVVA0UT09>
Meeting ID: 870 9185 7945
Passcode: 390038
Dial by your location
+1 646 558 8656 US (New York)

Meeting "room" will open at 1845 hours so members can join early and chat with each other if they'd like

Call to order

Pledge of Allegiance

Minutes of November 02, 2020 Monthly Meeting

Public Comment

Old Business

Town of Kent 5 yr. Capital Plan

Adjournment



KENT VOLUNTEER FIRE DEPARTMENT, INC.

28 Maple Street
P.O. Box 355

KVFD Monthly Meeting Agenda
Monday November 02, 2020 7:00PM
Hybrid Video Conference Meeting

Join our Zoom Meeting at:
<https://us02web.zoom.us/j/82410297159?pwd=RUVQNi9Oa1JpNGVXaU50YTl3d0poQT09>
Meeting ID: 824 1029 7159
Passcode: 577785
Dial by your location
+1 646 558 8656 US (New York)

Meeting "room" will open at 1845 hours so members can join early and chat with each other if they'd like

Call to order

Pledge of Allegiance

Minutes of October 05, 2020 Monthly Meeting

Public Comment

Treasurer's Report

Correspondence

Membership: (Possible Executive Session)

Old Business

- Department Esprit de corps
- Ambulance Staffing
- Election of Lieutenant
- Sale of old A-2
- 2021 Budget

New Business

- Physicals Policy
- Memorandum of Understanding - Boat
- Nominating Committee
- Foundation Committee
- 2021 Meeting Dates & Times

Chief's Report

Line Officers

Ambulance Chief

Appointed Positions

Committee Reports - Golf Tournament Report

Juniors

Warnings

Adjournment

Kent Volunteer Fire Department, Inc.

Regular Monthly Meeting Minutes

November 2, 2020 1900 hours

Hybrid Meeting

Chair: Caralee Rochovansky, President

Secretary: John Russell

In Attendance

Members: John Christen, Bonnie Donzella, Eric Epstein, Alan Gawel, Sherman Green, Gary Hock, Ed Matson, Audra Petrone, Mike Petrone, Caralee Rochovansky, John Russell, Wendell Soule, Jean Speck, Matt Starr, MaryAnn VanValkenburg.

Auxiliary:

General Public:

Meeting called to order with quorum at 19.06 hours.

Pledge of Allegiance

Minutes: **Bonnie/2nd Mary Ann, motioned to approve the October 5 minutes as distributed.** Discussion: None.

Voting yays: John Christen, Bonnie Donzella, Eric Epstein, Alan Gawel, Ed Matson, Mike Petrone, Caralee Rochovansky, John Russell, Wendell Soule, Matt Starr, MaryAnn VanValkenburg.

Nays: None. Abstentions: None.

Motion Carried Unanimously.

Public Comment: **Mary Ann/2nd Mike made a motion to add KVFD Outside Staff Hiring Policy to the agenda.**

Discussion: None.

Voting yays: John Christen, Bonnie Donzella, Eric Epstein, Alan Gawel, Sherman Green, Ed Matson, Audra Petrone, Mike Petrone, Caralee Rochovansky, John Russell, Wendell Soule, Matt Starr, MaryAnn

VanValkenburg. Nays: None. Abstentions: None.

Motion Carried Unanimously.

Treasurer's Report

Discussion on Golf Tournament P/L (2020 net \$6,480.90) and possible ways to balance the department budget.

Treasurer read unpaid bills, recurring bills and bills paid since the last meeting.

Caralee/2nd Bonnie motioned to accept the Treasurer's Report and pay the bills as read.

Discussion: none further.

Voting yays: John Christen, Bonnie Donzella, Eric Epstein, Alan Gawel, Sherman Green, Ed Matson, Audra Petrone, Mike Petrone, Caralee Rochovansky, John Russell, Wendell Soule, MaryAnn VanValkenburg.

Nays: None. Abstentions: Jean Speck, Matt Starr.

Motion Carried

Correspondence: The Secretary read a thank you note from Mr. and Ms. Barron for "prompt and outstanding work" on a recent fire call.

Membership: The Secretary read three letters of resignation.

John/2nd Caralee motioned to accept the resignation of Leila Erskine and send a letter of thanks for her many years of service.

Discussion: None.

Voting yays: John Christen, Bonnie Donzella, Alan Gawel, Sherman Green, Gary Hock, Ed Matson, Audra Petrone, Mike Petrone, Caralee Rochovansky, John Russell, Wendell Soule, Jean Speck, Matt Starr, MaryAnn

VanValkenburg. Nays: None. Abstentions: None.

Motion Carried Unanimously.

Bonnie/2nd Jean motioned to accept the resignation of Rebecca Trautman and send a letter of thanks for her many years of service.

Discussion: None.

Voting yays: John Christen, Bonnie Donzella, Alan Gawel, Sherman Green, Gary Hock, Ed Matson, Audra Petrone, Mike Petrone, Caralee Rochovansky, John Russell, Wendell Soule, Jean Speck, Matt Starr, MaryAnn VanValkenburg.

Nays: None. Abstentions: None.

Motion Carried Unanimously.

Bonnie/2nd John Russell motioned to accept the resignation of Erik Nordskog.

Discussion: John Russell reported Erik had a change of life situation and expressed regret he could not remain a member.

Voting yays: John Christen, Bonnie Donzella, Alan Gawel, Sherman Green, Gary Hock, Ed Matson, Audra Petrone, Mike Petrone, Caralee Rochovansky, John Russell, Wendell Soule, Jean Speck, Matt Starr, MaryAnn VanValkenburg.

Nays: None. Abstentions: None.

Motion Carried Unanimously.

Old Business:

- Ambulance Staffing; **Mary Ann/2nd Bonnie made a motion to recommend to the Department that we engage with the Town of Kent for budget purposes; \$8,712 per month or \$104,544 per year, to hire paid EMS staff for up to 12 six-hour shifts per week or 48 six-hour shifts per month.**

Discussion: Should the Department engage with the Board of Finance? Should Town work directly with the service provider since they are paying the bill? Will the Department be able to keep ambulance revenue? Eric Epstein reviewed the draft document "Hired Staff Duties and Responsibilities." (See 11/2/20 email or attached).

Voting yays: John Christen, Bonnie Donzella, Alan Gawel, Sherman Green, Audra Petrone, Mike Petrone, Caralee Rochovansky, John Russell, Wendell Soule, MaryAnn VanValkenburg.

Nays: Matt Starr. Abstentions: Gary Hock, Ed Matson, Jean Speck

Motion Carried

- Department Esprit de Corps; Caralee used the timer to help maintain flow of the meeting.
- Election of Lieutenant; No nominations. Caralee made a request to remind the membership of this vacancy.
- Sale of old A2; Caralee reported receipt of two bids. Discussion on whether or not the bids were high enough. **Wendell/2nd Mary Ann motioned to sell the ambulance to the highest (current) bidder.**

Voting yays: John Christen, Bonnie Donzella, Ed Matson, Alan Gawel, Sherman Green, Audra Petrone, Mike Petrone, John Russell, Wendell Soule, MaryAnn VanValkenburg.

Nays: Caralee Rochovansky. Abstentions: Gary Hock, Jean Speck, Matt Starr.

Motion Carried

- 2021 Budget; Mike would still like to hear from Department heads who haven't checked in with him.

New Business

- Physicals; Caralee still gathering information from Concentra.
- Memorandum of Understanding (MOU) - Boat; Discussion on whether an MOU is needed.
- **Matt Starr/2nd Alan motioned for KVFD to request the Town of Kent to release funds from First Light's grant to the KVFD without a MOU.**

Voting yays: John Christen, Bonnie Donzella, Ed Matson, Alan Gawel, Gary Hock, Audra Petrone, Mike Petrone, Caralee Rochovansky, John Russell, Wendell Soule, Matt Starr, MaryAnn VanValkenburg.

Nays: None. Abstentions: Jean Speck.

Motion Carried

- Nominating Committee; No one volunteered to Chair the Nominating Committee at this time. Please contact Caralee if you would be willing to help with this.
- Foundation Committee; Caralee announced the formation of a Foundation Committee. The committee, consisting of Caralee Rochovansky, Tim Limbos and John Russell will work in a guidance and advisory capacity with preparation of the research, drafting a process and timeline for the restructuring of the fire department's governing body as we prepare to vote on a move from an Executive Committee to a Board of Directors, as was preferenced by the majority in the recent survey.
- Meeting Times for 2021; John Russell will inform Darleen that our normal Membership and EC meeting times will be the same for 2021.
- Chief's Report:
 - Ed reported on plans to assemble a Back Building Committee to oversee the renovation. Discussion was had on the value of hiring a property management company.
 - Ed encouraged all emergency members to make sure they are current with their quarterly and HazMat/BBAB requirements for the year.
 - There were 13 fire calls for October.
- Line Officers: Gary reported Hurst tool testing went well.
- Ambulance Chief:
 - Mary Ann reported there were 30 ambulance calls last month.
 - The new A2 is still being outfitted and is awaiting inspection.
 - Working on a project to have residents number or identify their driveways/private roads.

Appointed Position Reports; No reports.

Committee Reports

- *Golf*; Discussion on the increased expenses associated with this fundraiser. Scott Harvey is stepping down as Golf Chair. Anyone interested in filling this position should contact Caralee.

Juniors; Caralee confirmed the Juniors advisor is still in place.

Expenditure Warnings:

- John warned for expenses related to the repair of the SCBA mask washing machine but it was deemed a piece of emergency equipment and therefore did not require warning.
- Alan (Comms) warned for the purchase of more pagers.
- The purchase of a replacement copier for the radio room was warned.

The question was raised if the membership needed to approve the Capital Plan since it might influence how much the Department will ask for a grant increase from the town. Deadline is 11/30--possibly necessitating a special meeting.

Meeting adjourned at 21.42 hours.

Respectfully Submitted,
Capt. John Russell
Secretary
Kent Volunteer Fire Department, Inc.

These are draft minutes and corrections may be made by the Kent Volunteer Fire Department, Inc. membership at a subsequent meeting. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.



KENT VOLUNTEER FIRE DEPARTMENT, INC.

28 Maple Street
P.O. Box 355

KVFD Monthly Meeting Agenda
Monday October 05, 2020 7:00PM
Shelter in Place Video Conference Meeting

Join our Zoom Meeting at:
<https://us02web.zoom.us/j/89887967350?pwd=anpuYW1pRTdSTGRYYmQ4YXZTakupCQT09>
Meeting ID: 898 8796 7350
Passcode: 841992
One tap mobile
+16465588656,,89887967350#,,,,,0#,,841992# US (New York)
Dial by your location
+1 646 558 8656 US (New York)

Meeting "room" will open at 1845 hours so members can join early and chat with each other if they'd like

Call to order

Pledge of Allegiance

Minutes of September 23, 2020 Special Monthly Meeting

Public Comment

Treasurer's Report

Correspondence

Membership: (Possible Executive Session)

Old Business

Green Bank's Solar Municipal Assistance Program (MAP) (possible) Guest Speaker
Hybrid Meetings
Election of Lieutenant

New Business

Halloween
Proposed Constitution/Bylaw Changes
Concentra Physicals

Chief's Report

Line Officers

Ambulance Chief

Appointed Positions

Committee Reports - Staffing Committee Report, Golf Tournament Report

Juniors

Warnings

Adjournment

Kent Volunteer Fire Department, Inc.

Regular Monthly Meeting Minutes DRAFT

October 5, 2020 1900 hours

Hybrid Meeting

Chair: Caralee Rochovansky, President

Secretary: John Russell

In Attendance

Members: Bonnie Donzella, Eric Epstein, Alan Gawel, Sherman Green, Wendy Harvey, Gary Hock, Tim Limbos, Ed Matson, Caralee Rochovansky, John Russell, Wendell Soul, Jean Speck, Matt Starr, MaryAnn VanValkenburg.

Auxiliary:

General Public:

Meeting called to order with quorum at 19:05 hours.

Minutes: John Russell/2nd Jean Speck made a **motion** to approve the Sept. 23, 2020 Membership Meeting minutes.

Voting yays: Bonnie Donzella, Alan Gawel, Sherman Green, Wendy Harvey, Tim Limbos, Ed Matson, Caralee Rochovansky, Wendell Soul, Jean Speck, MaryAnn VanValkenburg.

Nays: None.

Abstentions: Eric Epstein, Gary Hock, John Russell, Matt Starr.

Nays: None

Motion Carried

Public Comment

Treasurer's Report

The President read unpaid bills, recurring bills and bills paid since the last meeting. Tim/2nd Caralee made a **motion to pay the bills as read including lawn care bill.** Discussion on the idea of an annual review of recurring bills and on Spotted Dog.

Voting Yea: Eric Epstein, Alan Gawel, Sherman Green, Wendy Harvey, Gary Hock, Tim Limbos, Ed Matson, Caralee Rochovansky, John Russell, Wendell Soul, Matt Starr, MaryAnn VanValkenburg.

Voting Nay: None.

Abstentions: Bonnie Donzella, Jean Speck.

Motion Carried

Correspondence: Four notes of appreciation were read including two with donations.

Membership: None.

Old Business

- Green Bank's Solar Municipal Assistance Program (MAP); Guest speaker was not available but an engineer for this proposed project did inspect HQ roof, supervised by Matt Starr.
- Hybrid Meetings; None.
- Election of Lieutenant; No nominations.

New Business

- Halloween; Discussion on CDC recommendations that pertain to such an event. Mary Ann made a **motion to hold Halloween at the firehouse, outside the building (in the main entrance area) and following the CDC guidelines.**

Voting yays: Bonnie Donzella, Alan Gaweł, Sherman Green, Wendy Harvey, Gary Hock, Tim Limbos, Ed Matson, Caralee Rochovansky, John Russell, Wendell Soul, Matt Starr, MaryAnn VanValkenburg.

Nays: None.

Abstentions: None.

Motion Carried Unanimously

- Proposed Constitution/By-Law Changes; Two proposed changes were emailed to the membership. The first pertained to the formation of a Board of Commissioners the second related to the number of members necessary for a quorum at the monthly membership meeting.
- Concentra Physicals; Ed confirmed that the Physicals policy needs updating.

Chief's Report: Ed reported that Stan is allowing High Watch to use their dining hall while a sprinkler system is completed.

Line Officers: Gary reported there were 10 fire calls in September. The rear bumper for Engine 2 has arrived and will be installed in-house shortly.

Ambulance Chief: Mary Ann reported there were 32 ambulance calls last month. CPR training for members will be conducted in the Meeting Room and will follow the established KVFD Special Operating Procedures.

Appointed Position Reports

- LCD Liaison; Eric (President of LCD) reported that LCD has updated radio protocols due, in part, the protocols are not always being followed throughout the county. Alan (Communications Officer) emailed this document to the membership. Eric also reported that LCD is in the very early stages of investigating new radio systems. He recommends members contact LCD prior to the purchasing of personal radio equipment.

Committee Reports

- *Ambulance Committee:* A2 should arrive at Eastford in the next few days for in-person inspection by the Committee.
- *Staffing Committee:* Mary Ann/2nd Caralee made a **motion to spend up to \$750 to have the attorney review the EMS staffing contract.** Discussion on whether membership should approve the contract prior to this motion.

Voting yays: Bonnie Donzella, Alan Gaweł, Sherman Green, Ed Matson, Caralee Rochovansky, John Russell, Wendell Soul, MaryAnn VanValkenburg.

Nays: Gary Hock, Matt Starr.

Abstentions: None.

Motion Carried

- Golf; No report.
- Back Building; Ed/2nd Alan made a **motion to spend up to \$3,000 for insulation on the agreed walls of the back building.** Discussion; this includes previously agreed upon repairs from a water leak damage. Funds to come from the Back Building Account.

Voting yays: Bonnie Donzella, Alan Gawel, Sherman Green, Wendy Harvey, Gary Hock, Ed Matson, Caralee Rochovansky, John Russell, Wendell Soul, Matt Starr, MaryAnn VanValkenburg.

Nays: None.

Abstentions: None.

Motion Carried

Juniors: Matt clarified that Ed Tuz was appointed Juniors Advisor and the E.C. did not formally appoint Matt in his place. Caralee will research.

Warnings: None.

Meeting adjourned at 20:15 hours.

Respectfully Submitted,
Capt. John Russell
Secretary
Kent Volunteer Fire Department, Inc.

These are draft minutes and corrections may be made by the Kent Volunteer Fire Department, Inc. membership at a subsequent meeting. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.



KENT VOLUNTEER FIRE DEPARTMENT, INC.

28 Maple Street
P.O. Box 355

KVFD Special Monthly Meeting Agenda

For the purpose of conducting the regular
monthly business of the fire department
Wednesday September 23, 2020 8:00 PM
Shelter in Place Video Conference Meeting

Join our Zoom Meeting at:

<https://us02web.zoom.us/j/84712643062?pwd=eDVmL2FBS2pqN1hxeKhPMiswZ0x1dz09>

Meeting ID: 847 1264 3062

Passcode: 684973

One tap mobile

+16465588656,,84712643062#,,,,,0#,,684973# US (New York)

Dial by your location

+1 646 558 8656 US (New York)

Meeting "room" will open at 1946 hours so members can join early and chat with each other if they'd like

Call to order

Pledge of Allegiance

Minutes of August 17, 2020 Special Monthly Meeting

Public Comment

Treasurer's Report

Correspondence

Membership: New Auxiliary Member Vote, Probation Reviews (Possible Executive Session)

Old Business

Green Bank's Solar Municipal Assistance Program (MAP) Guest Speaker (if available)
Homeland Towers Bald Hill Tower / Todd Powell letter
Hybrid Meetings
Sale of Ambulance 2
Election of Lieutenant

New Business

Ambulance Staffing
Bookkeeper Review
Survey Results
Board of Directors

Chief's Report

Line Officers

Ambulance Chief

Appointed Positions

Committee Reports - Staffing Committee Report

Juniors

Warnings

Adjournment

Kent Volunteer Fire Department, Inc.

Special Regular Monthly Meeting Minutes DRAFT
For the purpose of conducting regular department business
September 23, 2020 2000 hours
Shelter-in-Place Zoom Meeting

Chair: Caralee Rochovansky, President
Secretary Pro Tem: Caralee Rochovansky

In Attendance:

Members: Eric Epstein, Alan Gawel, Sherm Green, Tim Limbos, Ed Matson, Mike Petrone, Caralee Rochovansky, Jill Scholsohn, Wendell Soule, Jean Speck (2027), Mat Starr, Alexis Swagemaker and MaryAnn VanValkenburg

Auxiliary: None

General Public: None

Quorum achieved at 2007 hours

Meeting called to order at 2007 hours.

Minutes: Sherm made a motion to accept the minutes of the August 17th minutes as distributed. Seconded by Alexis S. Discussion - none.

Voting Yes: Alan G., Sherm G., Tim L. Ed M., Mike P. Caralee R., Jill S., Wendell S., Mat S., Alexis S., and MaryAnn V.

Voting No: none

Abstentions: Eric E.

Motion Carried

Public Comment: None

Correspondence: None

Treasurer's Report:

Caralee R. made a motion to accept the Treasurer's report and pay the bills as read.

Seconded by Wendell S. Discussion.

Voting Yea: Eric E., Alan G., Sherm G., Tim L. Ed M., Mike P. Caralee R., Jill S., Wendell S., and MaryAnn V.

Voting Nay: none Abstentions: Mat S., Alexis S.

Motion Carried

Membership: Caralee R. made a motion to accept Diane Impastato as an Auxiliary member. Seconded by Alexis S.

Voting Yea: Alan G., Sherm G., Tim L. Ed M., Mike P. Caralee R., Jill S., Wendell S., Mat S., Alexis S., and MaryAnn V.

Voting Nay: none Abstentions: none

Motion Carried

Old Business:

Green Bank MAP - Guest Speaker not available

Homeland Towers - Discussion, Department remains committed to original position.

Hybrid Meetings - Discussion

Caralee R. made a motion to accept the hybrid meeting policy as distributed. Seconded by Tim L.

Voting Yea: Alan G., Sherm G., Tim L. Caralee R., and MaryAnn V.

Voting Nay: Ed M., Mike P., Mat S., Alexis S. Abstentions: Jill S., Wendell S., Jean Speck

Motion Failed. (As a Policy vote did not receive the necessary $\frac{2}{3}$ to carry)

Ambulance 2 - Eric E. made a motion to sell ambulance 2- 2004 E-450 by sealed bid. Seconded by Mary Ann V.

Voting Yea: Eric E., Alan G., Sherm G., Tim L. Ed M., Caralee R., Jill S., Wendell S., Mat S., Alexis S., Jean Speck and MaryAnn V.

Voting Nay: none Abstentions: none

Motion Carried

No nominations for Lieutenant vacancy created by John R.s move to Captain.

New Business:

Bookkeeper Review - Eric reported the review of the bookkeeper job as more than satisfactory. A budget shortfall of approximately \$6,000 will need to be addressed before the end of the year.

Survey Results were discussed briefly, again.

Board of Directors - The survey results showed a majority of the members responding to the survey felt it was time for the Department to put a Board of Directors in place. The EC will work on this.

Chief's Report: Chief Ed M. reported briefly

Line Officers: nothing to report

Asst. Chief: Gary H.

Asst. Chief: Tim L.

Asst. Ambulance Chief -

Ambulance Chief - Mary Ann, V. reported on staffing

Appointed Position Reports: none

Committee Reports:

Ambulance Staffing Committee:

Mary Ann made a Motion that the EMS Staffing committee enter into negotiations to bring back to the membership for approval a contract for EMS staffing with Emergency Resource Management. Seconded by Alan G.

Discussion.

Voting Yea: Eric E., Alan G., Sherm G., Tim L. Ed M., Mike P., Caralee R., Jill S., Wendell S., Jean Speck and MaryAnn V.

Voting Nay: none Abstentions: Mat S., Alexis S.

Warnings:

To spend up to \$3,000 for promised front wall insulation in back building

To spend up to \$750 to have Updike, Kelly & Spellacy, P.C. review the contract from ERM

To spend up to \$100 for hybrid meeting camera and microphone.

Meeting adjourned at 2156 hours.

Respectfully Submitted,
Caralee Rochovansky,
Secretary, Pro Tempore,
President,
Kent Volunteer Fire Department, Inc.

These are draft minutes and corrections may be made by the Kent Volunteer Fire Department, Inc. membership at a subsequent meeting. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.



KENT VOLUNTEER FIRE DEPARTMENT, INC.

28 Maple Street
P.O. Box 355

KVFD Special Monthly Meeting Agenda
For the purpose of conducting the regular
monthly business of the fire department
Monday August 17, 2020 8:00PM
Shelter in Place Video Conference Meeting

Join our Zoom Meeting at:
<https://us02web.zoom.us/j/83317036151?pwd=OExrZERWT09tbElxUIB1cWdHaGwrQT09>
Meeting ID: 833 1703 6151
Passcode: 351470
One tap mobile
+16465588656,,83317036151#,,,,,0#,,351470# US (New York)
Dial by your location
+1 646 558 8656 US (New York)

Meeting "room" will open at 1945 hours so members can join early and chat with each other if they'd like

Call to order

Pledge of Allegiance

Minutes of July 06, 2020 Monthly Meeting

Public Comment

Treasurer's Report

Correspondence

Membership: (Possible Executive Session) & (End of Probation Review)

Old Business

Election of Lieutenant

Boat Purchase

Hybrid Meetings

Facilities Director Position

Recruitment Sign

Green Bank's Solar Municipal Assistance Program (MAP)

New Business

Bookkeeper Review

Chief's Report

Line Officers

Ambulance Chief

Appointed Positions

Committee Reports - *Recruitment & Retention Committee, Staffing Committee, Golf Tournament Committee*

Juniors

Warnings

Adjournment

Kent Volunteer Fire Department, Inc.

Regular Monthly Meeting Minutes Draft

August 17, 2020 2000 hours

Shelter-in-Place Zoom Meeting

Chair: Caralee Rochovansky, President

Secretary: John Russell

In Attendance:

Members: Sean Dingee, Bonnie Donzella, Alan Gawel, Gary Hock (2055), Tim Limbos, Ed Matson, Audra Petrone, Mike Petrone, Caralee Rochovansky, John Russell, Wendel Soule, Jean Speck and MaryAnn VanValkenburg

Auxiliary: None

General Public: None

Quorum achieved at 20:26 hours.

Meeting called to order at 20:26 hours.

Prior Minutes: Bonnie Donzella/2nd by MaryAnn made a **motion** to accept the minutes of the July 6, 2020 meeting. Discussion - none.

Voting Yea: Sean Dingee, Bonnie Donzella, Alan Gawel, Tim Limbos, Ed Matson, Audra Petrone, Caralee Rochovansky, John Russell, Wendel Soule, Jean Speck, MaryAnn VanValkenburg.

Voting Nay: None.

Abstentions: Mike Petrone.

Motion Carried

Public Comment: None.

Treasurer's Report: Treasurer read unpaid bills, recurring bills and bills paid since the last meeting.

Caralee/2nd Mike Petrone made a **motion** to accept the Treasurer's Report and pay the bills as read.

Discussion.

Voting Yea: Sean Dingee, Bonnie Donzella, Alan Gawel, Tim Limbos, Ed Matson, Audra Petrone, Mike Petrone, Caralee Rochovansky, John Russell, Wendel Soule, MaryAnn VanValkenburg.

Voting Nay: None.

Abstentions: Jean Speck.

Motion Carried

Correspondence: Notes of appreciation were read for the Birthday Express (Joan Behling), an EMS call (Maureen Brady) and fire call (John Slowik & Victoria Hamilton of Geer Mt.). A donation was sent from the faculty at the Lee Kellogg School in memory of Bill Goodsell. Millbrook FD has changed the date of their parade to Saturday, 9/12/20 Lineup 1600. (This event has since been cancelled)

Membership: None.

Old Business

Election of Lieutenant: No candidates.

Boat Purchase: Caralee/2nd by Tim made a **motion** to purchase the Whaly 500R boat with the First Light grant money provided to the town of Kent for that purpose. Caralee added that she had confirmed the grantor did not require that the boat be a flat bottom boat. Additional discussion.

Voting Yea: Sean Dingee, Bonnie Donzella, Alan Gawel, Ed Matson, Audra Petrone, Mike Petrone, Caralee Rochovansky, John Russell, Wendel Soule, Jean Speck, MaryAnn VanValkenburg.

Voting Nay: Gary Hock.

Abstentions : Tim Limbos, Ed Matson, Audra Petrone and Sean Dingee.

Motion Carried

Hybrid Meetings: A draft policy has been provided to the EC for discussion at the 8/24 meeting. The President will send out the final draft of the Hybrid Meeting Policy to the membership for consideration by the membership at the 9/8 monthly meeting. No motion.

Facilities Director Position: Caralee read her proposal to break this position into three separate positions to be filled. Caralee/2nd Bonnie made a **motion** to revise the Facilities Director/Coordinator position by dividing the one position into the following 3 positions, Plant Manager, Firehouse Coordinator and Kitchen Manager.

Discussion.

Voting Yea: Bonnie Donzella, Alan Gawel, Tim Limbos, Ed Matson, Caralee Rochovansky, John Russell, MaryAnn VanValkenburg.

Voting Nay: Mike Petrone.

Abstentions: Sean Dingee, Audra Petrone, Wendel Soule, Jean Speck.

Motion Carried

Recruitment Sign: Caralee researched past minutes to confirm that expenses for a sign could be up to only \$1200.

Green Bank's Solar Municipal Assistance Program (MAP): Members interested in learning more about solar energy opportunities for the firehouse and possibly helping to move this forward should contact the President (president@kentfire.org). The President will attend the upcoming Zoom meeting where Green Bank representatives will explain the process and how the locations in town were chosen for potential solar systems.

New Business

Bookkeeper Review: this committee was not in attendance for the 6 month review.

Chief's Report: Ed reported on some of the successes and challenges we faced during the recent storm and its aftermath.

Line Officers:

Asst. Chiefs: Gary reported on calls last month.

Ambulance Chief:

- Mary Ann reported there were 28 ambulance calls in July and 25+ Wellness checks/calls during the storm, no major issues.
- NM Ambulance is offering an EMT class Sept 9-December 18. Contact Mary Ann.
- AEDs have been removed and taken out of service off of B3, P6, E2, and the hallway. There is one on R8. Mary Ann is looking into a grant for AED replacement funding.
- Two member EMTs are being sought for standby at the Steep Endurance Race on September 13th.
- The 2018 Kent Presents grant usage restrictions were discussed.
- New ambulance chassis is built and on it's way to AEV in NCarolina.
- Birch Hill is challenging #16-siting labor laws and volunteering. Mary Ann will meet with them to discuss further.
- Mary Ann/2nd by John Russell made a **motion** to purchase up to 15 tourniquets and quick clot for first responder bags not to exceed \$700.

Voting Yea: Sean Dingee, Bonnie Donzella, Alan Gawel, Tim Limbos, Ed Matson, Audra Petrone, Mike Petrone, Caralee Rochovsky, John Russell, Wendel Soule, MaryAnn VanValkenburg.

Voting Nay: None.

Abstentions: Jean Speck.

Motion Carried

Appointed Position Reports:

Technology Officer Jean Speck thanked Tim and Alan for their work with Verizon to help alleviate the problems associated with the ATT/FirstNet failures during and after the storm.

Communications Officer Alan Gawel read aloud a letter from Todd Powell "RE: Commitment to Fund Communications Facility" and proceeded to forward the letter to all emergency members.

Committee Reports

Recruitment and Retention: Mary Ann reported that the Recruitment & Retention Committee remains active. All related ideas and initiatives are welcomed and should be coordinated through this committee to eliminate duplication of effort and show a cohesive front.

Staffing Committee: Mary Ann reported that the committee is in full agreement to work toward a recommendation that the committee begin contractual negotiations with Emergency Resource Management for paid EMS staffing.

Golf Tournament: Caralee reported on behalf of Scott Harvey that the tournament fundraiser is Monday, September 14. Scott is seeking members who can help because the tournament is filling up. Please contact him at golf@kentfire.org

Juniors: No report.

Warnings: Mary Ann warned for possible advertising expenses for the Kent Craft Fair.

Meeting adjourned at 22:19 hours.

Respectfully Submitted,
John Russell
Secretary
Kent Volunteer Fire Department, Inc.

These are draft minutes and corrections may be made by the Kent Volunteer Fire Department, Inc. membership at a subsequent meeting. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.



KENT VOLUNTEER FIRE DEPARTMENT, INC.

28 Maple Street
P.O. Box 355

KVFD Monthly Meeting Agenda
Monday August 03, 2020 7:00PM
Shelter in Place Video Conference Meeting

Join our Zoom Meeting at:
<https://us02web.zoom.us/j/84263654620?pwd=UkwxNDVsM1NwWDBNVUY2SXBFOXpNdz09>
Meeting ID: 842 6365 4620
Passcode: 562501
One tap mobile
+16465588656,,84263654620#,,,,,0#,,562501# US (New York)
Dial by your location
+1 646 558 8656 US (New York)

Meeting "room" will open at 1845 hours so members can join early and chat with each other if they'd like

Call to order

Pledge of Allegiance

Minutes of July 06, 2020 Monthly Meeting

Public Comment

Correspondence

Membership: (Possible Executive Session) & (End of Probation Review)

Old Business

- Election of Lieutenant
- Facilities Director Position
- Hybrid Meetings
- Boat Purchase
- Recruitment Sign
- Green Bank's Solar Municipal Assistance Program (MAP)

New Business

- Bookkeeper Review

Chief's Report

Line Officers

Ambulance Chief

Treasurer

Appointed Positions

Committee Reports - Staffing Committee Report

Juniors

Warnings

Adjournment



KENT VOLUNTEER FIRE DEPARTMENT, INC.

28 Maple Street
P.O. Box 355

KVFD Monthly Meeting Agenda
Monday July 06, 2020 7:00PM
Shelter in Place Video Conference Meeting

Join our Zoom Meeting at:
<https://us02web.zoom.us/j/84113053533?pwd=QmowNUxnK0ZmcDUyL0ZjcGhCdIpaUT09>
Meeting ID: 841 1305 3533
Password: 101722
Dial by your location
+1 646 558 8656 US (New York)

Meeting "room" will open at 1800 hours so members can join early and chat with each other if they'd like

Call to order

Pledge of Allegiance

Minutes of June 01, 2020 Monthly Meeting
Minutes of June 06, Special Monthly Meeting

Public Comment

Correspondence

Membership: (Possible Executive Session) & (End of Probation Review)

Old Business

- Election of Secretary
- Election of Captain
- Possible Election of Lieutenant
- Ambulance 2
- Debit Account Policy
- Truck Replacement Committee
- Golf Tournament
- Facilities Director Position

New Business

- Hybrid Meetings
- Stipend
- Ambulance Roster Sign-up

Chief's Report

Line Officers

Ambulance Chief

Treasurer

Appointed Positions

Committee Reports - Boat Committee Report, Staffing Committee Report

Juniors

Warnings

Up to \$1,125 for 3 members to attend Vector Rescue's Arborist Rescue Course

Adjournment

Kent Volunteer Fire Department, Inc.

Regular Monthly Meeting Minutes DRAFT

July, 06, 2020 1900 hours

Shelter-in-Place Zoom Meeting

Chair: Caralee Rochovansky, President

Secretary Pro Tem: Caralee Rochovansky

In Attendance:

Executive Committee Members: John Christen, Louie Dingee, Sean Dingee, Bonnie Donzella, Eric Epstein, Alan Gawel, Gary Hock, Tim Limbos, Ed Matson, Mike Petrone, Caralee Rochovansky, Jill Scholsohn, Jean Speck, and MaryAnn VanValkenburg

Auxiliary: None

General Public: None

Quorum achieved at 1915 hours

Meeting called to order at 1915 hours.

Minutes: Bonnie D. made a **motion** to accept June 1st minutes. Seconded by Gary H. Discussion - none.

Voting Yes: Sean D., Bonnie D., Eric E., Alan G., Gary H., Tim L. Ed M., Mike P. Caralee R., Jill S., Jean S., and MaryAnn V.

Motion Carried Unanimously

Bonnie D. made a **motion** to accept the June 6th special meeting minutes. Seconded by Mary Ann V.

Voting Yes: Sean D., Bonnie D., Eric E., Alan G., Gary H., Tim L. Ed M., Mike P. Caralee R., Jill S., Jean S., and MaryAnn V.

Motion Carried Unanimously

Public Comment: Eric E. reported on the recent Zoning meeting at which High Watch Farm noted changes to their plans and wondered if the department had been given the opportunity to sign off on the proposed changes. Chief Ed M. reported he had been in contact with High Watch and was shown the changes and felt they would not alter our opinion of the overall plans.

Correspondence: Gary H. reported that he had received a thank you note, donation check and a case of wine from the owner of the Geer Mountain Road home with the June 15th chimney fire. Gary stated that if anyone wanted any of the wine to please contact him as it can't be left at the firehouse.

Membership: none

Old Business:

Election of Secretary - Bonnie nominated John Russell for Secretary. No additional nominations from the floor.

Voting Yea - Sean D., Bonnie D., Eric E., Alan G., Gary H., Tim L. Ed M., Mike P. Caralee R., Jill S., Jean S., and MaryAnn V.

Voting Nay - none

John Russell was elected Secretary in absentia and the President will notify him of his new position.

Election of Captain: Bonnie nominated John Russell for Captain. No additional nominations from the floor.

Voting Yea - Sean D., Bonnie D., Eric E., Alan G., Gary H., Tim L. Ed M., Caralee R., Jill S., Jean S., and MaryAnn V.

Voting Nay - Mike P.

John Russell was elected Captain in absentia and the President will notify him of his new position.

The Lieutenant vacancy created by John R.s move to Captain will be voted upon at the next monthly meeting.

Ambulance 2: The disposition of the Out of Service Ambulance 2 was discussed at length. Discussion centered on the need of a second ambulance but not wanting to spend any more money on the current Ambulance 2.

Mike P. made a **motion** to sell Ambulance 2. Seconded by Sean D. Lengthy Discussion.

Voting Yea - John C., Sean D., Gary H., Tim L. Ed M., Caralee R.

Voting Nay - Eric E., Alan G., Mike P., MaryAnn V.

Abstentions: Bonnie D., Jill S., Jean S.

Motion Carried.

Pricing on Ambulance Rentals will be explored and brought to the July EC meeting.

Kent Volunteer Fire Department

Special Meeting Agenda

Kent Firehouse 28 Maple Street, Kent, Connecticut

Saturday, June 06, 2020 | 8:00p Main

For the purpose of discussing and voting on holding a July 4th fundraiser organized and run by Kent resident Glenn Carlin

Topic: Special Monthly Meeting

Time: Jun 6, 2020 08:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85675768377?pwd=d1AxWjJjYS9WcmczYkE5NHd6UnV1UT09>

Meeting ID: 856 7576 8377

Password: 682104

Dial by your location

+1 646 558 8656 US (New York)

Call to Order

Pledge of Allegiance

Public Comment (on the topic)

New Business

Fundraisers

July 4th fundraiser

Adjournment

Kent Volunteer Fire Department, Inc.

Special Regular Meeting Minutes DRAFT

For the purpose of discussing fundraisers and voting on a July 4th fundraiser

Saturday, June 06, 2020 2000 hours

Shelter in Place Video Conference

Chair: President Caralee Rochovansky

Secretary Pro Tempore: Caralee Rochovansky

Members In Attendance : Kerri Cullip, Sean Dingee, Bonnie Donzella, Jordan Donzella, Eric Epstein, Alan Gawel, Shannon Lewis, Tim Limbos, Audra Petrone, Mike Petrone, Caralee Rochovansky, Jill Scholsohn, Jean Speck and Mary Ann VanValkenburg.

Auxiliary: Ann McAndrews

General Public: Glenn Carlin

Quorum Achieved: 2008 hours

Call to Order 2009 hours

Pledge of Allegiance

Public Comment - none

Tim L. made a **motion** for the department to resume fundraising events. Seconded by MaryAnn V. Discussion. Voting Yes: MaryAnn V., Audra P., Tim L., Bonnie D., Jordan D., Mike P., Alan G., Jean S., Eric E., Jill S., Scott H., Caralee R. Voting No: none Abstentions: none

Motion Carried Unanimously

Local resident and businessman Glenn Carlin suggested a fundraiser and offered to take the lead in bringing it to fruition. Glenn suggested we hold a drive-by BBQ or smoked Chicken sale on the 4th of July, suggesting that we perhaps team up with Davis IGA by having pre-sold chickens ready for holiday party pick-up and advertising that sides could be picked up at the IGA to go with the Chicken.

Tim L. made a **motion** to have the department run a drive through BBQ Chicken and Eco Mirror Art Auction fundraisers event as proposed. Seconded by Bonnie D. Lengthy Discussion.

Voting yes: MaryAnn V., Audra P., Tim L., Bonnie D., Jordan D., Mike P., Alan G., Jean S., Eric E., Jill S., Scott H., Caralee R., Sean D. Voting No: none Abstentions: none

Motion Carried Unanimously

Tim L. made a **motion** to spend up to \$2,000 for the BBQ Chicken and Eco Mirror Art Auction with a projected revenue of \$3,500. Seconded by Bonnie D. Discussion.

Voting yes: MaryAnn V., Audra P., Tim L., Bonnie D., Jordan D., Mike P., Alan G., Jean S., Eric E., Jill S., Caralee R., Sean D. Voting No: none Abstentions: none

Motion Carried Unanimously

Meeting adjourned at 2130 hours.

Respectfully Submitted,
Caralee Rochovansky,
Secretary, Pro Tempore,
and President,
Kent Volunteer Fire Department, Inc.

These are draft minutes and corrections may be made by the Kent Volunteer Fire Department, Inc. membership at a subsequent meeting. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.

Debit Card Account Policy: Lengthy Discussion. Eric made a **motion** to approve the debit card policy with cards to be issued to the President, Treasurer, Ambulance Chief and Chief. Seconded by Gary H. Lengthy discussion
Voting Yea: John C., Sean D., Bonnie D., Eric E., Alan G., Gary H., Tim L. Ed M., Caralee R., Jill S., and MaryAnn V.
Voting Nay: Mike P., Jean S.
Motion Carried.

Truck Replacement Committee: Caralee R. reported the new committee members are: Chair - Gary H., Tim L. and John C.

Golf Tournament: Although not present, Scott H. has reported that the department is going forward with the Golf Tournament and it is scheduled for Monday, September 14, 2020.

Facilities Director Position:

The Facilities Director position was discussed and the President will bring the proposed change of 1 to 3 positions to the Executive Committee's July meeting.

New Business:

Hybrid meetings - Tim L. reported the policy committee is working on a safety/hygiene Covid Policy for resuming meetings at the firehouse for those wishing to attend in person and a hybrid video method for those who can not or do not wish to yet resume meetings at the firehouse. The committee will have a draft ready for the executive committee meeting this month.

Stipends - Chief Ed M. reported he was interested in adding lift assist firefighters to the stipend as well as perhaps incorporating the stipends into a fireman recruitment package as he looks into recruiting residents to drive fire trucks. Lengthy discussion.

Ambulance Roster Sign-up - Chief Ed M. reported he wanted a weekly roster of the ambulance sign-up. Contentious discussion ensued where both the Ambulance Chief and the Asst. Ambulance Chief explained that the roster is fluid and always changing but that he could visit Image Trend at any point in time and see who is signed up for which shifts, noting that occasionally people book off sick or can't get back into town by the beginning of their shift and others then cover for them.

Chief's Report: Chief Ed M. reported on Warren's water rescue program, air pack inspection with Audra P., that Mat S. resigned as boat committee chair, and about discussions with Kent School about the low water pressure alarms.

Line Officers:

Asst. Chief: Gary H. reported there were 16 calls last month.

Asst. Chief: Tim L. recently held online training

Asst. Ambulance Chief - Bonnie D. reported on the social success of the Birthday Express, bringing happiness to children that are house-bound by the Covid-19 pandemic having done 18 birthday drive-bys. Bonnie thanks the following members who stepped up and drove the fire trucks and ambulances: John Christen, Brian D'Orio, Lou Dingee, Sean Dingee, Jordan Donzella, Will Gaweil, Sherm Green, Alex Limbos, John Russell, Jill Scholsohn, Tim Sneller, Alexis Swagemaker, and Eddie Tuz. Bonnie D. also reported that the final parade through town was a success as well.

Ambulance Chief - Mary Ann V. reported there were 34 ambulance calls last month. Mary Ann V. made a motion to spend up to \$700 for up to two people to attend the Image Trend Connect Conference later this month. Seconded by Bonnie D. Discussion noted the Records Clerk should be added to that list for training. So Mary Ann V. amended her **motion** to spend up to \$1,050 for up to three people to attend the Image Trend Connect Conference later this month. Amended motion Seconded by Bonnie D.

Voting Yea: John C., Sean D., Bonnie D., Eric E., Alan G., Caralee R., Jill S., MaryAnn V.

Voting Nay - Ed M.

Abstentions: Gary H., Tim L., Jean S.

Motion Carried.

Treasurer's Report:

Treasurer read unpaid bills, recurring bills and bills paid after last meeting. Tim L. made a **motion** to accept the Treasurer's Report and pay the bills as read. Seconded by Mike P. Discussion.

Voting Yea: Sean D., Bonnie D., Eric E., Alan G., Gary H., Tim L. Ed M., Mike P., Caralee R., Jill S., and MaryAnn V.

Voting Nay: none Abstentions: Jean S.

Motion Carried

Caralee R. made a **motion** to have the Treasurer move money from Donations account to operating account, as needed.

Seconded by Mike P. Discussion.

Voting Yea: Sean D., Eric E., Alan G., Gary H., Tim L., Ed M., Mike P., Caralee R., Jill S., MaryAnn V.

Voting Nay - none

Abstentions: Bonnie D., Jean S.

Motion Carried.

Appointed Position Reports:

LCD Director: Eric E. reported on Litchfield County Dispatch. See Attached.

Communications: Alan G. reported on the First Net tower letter.

Eric E. made a **motion** to send a letter of support to be read at the Ct. Siting Council for the public hearing.

Seconded by Caralee R. Discussion.

Voting Yea: Sean D., Bonnie D., Eric E., Alan G., Gary H., Tim L., Ed M., Mike P., Caralee R., Jill S., Jean S., MaryAnn V.

Voting Nay - none

Abstentions: none

Motion Carried Unanimously.

The President will write the letter.

Committee Reports:

Boat Committee: Caralee R. reported on the boat committee's progress and reported that following Mat's resignation from the chair position, she has taken over the chair position. Caralee R. also reported she had asked John Russell to join the committee and he agreed. The committee's next meeting will be on Saturday, July 11th, 8 pm.

Staffing Committee: Mary Ann V. reported on the recent review of staffing agencies.

Warnings:

Up to \$1,125 for 3 members to attend Vector Rescue's Arborist Rescue Course

Quick Clot and Tourniquets

Boat

Ambulance Rental

Meeting adjourned at 2239 hours.

Respectfully Submitted,

Caralee Rochovansky,

Secretary, Pro Tempore,

President,

Kent Volunteer Fire Department, Inc.

These are draft minutes and corrections may be made by the Kent Volunteer Fire Department, Inc. membership at a subsequent meeting. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.



KENT VOLUNTEER FIRE DEPARTMENT, INC.

28 Maple Street
P.O. Box 355

KVFD Monthly Meeting Agenda
Monday June 01, 2020 7:00PM
Shelter in Place Video Conference Meeting

Join our Zoom Meeting at:

<https://us02web.zoom.us/j/84371492546?pwd=TU4rME9XZncrE1GM2lTeF4yeFp6QT09>

Time: Jun 1, 2020 07:00 PM Eastern Time (US and Canada)

Meeting ID: 843 7149 2546

Password: 315132

One tap mobile

+16465588656,,84371492546#,,1#,315132# US (New York)

Dial by your location

+1 646 558 8656 US (New York)

Meeting "room" will open at 1800 hours so members can join early and chat with each other if they'd like

Call to order

Pledge of Allegiance

Minutes of May 04, 2020 Monthly Meeting

Public Comment

Correspondence

Membership: (Possible Executive Session) & (End of Probation Review)

Old Business

Rear Building - Roof Repair Update

Kent Conservation Commission Solar Program Update

New Business

Election of Secretary

Additional Zoom Licensing

Ambulance 2 Repairs

PPE Mezzanine Storage Closet

Neighbor Concerns

Formation of Truck Replacement Committee

Cell Tower Letter

Chief's Report

Line Officers

Ambulance Chief

Treasurer

Appointed Positions

Committee Reports

Juniors

Warnings

Adjournment

KENT VOLUNTEER FIRE DEPARTMENT

JUNE MEMBERSHIP MEETING DRAFT MINUTES

06012020 | 1900HRS | ZOOM MEETING

ATTENDEES

MEMBERS: J.Christen, B. Donzella, J. Donzella(left @19:38), E. Epstein, A. Gawel(out @19:55), W. Harvey, Y. Hernandez (in @19:36), G. Hock, E. Matson, A. Petrone, M. Petrone, C. Rochovansky, J. Russell (in @19:30, out @ 19:55), J. Speck, M. Starr (out @19:26, in @19:36), MA VanValkenburg.

GUESTS: none

Call to order @ 1908

Pledge of Allegiance

Minutes of previous meeting

MOTION: made by M.Petrone/2nd by J. Speck **Approve Minutes of May 4th Meeting**

Discussion:

Voting yes: J.Christen, B. Donzella, J. Donzella, E. Epstein, A. Gawel, W. Harvey, G. Hock, M. Petrone, C. Rochovansky, J. Speck, M. Starr, MA VanValkenburg

Voting no:

Abstaining:

Motion passed

Public Comment - President reported on the passing of past Ambulance Chief Joan William's and her husband Tim's son Tim Jr. Flowers were sent from the department

MOTION: made by Caralee/2nd by J. Speck **Add election of Captain to new business**

Discussion:

Voting yes: J.Christen, B. Donzella, J. Donzella, A. Gawel, G. Hock, E. Matson, M. Petrone, J. Speck, MA VanValkenburg

Voting no:

Abstaining:

Correspondence - President read a letter of Resignation from Captain Tuz effective 6/1/2020 for the Captain and Quartermaster positions. He will remain an active member of the department.

Membership - no action could be taken on 2 members due to come off probation as no records were supplied to the EC at the EC meeting

Old Business

Rear Building Roof Update - Ed reported no update

Kent Conservation Commission Solar Program - Wendy Murphy not in attendance to give update, although C. Rochovansky reported they are looking at locations in town and KVFD is one spot they are looking at.

New Business

Election of Secretary- President reported that the secretary has resigned as of 5/26.

MOTION: made by C.Rochovansky/2nd by J. Speck **To lay on the table the election of Secretary**

Voting yes: J. Christen, A. Petrone, M. Petrone, J. Speck, M. VanValkenburg

Voting no: B. Donzella, A. Gawel, G. Hock, E. Matson, C. Rochovansky, J. Rusell

Abstaining:

Motion failed

The President opens the election for Secretary. Asks for any nominations. A. Gawel nominates B. Donzella. B. Donzella declines. No other nominations received. Election is tabled until next month.

Election of Captain - tabled

Additional Zoom Licensing -MA VanValkenburg requested we obtain an additional license on the fire dept Zoom account so she can schedule meetings. C. Rochovansky reported she had spoken to Zoom and to add another license it would cost an additional \$14.99/month AND we would lose our initial 17% discount and instead of paying \$12.49/month we would have to pay \$14.99/month x 2. Caralee will give Mary Ann the dept log in information.

Ambulance 2 repairs - Ambulance 2 has been out of service since the beginning of May due to the light bar not working. J. Christen reported 90% of the lights on A2 are out. NE looked at it and reported possible repairs would take 1-2 weeks at an estimated cost of \$7700. Eastford reported they would have to ship the ambulance to the factory in North Carolina for 4 weeks at an estimated cost of \$13000

MA VanValkenburg reports she spoke to Chris at Eastford and they are willing to come pick up A2 at no cost to us (minus fuel) to diagnose any problems.

J. Christen will call Chris tomorrow.

PPE Mezzanine Storage Closet - MA VanValkenburg reported on building a PPE storage closet in the mezzanine outside of the quartermasters room. Eric is donating materials and Wendell is building it.

MOTION: made by MA VanValkenburg/2nd by C. Rochovansky **To spend no more than \$100 to build a closet off the quartermaster's closet in the mezzanine to secure PPE**

Voting yes: J. Christen, B. Donzella, E. Epstein, W. Harvey, Y. Hernandez, G. Hock, E. Matson, A. Petrone, M. Petrone, C. Rochovansky, M. Starr, MA VanValkenburg.

Voting no:

Abstaining: J. Speck

Motion passed

Neighbor Concerns -President reported on neighbor Bonnie Bevans most recent complaint. The new LED lights that were installed recently are shining extremely brightly into her windows, especially the one on the bay door above the ambulances. Jean shared pictures of the lights from Bonnie's windows. At the EC meeting M. Petrone said he would speak to the company that installed them to see if maybe there were glare shields we could get to put on the lights.

Formation of Truck Replacement Committee-President is forming a committee to look at replacing Eng 1. She has appointed G. Hock as chairperson. Anyone interested in being on the committee is asked to email the President at president@kentfire.org

Cell Tower Letter- Chief Matson reported that he received email or mail (couldn't remember which) from the cell tower company asking about the department changing its position on the tower. Mike read the email that

was written by Past Chief Gawel and sent to the Board of Selectman on 12/13/2019 stating the departments position.

MOTION: made by E. Epstein/2nd by M. Petrone To stand by the original 2019 support of the KVFD of Homeland Towers

Voting yes: B. Donzella, E. Epstein, W. Harvey, Y. Hernandez, A. Petrone, M. Petrone, C. Rochovansky, M. Starr, MA VanValkenburg.

Voting no:

Abstaining: G. Hock, E. Matson, J. Speck

Motion passed

Fire Chief's Report -

- Will begin using FireRescue1 Academy soon for training
- Governor has increased in person gatherings to 10 people (from 5)
- Cartridges are in for the airpacks
- Discussed the situation of Secretary and the need for one
- Thanked those members who were part of the the Memorial Day activities

Asst Fire Chief's Report -

- Asst Chief Hock reported 11 calls for the month of May
- 2 MVA's, 3 Structure fires, 4 automatic alarms, 1 EMS assist and 1 smoke investigation
- Gaylordsville will be hose testing on Fri June 6th at our fire house
- There is a small bridge on Cherniske Rd in New Milford that is out

Ambulance Chief's report -

- Total calls for May - 24
- EMS Pro has been cancelled
- Will be putting together PPE bags for responders

Line Officer Reports -

- No reports

Treasurer's Report

M. Petrone read a list of bills.

Recurring bills \$5,218.67 minus binder lift cost of \$1,022.00 for a total of \$4,196.67

Unpaid bills \$4,788.19

Reported on accounts:

Ambulance Revenue Acct \$35,622.15

Donation Acct \$70,609.01

Operating Acct \$18,364.11

Rear Building Acct \$146,020.12

MOTION: made by C. Rochovansky/2nd by W. Harvey To accept and pay the bills as read.

Voting yes: B. Donzella, E. Epstein, W. Harvey, Y. Hernandez, E. Matson, A. Petrone, M. Petrone, C. Rochovansky, M. Starr, MA VanValkenburg.

Voting no:

Abstaining: J. Speck

Motion passed

Mike reported he has ordered a debit card (from the operating account) for the department. Will be locked in the file cabinet. Has been assigned and only to be used by the treasurer.

Appointed Officer Reports

Quartermaster position is open. Please contact the President if you are interested in the job

Committee reports

Boat: M. Starr reported the committee had a meeting and reviewed Tim's bid. They did not accept the bid. Caralee, Eric, and Matt are still working on gathering information

Juniors: M. Starr reported there is still only 1 Junior. Questioned why he hasn't received any emails or mail recently from the Juniors acct.

Meeting adjourned @ 2100

RESPECTFULLY SUBMITTED,
Bonnie Donzella

NEXT MEETING: JULY 6@1900



KENT VOLUNTEER FIRE DEPARTMENT, INC.

28 Maple Street
P.O. Box 355

KVFD Monthly Meeting Agenda
Monday May 04, 2020 7:00PM
Shelter in Place Video Conference Meeting

Join our Zoom Meeting at:
<https://us02web.zoom.us/j/85362872901?pwd=djQzMmNnVlcybDRqTmxNTGNjT0lCdz09>
Meeting ID: 853 6287 2901
Password: 784539
Dial by your location
+1 646 558 8656 US (New York)

Find your local number: <https://us02web.zoom.us/j/85362872901?pwd=djQzMmNnVlcybDRqTmxNTGNjT0lCdz09>

Meeting "room" will open at 1800 hours so members can join early and chat with each other if they'd like

Call to order

Pledge of Allegiance

Minutes of April 06, 2020 Monthly Meeting

Public Comment

Correspondence

Membership: (Possible Executive Session) & (End of Probation Review)

Old Business

Dues

Rear Building - Roof Repair Update

New Business

Town Budget Survey

Kent Conservation Commission Solar Program

Chief's Report

Line Officers

Ambulance Chief

Treasurer

Appointed Positions

Committee Reports

Juniors

Warnings

Adjournment

KENT VOLUNTEER FIRE DEPARTMENT

MAY MEMBERSHIP MEETING MINUTES

05.04.2020 | 1900HRS | HELD VIRTUALLY VIA ZOOM DUE TO COVID19

ATTENDEES

MEMBERS: J. Christen(left@2045), K. Cullip, B. Donzella, E. Epstein, A. Gawel, G. Hock, T. Limbos, E. Matson, M. Petrone, C. Rochovansky, J. Russell(arr@1935), W. Soule, J. Speck, MA Van Valkenburg.

GUESTS: Shannon Lewis, Jennifer Ziegler, Wendy Murphy

Call to order @ 1912

MOTION: made by M. Petrone/C. Rochovansky **Accept the minutes of the April 6th meeting, with change noted: T. Limbos voted "nay" on the motion "to forward the document to BoF and BoS and leave savings out of the document at this time and allow it to come up in a discussion with them."**

Discussion:

Voting yes: J. Christen, B. Donzella, E. Epstein, A. Gawel, G. Hock, T. Limbos, E. Matson, M. Petrone, C. Rochovansky, J. Russell, W. Soule, J. Speck, MA Van Valkenburg.

Voting no:

Abstaining:

Motion passed

Public Comment -

- J. Christen drew the name for the Ice Watch drawing. The name drawn was Rebecca Da Silva, who will share half of the total gross revenue of \$244.00.
- MA Van Valkenburg expressed concern about members of the public using the parking areas for recreation riding bicycles, etc. Discussion about consideration of allowing the public to utilize the areas with common sense. Consensus was to remind the members to engage with the public to better monitor the areas and guide users away from response areas.

Correspondence - read seven notes with donations in memory of William Goodsell, one in memory of Carol Hall, and two thank yous.

MOTION: made by C. Rochovansky/B. Donzella **Add Memorial Day Parade, resolution for Union Savings Bank, fundraising idea to the agenda under new business.**

Discussion:

Voting yes: J. Christen, B. Donzella, E. Epstein, A. Gawel, G. Hock, T. Limbos, E. Matson, M. Petrone, C. Rochovansky, J. Russell, W. Soule, J. Speck, MA Van Valkenburg.

Voting no:

Abstaining:

Motion passed

Membership -

MOTION: made by B. Donzella/ G. Hock **Approve Shannon Lewis as an Associate Emergency member.**

Discussion:

Voting yes: J. Christen, B. Donzella, E. Epstein, A. Gawel, G. Hock, T. Limbos, E. Matson, M. Petrone, C. Rochovansky, J. Russell, W. Soule, J. Speck, MA Van Valkenburg.

Voting no:

Abstaining:

Motion passed

MOTION: made by B. Donzella/ G. Hock **Approve Jennifer Zeigler as an Associate Emergency member.**

Discussion:

Voting yes: J. Christen, B. Donzella, E. Epstein, A. Gawel, G. Hock, T. Limbos, E. Matson, M. Petrone, C. Rochovansky, J. Russell, W. Soule, J. Speck, MA Van Valkenburg.

Voting no:

Abstaining:

Motion passed

Old Business

- **Dues** - Mike reported there are 4-6 member who have not paid annual dues. He will follow up with them individually. Discussion on status of members if they are not up to date on dues.
- **Rear building roof repair update** - Ed is working to locate the vendor that completed the roof replacement to contact them about leaks that have started to occur during periods of rain.

New Business

- **Town budget survey** - Caralee reminded the membership to request the funding be added back for the rescue truck in year 2025 of the Town Capital Plan by completing the survey previously sent out.
- **Kent Conservation Commission Solar Program** - Caralee was contacted by Wendy Murphy from the KCC about a solar energy grant program, to see if the department is interested in participating in the program - solar panels would be installed at no cost, and energy not used could be 'banked'. Consensus showed interest in exploring.
- **Memorial Day Parade** - discussion; the American Legion will be discussing at their meeting this week and will be on the BoS agenda for discussion and decision. The membership was open to an alternative parade if that was recommended.

- **Resolution for Union savings bank -**

MOTION: made by M. Petrone/G. Hock **To add the check signers in the department to the safety deposit box at Union Savings Bank.**

Discussion:

Voting yes: J. Christen, B. Donzella, E. Epstein, A. Gawel, G. Hock, T. Limbos, E. Matson, M. Petrone, C. Rochovansky, J. Russell, W. Soule, J. Speck, MA Van Valkenburg.

Voting no:

Abstaining:

Motion passed

- Fundraising idea - Mary Ann was contacted by Glenn Carlin at Crew Design with an idea for an auction-style fundraiser and have proceeds go to the department. They have designed and created a number of art mirrors using salvaged local wood to frame. They would do a social media campaign to advertise; hold a 'drive-by' event where participants can view the pieces then bid on them via an online auction (Ebay and possibly Etsy). Discussion; concern that the membership voted to cancel all fundraisers last month so could we hold an event. Was decided that since Crew Design would be doing everything that it was allowable. Mary Ann will follow up the crew Design.

Chief's Report -

- calls for the month: 12
- Still waiting for an active member list from the Records Clerk who is working to get caught up on entering attendance records.
- Thanked the members who planned and participated in the Birthday Express program today.

Line Officer's reports:

MOTION: made by T. Limbos/G. Hock **To use FireRescue1 for online fire training.**

Discussion:

Voting yes: J. Christen, B. Donzella, E. Epstein, A. Gawel, G. Hock, T. Limbos, E. Matson, M. Petrone, C. Rochovansky, J. Russell, W. Soule, MA Van Valkenburg.

Voting no:

Abstaining: J. Speck

Motion passed

Ambulance Chief's report -

- Calls for the month: 22
- Reported the Veteran's Bridge in New Milford will be closed at night soon for painting. This closing will effect ambulance transport to New Milford Hospital. When transporting to NMED, take boardman Bridge off of Rt7 through the first underpass at MEDInstill (the old Nestles') Boardman turns into Housatonic Avenue. Continue straight to Housatonic Av passed Young's Field to Rt202, the east side of the bridge. Take a left onto Rt 202
-
- Discussed detour that will have to take place until XXX on the route to New Milford hospital. Discussion of alternate routes via Housatonic Av. and Patriots Way.
- Provided update on COVID19 response prep
- Discussion of Binder Lift.

MOTION: made by MA Van Valkenburg/B. Donzella **To purchase two nylon Binder Lifts for \$1,022.00.**

Discussion: A. Gawel expressed concern about making an expenditure without it being listed as a specific agenda item, and making a purchase of this level in a time when we have canceled our fundraisers. Discussion.

Voting yes: B. Donzella, E. Epstein, A. Gawel, G. Hock, T. Limbos, E. Matson, M. Petrone, C. Rochovansky, J. Russell, W. Soule, MA Van Valkenburg.

Voting no:

Abstaining: J. Speck

Motion passed

- Reported on trailers at High Watch Farm that have been placed on the property to provide quarantine space for new guests while awaiting COVID19 test results.

Treasurer's Report - The bills were read.

MOTION: made by C. Rochovansky/B. Donzella **To pay the bills as read.**

Voting yes: B. Donzella, E. Epstein, A. Gawel, G. Hock, T. Limbos, E. Matson, M. Petrone, C. Rochovansky, J. Russell, W. Soule, MA Van Valkenburg.

Voting no:

Abstaining: G. Hock, J. Speck

Motion passed

- Reported on recommendation from previous bookkeeper to add the new bookkeeper with read-only access to the Union Savings online banking.

MOTION: made by T. Limbos/B. Donzella **To add bookkeeper to the Union Savings account to a read only for an extra \$20.00 a month charge for the next three months.**

Voting yes: B. Donzella, E. Epstein, A. Gawel, T. Limbos, E. Matson, M. Petrone, C. Rochovansky, J. Russell, W. Soule, J. Speck, MA Van Valkenburg.

Voting no:

Abstaining: G. Hock, J. Speck

Motion passed

MOTION: made by A. Gawel/B. Donzella **To set aside the spending policy to allow for quickbooks support agreement.**

Voting yes: B. Donzella, E. Epstein, A. Gawel, G. Hock, T. Limbos, E. Matson, M. Petrone, C. Rochovansky, J. Russell, W. Soule, J. Speck, MA Van Valkenburg.

Voting no:

Abstaining:

Motion passed

MOTION: made by M. Petrone/T. Limbos To spend up to \$1200.00 for one-year support of Quickbooks and have them repair the 2015 database so that we can convert to the 2020 version.

Voting yes: B. Donzella, E. Epstein, A. Gawel, G. Hock, T. Limbos, E. Matson, M. Petrone, C. Rochovansky, J. Russell, W. Soule, J. Speck, MA Van Valkenburg.

Voting no:

Abstaining:

Motion passed

- Mike will be closing out the old Webster bank account this week.

Appointed positions - none

Committee reports - none

Warnings for expenditures:

- Zello radio interface - \$450.00
- Union Savings read only access - \$200.00
- EMS Week - \$400.00

Meeting adjourned @ 2216

RESPECTFULLY SUBMITTED,

Jean C. Speck, Secretary

Note: These are draft minutes and corrections may be made at a subsequent meeting. Please refer to subsequent meeting minutes for possible corrections.

NEXT MEETING: JUNE 2nd @1900

KENT VOLUNTEER FIRE DEPARTMENT, INC.

28 Maple Street
P.O. Box 355

KVFD Monthly Meeting Agenda
Monday April 06, 2020 7:00PM
Shelter in Place Video Conference Meeting

Join our Zoom Meeting at: <https://zoom.us/j/493389063>

Meeting ID: 493 389 063

If by phone...One tap mobile

+16465588656,,493389063# US (New York)

Dial by your location

+1 646 558 8656 US (New York)

Meeting ID: 493 389 063

Or find your local number: <https://zoom.us/j/493389063>

Meeting "room" will open at 0630 so members can join early and chat with each other if they'd like

Call to order

Pledge of Allegiance

Minutes of March 02, 2020 Monthly Meeting

Public Comment

Correspondence

Membership: (Possible Executive Session) & (End of Probation Review)

Old Business

Town EMS Staffing Proposal

LCD Director Position

New Business

Suspension of Fundraisers

Shelter in Place Training

Lawn Care Contract for 2020

Emergency Management Office Space

Emergency Management Trailer

Chief's Report

Line Officers

Ambulance Chief

Treasurer

Appointed Positions

Committee Reports

Juniors

Warnings

Adjournment

KENT VOLUNTEER FIRE DEPARTMENT

APRIL MEMBERSHIP MEETING MINUTES

04.06.2020 | 1900HRS | HELD VIRTUALLY VIA ZOOM DUE TO COVID19

ATTENDEES

MEMBERS: P. Bernard, K. Cullip, B. Donzella, E. Epstein, Y. Hernandez, G. Hock, T. Limbos, E. Matson, C. Munson, A. Petrone, M. Petrone, C. Rochovansky, J. Russell, A. Romano, W. Soule, J. Speck, R. Trautmann, MA Van Valkenburg.

GUESTS:

Call to order @ 1912

MOTION: made by B. Donzella/2nd R. Trautmann **Accept the minutes of the March 2nd meeting.**

Discussion:

Voting yes: P. Bernard, K. Cullip, B. Donzella, Y. Hernandez, G. Hock, T. Limbos, E. Matson, C. Munson, A. Petrone, M. Petrone, C. Rochovansky, J. Russell, A. Romano, W. Soule, J. Speck, R. Trautmann, MA Van Valkenburg.

Voting no:

Abstaining: E. Epstein

Motion passed

MOTION: made by J. Speck/M. Petrone **Accept the minutes of the March 8th meeting with correction of a typo about stipend costs.**

Discussion:

Voting yes: P. Bernard, K. Cullip, B. Donzella, Y. Hernandez, E. Matson, C. Munson, A. Petrone, M. Petrone, J. Russell, A. Romano, W. Soule, J. Speck, R. Trautmann, MA Van Valkenburg.

Voting no:

Abstaining: E. Epstein, G. Hock, T. Limbos, C. Rochovansky

Motion passed

Public Comment - none

Correspondence - none

Membership -

MOTION: made by MA Van Valkenburg/E. Matson **Approve Henry Bietz as an auxiliary member.**

Discussion:

Voting yes: P. Bernard, K. Cullip, B. Donzella, E. Epstein, Y. Hernandez, G. Hock, T. Limbos, E. Matson, C. Munson, A. Petrone, M. Petrone, C. Rochovansky, J. Russell, A. Romano, W. Soule, J. Speck, R. Trautmann, MA Van Valkenburg.

Voting no:

Abstaining:

Motion passed

Old Business

- **Town EMS Staffing proposal** - discussion of proposal document. Discussion of whether we pay the town back when we get the insurance reimbursement.

Discussion:

MOTION: made by E. Epstein/B. Donzella **To forward the document to BoF and BoS and leave savings out of the document at this time and allow it to come up in a discussion with them.**

Discussion:

Voting yes: P. Bernard, K. Cullip, B. Donzella, E. Epstein, T. Limbos, Y. Hernandez, A. Petrone, M. Petrone, C. Rochovansky, J. Russell, A. Romano, W. Soule, R. Trautmann, MA Van Valkenburg.

Voting no: G. Hock, E. Matson, C. Munson

Abstaining: J. Speck

Motion passed

MOTION: made by B. Donzella/2nd A. Gawel **To allow the staffing committee to begin preliminary discussions with staffing agencies.**

Discussion:

Voting yes: P. Bernard, K. Cullip, B. Donzella, E. Epstein, A. Petrone, M. Petrone, J. Russell, A. Romano, W. Soule, R. Trautmann, MA Van Valkenburg.

Voting no: G. Hock, C. Munson, T. Limbos, C. Rochovansky

Abstaining: J. Speck, Y. Hernandez, E. Matson

Motion passed

- **LCD Director Position** - E. Matson designated Eric Epstein to be the KVFD LCD representative. He will send a letter.

New Business

- **Suspension of fundraisers** - discussion about annual in-person fundraisers and whether or not to cancel them due to the COVID19 pandemic and executive orders.

MOTION: made by T. Limbos/B. Donzella **To Suspend fundraising events until the membership votes that it is safe to resume.**

Discussion:

Voting yes: P. Bernard, K. Cullip, B. Donzella, E. Epstein, Y. Hernandez, G. Hock, T. Limbos, E. Matson, C. Munson, A. Petrone, M. Petrone, C. Rochovansky, J. Russell, A. Romano, W. Soule, J. Speck, R. Trautmann, MA Van Valkenburg.

Voting no:

Abstaining:

Motion passed

- **Shelter in Place Training** - discussion of online training platform EMS1
- **Lawncare contract for 2020** - recommendation to continue with Hedden Lawncare.
MOTION: made by E. Matson/2nd A. Gawel **To approve Hedden Lawncare to do the mowing and fall/spring cleanup for a total of \$2945.00.**

Discussion:

Voting yes: P. Bernard, K. Cullip, B. Donzella, E. Epstein, Y. Hernandez, G. Hock, T. Limbos, E. Matson, C. Munson, A. Petrone, M. Petrone, C. Rochovansky, J. Russell, A. Romano, W. Soule, R. Trautmann, MA Van Valkenburg.

Voting no:

Abstaining: J. Speck

Motion passed

- **Emergency Management Office space** - discussion regarding how to best use that space. No action taken.
- **Emergency Management Trailer** - has already been moved to Town Hall.

Chief's and Line Officer's Reports -

- calls for the month: 13
- Training: continuing to look at online training options
- Awaiting delivery of mask disinfectant

Ambulance Chief's report -

- Calls for the month: 20

- Next months' training will be on document review
- Provided an update on COVID-19 - addressed national supply shortages, LCD modified caller inquiries, has met with 1st selectman and is developing a plan, more information to come; stressed the importance of handwashing, proper decontamination of the ambulance after every call, limiting transport of non-patient individuals (family members). Members asked for some information to be sent out to the membership.

Treasurer's Report - The bills were read.

MOTION: made by G. Hock/B. Donzella **To pay the bills as read.**

Voting yes: P. Bernard, K. Cullip, B. Donzella, E. Epstein, Y. Hernandez, G. Hock, T. Limbos, E. Matson, C. Munson, A. Petrone, M. Petrone, C. Rochovansky, J. Russell, A. Romano, W. Soule, R. Trautmann, MA Van Valkenburg.

Voting no:

Abstaining: J. Speck

Motion passed

- The treasurer is looking to form a finance committee - to be discussed at EC.

Appointed Officer Reports

- Communications Officer -
 - Has continued meetings with a group opposing Richards Road cell tower - the group is willing to help fund a system to help the department with emergency telecommunications.
- Recruitment & Retention
 - Discussion of sign and newspaper ad

MOTION: made by MA Van Valkenburg/B. Donzella **To spend up to \$1200.00 for a sign out in front of the firehouse and an ad in the paper to promote recruitment.**

Voting yes: P. Bernard, K. Cullip, B. Donzella, E. Epstein, Y. Hernandez, G. Hock, T. Limbos, E. Matson, C. Munson, M. Petrone, C. Rochovansky, J. Russell, A. Romano, W. Soule, R. Trautmann, MA Van Valkenburg.

Voting no:

Abstaining: A. Petrone, J. Speck

Motion passed

Warnings for expenditures:

Recruitment and Retention

Ambulance equipment

Auxiliary purchases

Technology equipment

Meeting adjourned @ 2151

RESPECTFULLY SUBMITTED,

Jean C. Speck, Secretary

Note: These are draft minutes and corrections may be made at a subsequent meeting. Please refer to subsequent meeting minutes for possible corrections.

NEXT MEETING: MAY 4TH @1900



Kent Volunteer Fire Department, Inc.

*P.O. Box 355
Kent, CT 06757*

Regular Monthly Department Meeting Agenda
Monday, March 2, 2020 -7:00PM
28 Maple Street - Main Meeting Room

Call to order

Pledge of allegiance

Minutes of: February 3rd, 2020 Special Regular Monthly Meeting

Public comment

Correspondence

Membership-(possible executive session)
1. Prospective Members

Old Business-

- 2020 Budget
- Department Capital Plan
- AED Lighting Upgrade
- Election of Treasurer
- 10th Annual Firefighter Ski Race

New Business-

- Rear Building Roof Loan
- Investment Accounts

Treasurer's Report-

Officer Reports-

Appointed Position Reports-

Committee Reports-

Warnings for Expenditures

Adjournment

KENT VOLUNTEER FIRE DEPARTMENT

MARCH MEMBERSHIP MEETING MINUTES

03.02.2020 | 1900HRS | KVFD FIREHOUSE MEETING ROOM

ATTENDEES

MEMBERS: J. Christen (arr@1907), K. Cullip, B. Donzella, E. Epstein, A. Gawel, Y. Hernandez, G. Hock (arr@1920), R. Kennedy (arr@1940), , E. Matson, M. Petrone, C. Rochovansky, J. Russell, A. Romano, J. Speck, M. Starr (left@2108), A. Swagemaker (arr@2025), R. Trautmann (left@2108), E. Tuz, MA Van Valkenburg.

GUESTS:

Call to order @ 1903

MOTION: made by M. Starr/2nd A. Gawel **Add January 6 minutes to the agenda for review.**

Discussion:

Voting yes: B. Donzella, E. Epstein, A. Gawel, Y. Hernandez, E. Matson, M. Petrone, C. Rochovansky, J. Russell, J. Speck, M. Starr, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining:

Motion passed

MOTION: made by M. Petrone/M. Starr **Approve the January 6th minutes with changes.**

Discussion:

Voting yes: J. Christen, B. Donzella, E. Epstein, A. Gawel, Y. Hernandez, E. Matson, M. Petrone, C. Rochovansky, J. Russell, J. Speck, M. Starr, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining:

Motion passed

Minutes of February 3rd meeting

MOTION: made by E. Epstein/R. Trautmann **Approve the February 3rd minutes with changes.**

Discussion:

Voting yes: J. Christen, B. Donzella, E. Epstein, A. Gawel, Y. Hernandez, E. Matson, M. Petrone, C. Rochovansky, J. Russell, J. Speck, M. Starr, R. Trautmann, E. Tuz.

Voting no:

Abstaining: MA Van Valkenburg

Motion passed

Public Comment - none

Correspondence - Canaan parade notice was read. Contact John Christen for details.

Membership - the chief presented new member Yanira Hernandez with her department badge.

Old Business

- **2020 budget** - discussion. Questions about fixed equipment, investment income, technology, grounds and maintenance. Discussion of where 'unrealized gain/loss' and 'dividend income' (quickbooks category 5000-07) came from. J. Russell will follow up with investment consultant.

MOTION: made by R. Trautmann/M. Starr **Approve the 2020 operating budget as proposed.**

Discussion:

Voting yes: J. Christen, B. Donzella, E. Epstein, A. Gawel, Y. Hernandez, G. Hock, R. Kennedy, E. Matson, M. Petrone, C. Rochovansky, J. Russell, R. Trautmann, E. Tuz, MA Van Valkenburg

Voting no: M. Starr

Abstaining: J. Speck

Motion passed

- **Department Capital Plan** - discussion of the EC's motions made at their last meeting regarding the capital plan. Question of how we fund a plan that is still in draft form; the EC made a recommendation in order to start saving for future projects. Members inquired to the specific figure for the prior accumulated revenue. Discussion of how projects will be prioritized.
- **LED lighting upgrade** - M. Petrone reported that he contacted the installation company about the apparatus bay lights coming on even when no one is in the bays - movement from fans is causing the sensors to sense the air movement. Options are to disable sensors and back to switches or have the company move the sensors.

MOTION: made by M. Starr/R. Trautmann/ **Have Mike Petrone contact vendor to remove sensors in bays and go back to having lights run by bank of switches.**

Discussion:

Voting yes: J. Christen, B. Donzella, E. Epstein, A. Gawel, Y. Hernandez, G. Hock, R. Kennedy, E. Matson, M. Petrone, C. Rochovansky, J. Russell, M. Starr, J. Speck, A. Swagemaker, R. Trautmann, E. Tuz, MA Van Valkenburg

Voting no:

Abstaining:

Motion passed

- **Election of Treasurer** - E. Epstein nominated Mike Petrone for Treasurer.

MOTION: made by R. Trautmann/M. Starr **Have the Secretary cast one ballot for Mike Patrone as Treasurer.**

Discussion:

Voting yes: J. Christen, B. Donzella, E. Epstein, A. Gawel, Y. Hernandez, G. Hock, R. Kennedy, E. Matson, M. Petrone, C. Rochovansky, J. Russell, M. Starr, J. Speck, R. Trautmann, E. Tuz, MA Van Valkenburg

Voting no:

Abstaining:

Motion passed

- **10th Annual Firefighter Ski Race** - AC Hock reminded members the event is this coming Sunday at 1000. This year's team is Gary Hock, Brandon Jankowicz, Tim Limbos, Chris Munson and John Russell.

New Business

- **Rear building roof loan** -

MOTION: made by E. Matson/C. Rochovansky **To pay \$9709.40 to Webster Bank to pay off the roof loan balance using the back building account.**

Discussion:

Voting yes: J. Christen, B. Donzella, E. Epstein, A. Gawel, Y. Hernandez, G. Hock, R. Kennedy, E. Matson, M. Petrone, C. Rochovansky, J. Russell, M. Starr, A. Swagemaker, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining: J. Speck

Motion passed

- **Investment Accounts** - no report

Treasurer's Report - The bills were read.

MOTION: made by B. Donzella/R. Trautmann **To pay the bills as read.**

Voting yes: J. Christen, B. Donzella, E. Epstein, A. Gawel, Y. Hernandez, G. Hock, R. Kennedy, E. Matson, M. Petrone, C. Rochovansky, J. Russell, M. Starr, A. Swagemaker, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining: J. Speck

Motion passed

MOTION: made by C. Rochovansky/J. Russell **To update the signatories at Union Savings Bank.**

Signers will be fire chief (E. Matson), president (C. Rochovansky), Treasurer (M. Petrone), ambulance chief (MA Van Valkenburg).

Voting yes: J. Christen, B. Donzella, E. Epstein, A. Gawel, Y. Hernandez, G. Hock, R. Kennedy, E. Matson, M. Petrone, C. Rochovansky, J. Russell, J. Speck, M. Starr, A. Swagemaker, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining:

Motion passed

Officer's Reports -

- Calls for the month: 16
- Hazmat refresher is scheduled for March 10th @ 1900
- ABBB refresher will also be held March 10th @ 1800

Ambulance Chief's report -

- Call for the month: 26
- Next months' training will be on document review
- Provided an update on COVID-19 - addressed national supply shortages, LCD modified caller inquiries, has met with 1st selectman and is developing a plan, more information to come; stressed the importance of handwashing, proper decontamination of the ambulance after every call, limiting transport of non-patient individuals (family members). Members asked for some information to be sent out the membership.

Appointed Officer Reports

- Communications Officer -
 - Frequency application has been submitted
 - Has had meetings with a group opposing Richards Road cell tower - the group is willing to help fund a system to help the department with emergency telecommunications.
- Auxiliary Coordinator
 - Held a pancake breakfast and had four attendees express interest in joining department.

MOTION: made by MA Van Valkenburg/C. Rochovansky **To spend up to \$200.00 to purchase pancake breakfast signs.**

Discussion: signs are to advertise for the monthly pancake breakfasts.

Voting yes: J. Christen, B. Donzella, E. Epstein, A. Gawel, Y. Hernandez, G. Hock, R. Kennedy, E. Matson, M. Petrone, C. Rochovansky, J. Russell, M. Starr, A. Swagemaker, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining: J. Speck

Motion passed
- Technology Officer
 - **MOTION:** made by J. Speck/A. Gawel **To spend up to \$4000.00 to purchase budgeted technology hardware.**

Discussion: to replace five desktop computers and three all-in-one printers.

Voting yes: J. Christen, B. Donzella, E. Epstein, A. Gawel, Y. Hernandez, G. Hock, R. Kennedy, E. Matson, M. Petrone, C. Rochovansky, J. Russell, A. Swagemaker, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining: J. Speck

Motion passed

Committee reports

- Comedy show is planned for April 18th with a new company that has a larger following.

Warnings for expenditures:

Recruitment and Retention

Ambulance equipment

Auxiliary

Zello radio interface

Meeting adjourned @ 2121

RESPECTFULLY SUBMITTED,

Jean C. Speck, Secretary

Note: These are draft minutes and corrections may be made at a subsequent meeting. Please refer to subsequent meeting minutes for possible corrections.

NEXT MEETING: @1900

REFRESHMENT COMMITTEE:

Chair: Scott Harvey

Members: Joe Gawel, Sherm Green, Wendy Harvey

2020 KVFD Refreshment Committee Schedule

JANUARY	FEBRUARY	MARCH	APRIL
Peter Bernard Anne Bisenius Joe Bisenius John Cirino	John Christen Lou Dingee Sean Dingee Brian D'Iorio	Bonnie Donzella Jordan Donzella Eric Epstein Alan Gawel	Joe Gawel Sherm Green Scott Harvey Wendy Harvey
MAY	JUNE	JULY	AUGUST
Yanira Hernandez Gary Hock Seth Houck Dan Kabasikalian	Brandon Jankowicz Rob Kennedy Josh Kragh Alex Limbos	Tim Limbos Ed Matson Jeremy Matson Kathy McCann	Chris Munson Audra Petrone Mike Petrone
SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Caralee Rochovansky Dan Ruman John Russell	Jill Scholsohn Jim Shaw Tim Sneller Wendell Soule	Matt Starr Jean Speck Alexis Swagemaker Rebecca Trautmann	Ed Tuz Mary Ann Van Valkenburg Adam Woodruff

Note: chair is indicated in **bold**

EMS Staffing Committee Meeting



Emailed Fri, Mar
6, 12:46 PM

Kent Ambulance Chief <kent4@kentfire.org>

to All, Auxiliary, Veterans, Juniors

KVFD EMS Staffing Committee meeting

Sunday, March 8, 2020, at 7:15 pm

Kent Volunteer Fire Department

28 Maple St

Kent, Ct

- Agenda
- Call to Order
- Discussion of the staffing work plan
- Adjournment

Submitted

Mary Ann VanValkenburg,

Committee Chairman

KENT VOLUNTEER FIRE DEPARTMENT

MARCH SPECIAL DEPARTMENT MEETING DRAFT MINUTES

03.08.2019 | 1900HRS | KVFD FIREHOUSE MEETING ROOM

ATTENDEES

MEMBERS: B. Donzella, J. Donzella, A. Gawel, D. Kabasakalian, R. Kennedy, A. Petrone, M. Petrone, A. Romano, J. Russell, M. Starr, W. Soule, A. Swagemaker, MA VanValkenburg.

GUESTS: none

Call to order @ 19:35

Pledge of Allegiance

A. Petrone (presiding over meeting) appointed B. Donzella as Secretary pro tem

Public Comment: none

Old Business

-EMS STAFFING:

Staffing committee presented a proposed budget for EMS Staffing to be presented to the BOS

- Most expensive projection by vendor is \$28.25 per EMT
- We have decided to hire two EMTs per shift
- Each shift is 12 hours a day
- \$678 per day cost
- We are projecting coverage 5 days a week
- Cost per week \$3,390
- Yearly project cost 52 weeks \$176,280
- Projected offset by reduced usage of stipend by volunteers \$26,000 savings

Committee went to BOS last Tuesday and they were asked for a figure to put into their budget in July of 2020 for the next fiscal year. Mike P. reported stipends now in fire dept budget is \$76,000 and would be cut to \$26,000 a year.

Lengthy discussion followed with many questions raised.

Motion: M. VanValkenburg/M. Petrone : Motion to authorize Staffing Committee to send to the BOS a proposed budget of \$216,136 for paid EMS staffing for fiscal year 2020/2021

Approved unanimously

Adjourned : 20:30

RESPECTFULLY SUBMITTED,
Bonnie Donzella, Secretary pro tem

NEXT MEETING: 6 April @ 1900

Kent Volunteer Fire Department

Special Regular Monthly Meeting Agenda

Kent Firehouse 28 Maple Street, Kent, Connecticut
Sunday, March 15, 2020 | 7:00p Main Meeting Room

Call to Order

Pledge of Allegiance

Public Comment (on the topic)

Old Business

EMS Staffing Budget Proposal for Upcoming Town Budget (possible Executive Session)

Adjournment

KENT VOLUNTEER FIRE DEPARTMENT

MARCH SPECIAL DEPARTMENT MEETING DRAFT MINUTES

03.08.20 | 1900HRS | KVFD FIREHOUSE MEETING ROOM

ATTENDEES

MEMBERS: B. Donzella, J. Donzella, A. Gawel, D. Kabasakalian, R. Kennedy, A. Petrone, M. Petrone, A. Romano, J. Russell, M. Starr, W. Soule, A. Swagemaker, MA VanValkenburg.

GUESTS: none

Call to order @ 19:35

Pledge of Allegiance

A. Petrone (presiding over meeting) appointed B. Donzella as Secretary pro tem

Public Comment: none

Old Business

-EMS STAFFING:

Staffing committee presented a proposed budget for EMS Staffing to be presented to the BOS

- Most expensive projection by vendor is \$28.25 per EMT
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Lengthy discussion followed with many questions raised.

Motion: M. VanValkenburg/M. Petrone : Motion to authorize Staffing Committee to send to the BOS a proposed budget of \$216,136 for paid EMS staffing for fiscal year 2020/2021

Approved unanimously

Adjourned : 20:30

RESPECTFULLY SUBMITTED,
Bonnie Donzella, Secretary pro tem

NEXT MEETING: 6 April @ 1900

3/10/2020

Petition for the Secretary to call a special meeting of the membership on Sunday March 15th for the purpose of providing a proposed budget number for EMS staffing at the request of the Board of Selectmen.

Sunday, March 15, 2020 at 7:00 pm
Proposed Budget

NAME

SIGNATURE

1. MARY ANN VANVIERENBURG	MaryAnnVanVierenburg
2. Michael C. Petrone	Michael C. Petrone
3. Caralee Rochowansky	Caralee Rochowansky
4. John Russell	John Russell
5. Sean Dingee	Sean Dingee
6. Chris Munson	Chris Munson
7. Gary Hock	Gary Hock
8. Alexis Swagewater	Alexis Swagewater
9. Louis Dingee	Louis Dingee
10. Dean Ackerman	Dean Ackerman
11. Jordan Donzella	Jordan Donzella
12. Bonnie Donzella	Bonnie Donzella



Kent Volunteer Fire Department, Inc.

FEBRUARY 03, 2020 28 MAPLE STREET FIREHOUSE 1900 HOURS

KVFD Special Monthly Meeting Agenda

Monday, February 03, 2020

7:00 PM

Main Meeting Room

Call to Order

Pledge of Allegiance

Minutes of Previous Meeting

Public Comment on the topics

Correspondence

Membership: (Possible Executive Session) & (End of Probation Review)

Old Business

- Bookkeeper Search
- 2020 Budget
- Boat Proposal

New Business

- Tax Abatement Update
- Corporate Resolution for Signing Authority
- Committee Appointments

Treasurer's Report

Fire Chiefs Report

Ambulance Chiefs Report

Line Officers Reports

Appointed Position Reports

Committee Reports

Warning of Expenditures

Adjournment

FEBRUARY SPECIAL MEMBERSHIP MEETING MINUTES

02.03.2020 | 1900HRS | KVFD FIREHOUSE MEETING ROOM

ATTENDEES

MEMBERS: J. Christen, S. Dingee, E. Epstein, A. Gawel (arr@2130), Y. Hernandez, G. Hock, R. Kennedy, E. Matson, M. Petrone, C. Rochovansky, J. Russell (arr@1920), A. Romano, J. Speck, M. Starr, R. Trautmann, E. Tuz, MA Van Valkenburg.

GUESTS: B. Jankowics

Call to order @ 1908

Minutes of previous meeting -

MOTION: made by J. Speck/2nd M. Petrone **Table the minutes of the previous meeting**

Discussion:

Voting yes: J. Christen, S. Dingee, E. Epstein, Y. Hernandez, G. Hock, R. Kennedy, E. Matson, M. Petrone, C. Rochovansky, J. Speck, M. Starr, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining:

Motion passed

Public Comment - Ambulance Chief Van Valkenburg informed the membership that the meal was provided as a "thank you" from Sherman FD for loaning A2 to them while their ambulance was out for repairs.

Correspondence - the secretary read correspondence from Art & Judy Howland in memory of Andy Olson.

Membership

Brandon Jankowicz was introduced to the membership - he is a current active member for Goshen Fire as a firefighter and EMT.

MOTION: made by E. Epstein/2nd R. Trautmann **To approve Brandon Jankowics as a probationary member.**

Discussion: Voting yes: J. Christen, S. Dingee, E. Epstein, Y. Hernandez, G. Hock, R. Kennedy, E. Matson, M. Petrone, C. Rochovansky, J. Russell, J. Speck, M. Starr, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining:

Motion passed

Old Business

- **Bookkeeper Search committee** - E. Epstein reported to the membership that the job was posted and applications were accepted until 1.17; they received several applications which the committee reviewed; they conducted interviews last week. The committee received and reviewed a list of tasks administered by the current bookkeeper.

MOTION: made by E. Epstein/2nd by MA VanValkenburg **To recommend to the department hiring Marsha (Marci) Newton for the position of subcontractor bookkeeper.**

Discussion:

Voting yes: J. Christen, S. Dingee, E. Epstein, Y. Hernandez, G. Hock, B. Jankowics, R. Kennedy, E. Matson, M. Petrone, C. Rochovansky, J. Russell, J. Speck, M. Starr, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining:

Motion passed

MOTION: made by E. Epstein/2nd by E. Matson **To recommend to the department an hourly pay rate of \$27.00 per hour with a six month review by the committee.**

Discussion: some remarked that the committee should stay true to its charge of search process.

Voting yes: J. Christen, S. Dingee, E. Epstein, Y. Hernandez, G. Hock, B. Jankowics, R. Kennedy, M. Petrone, J. Russell, M. Starr, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no: C. Rochovansky

Abstaining: E. Matson, J. Speck

Motion passed

MOTION: made by E. Epstein/2nd by M. Starr **To authorize the Bookkeeper Search Committee to meet with the candidate to review KVFD policies and procedures, make an offer of employment, and be available for questions.**

Discussion:

Voting yes: J. Christen, S. Dingee, E. Epstein, Y. Hernandez, B. Jankowics, R. Kennedy, E. Matson, M. Petrone, J. Russell, M. Starr, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no: G. Hock, C. Rochovansky, J. Speck

Abstaining:

Motion passed

- **2020 budget** - discussion on keeping the budget balanced - member discussion - discussion about the boat funding from the town - discussion of town/kvfd ad hoc committee recommendations for use of investment fund. J. Russell read a portion of investment policy about when the fund can be used and when it can be used, and reported on the balances: EOY 2018 showed a loss of \$101,000 ending with a value of \$820,000; EOY 2019 ended with a value of \$981,000. Discussion also included EOY balances of current KVFD accounts:
 - Operating - \$50,822
 - Ambulance Revenue - \$75,635
 - Donations - \$78,367
 - Back Building - \$144,605

MOTION: made by M. Starr/ 2nd E. Matson **To add \$6,000 for the boat to the proposed budget.**

Discussion:

Voting yes: J. Christen, S. Dingee, E. Epstein, Y. Hernandez, G. Hock, B. Jankowics, R. Kennedy, E. Matson, M. Petrone, J. Russell, C. Rochovansky, M. Starr, R. Trautmann, E. Tuz.

Voting no:

Abstaining: J. Speck, MA Van Valkenburg

Motion passed

MOTION: made by M. Starr/ 2nd E. Matson **To table the budget.**

Discussion:

Voting yes: J. Christen, S. Dingee, E. Epstein, Y. Hernandez, G. Hock, B. Jankowics, R. Kennedy, E. Matson, M. Petrone, J. Russell, C. Rochovansky, M. Starr, R. Trautmann, E. Tuz.

Voting no:

Abstaining: J. Speck, MA Van Valkenburg

Motion passed

- **Boat Proposal** - Matt reported on activities of the Boat Committee. \$30,900 was awarded through the Town from First Light, and the difference in price is ~\$6,000 for the additional items.

New Business

- **Tax Abatement update** - the chief brought up Terryville and Plymouth's new program utilizing the 2019 public act 19-36.
- **Corporate Resolution for signing authority** - C. Rochovansky has not been able to locate the corporate resolution for signing. discussion.
- **Committee Appointments** - the president is reviewing all committee memberships. She encouraged all members interested to contact her. Current committee list is forthcoming.

Treasurer's Report

The bills were read.

MOTION: made by E. Matson/2nd M. Petrone **To pay the bills as read, with correction that A1 had the radio charger repaired, not A2 (NE Fire equipment bill was incorrect)**

Discussion:

Voting yes: J. Christen, S. Dingee, E. Epstein, Y. Hernandez, G. Hock, B. Jankowics, R. Kennedy, E. Matson, M. Petrone, J. Russell, C. Rochovansky, M. Starr, R. Trautmann, E. Tuz.

Voting no:

Abstaining: J. Speck, M. Starr

Motion passed

C. Rochovansky brought for consideration of the election of a treasurer. Discussion of whether it would be proper because it's a special meeting. Discussion of it coming under committee reports.

Fire Chief's Report -

- Calls for the month: 14
- Attended NW Zone special meeting

Ambulance Chief's report -

- Call for the month: 28
- Scheduled to attend CMS cost Collection workshop
- This Wednesday is a mandatory annual protocol review for EMRs and EMTs
- Updated members on Coronavirus and Influenza - stressed handwashing, PPE and vigilant decontamination of the ambulance after each call.
- EMS Pro is coming up at the end of May. Members will be able to use the attendance towards renewal CEUs.

MOTION: made by MA VanValkenburg/2nd M. Petrone **To spend up to \$2,000 for members to attend EMS Pro in May.**

Discussion:

Voting yes: J. Christen, S. Dingee, E. Epstein, Y. Hernandez, G. Hock, B. Jankowics, R. Kennedy, E. Matson, M. Petrone, J. Russell, C. Rochovansky, M. Starr, R. Trautmann, E. Tuz.

Voting no:

Abstaining: J. Speck

Motion passed

Line Officer Reports

- AC Hock in conversations with other Lake Waramaug services to develop an auto mutual aid agreement.

Appointed Officer Reports

- The Chief reported that it would be a conflict of interest for him to be the representative on the LCD Board of Directors because his son is an employee. Discussion if other members are interested - the president will check to see if Dan Kabasakalian, the current designee, is still interested in continuing on. E. Epstein offered to be the designee.
- Quartermaster - E. Tuz reported that he will be sending turnout gear to Minerva for cleaning and to let him know if you have any gear that needs to go out. He needs members to bring in gear for visual inspection and possible professional cleaning.

Committee reports

- **EMS Staffing** - MA Van Valkenburg brought members up to speed on work of committee. A. Romano explained the fragility of the coverage in the department. Discussion about costs in New York state cost estimates. She also discussed the importance of the role every member plays in recruitment of new members. A. Gawel supported the concept of opening a conversation with the Board of Selectmen to make them aware of the department's exploration of future staffing concerns and options.

MOTION: made by M. Petrone/2nd by MA Van Valkenburg **Authorize the EMS Staffing committee to schedule a meeting with the BoS to discuss EMS Staffing.**

Discussion:

Voting yes: J. Christen, S. Dingee, E. Epstein, A. Gawel, Y. Hernandez, G. Hock, B. Jankowics, R. Kennedy, E. Matson, M. Petrone, C. Rochovansky, J. Russell, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining: J. Speck

Motion passed

- **Investment Committee** - J. Russell reported to the committee consideration to liquidate some investment funds in preparation of delivery of the new ambulance later this spring. He will follow up with the EC to discuss in further detail for a recommendation to the membership next month.

Warnings for expenditures:

Technology equipment

Meeting adjourned @ 2224

RESPECTFULLY SUBMITTED,

Jean C. Speck, Secretary

Note: These are draft minutes and corrections may be made at a subsequent meeting. Please refer to subsequent meeting minutes for possible corrections.

NEXT MEETING: March 2nd @1900

REFRESHMENT COMMITTEE:

Chair: Eric Epstein

Members: Bonnie Donzella, Jordan Donzella, Alan Gawel



KENT VOLUNTEER FIRE DEPARTMENT, INC.

28 Maple Street
P.O. Box 355

KVFD Regular Monthly Department Meeting Agenda

Monday January 6, 2020 7:00PM

Kent Firehouse

28 Maple Street

Kent, CT 06757

1. Call to Order and Pledge of Allegiance
2. Minutes of Previous KVFD Monthly Meeting (SPECIAL MTG)
3. Public Comment
4. Correspondence
5. Membership: (Possible Executive Session) & (End of Probation Review)
6. Ladder Truck Policy & SOP Review
7. Old Business
 - a. Snow Plowing
8. New Business
 - a. Budget 2020
 - b. Capital Plan
9. Elections of Officers for 2020
10. Juniors Report
11. Treasurer's Report
12. Fire Chiefs Report
13. Ambulance Chiefs Report
14. Line Officers Report
15. Appointed Position Report
16. Committee Reports
17. Warning of Expenditures
18. Adjournment



KENT VOLUNTEER FIRE DEPARTMENT, INC.

28 Maple Street
P.O. Box 355

KVFD Regular Monthly Department Meeting Agenda

Monday January 6, 2020 7:00PM

Kent Firehouse

28 Maple Street

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18. Adjournment

JANUARY MEMBERSHIP MEETING DRAFT MINUTES

01.06.2020 | 1900HRS | KVFD FIREHOUSE MEETING ROOM

ATTENDEES

MEMBERS: J. Christen, L. Dingee (arr@1957), S. Dingee, B. D'Iorio (arr@1927), B. Donzella, L. Erskine (arr@1935), A. Gawel, S. Green (left @2115), G. Hock, R. Kennedy, T. Limbos, E. Matson, C. Munson, A. Petrone, M. Petrone, C. Rochovansky, W. Soule, J. Speck, R. Trautmann, E. Tuz, MA Van Valkenburg.

GUESTS: none

Call to order @ 1906

Minutes of previous meeting -

MOTION: made by S. Green/W. Soule **Accept the minutes of the November meeting, with changes noted.**

Discussion: C. Rochovansky requested the minutes be changed to reflect that she did not say she would not be running for any position, only that she would not be running for Treasurer.

Voting yes: J. Christen, S. Dingee, B. Donzella, E. Epstein, A. Gawel, S. Green, G. Hock, R. Kennedy, T. Limbos, E. Matson, C. Munson, A. Petrone, M. Petrone, C. Rochovansky, W. Soule, J. Speck, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining:

Motion passed

MOTION: made by C. Rochovansky/S. Green **Accept the minutes of the December meeting, with changes noted.**

Discussion: T. Limbos requested "Replacement SCBA masks have been put on trucks" be removed from line officer reports.

Voting yes: J. Christen, S. Dingee, B. Donzella, E. Epstein, A. Gawel, S. Green, G. Hock, R. Kennedy, T. Limbos, E. Matson, C. Munson, A. Petrone, M. Petrone, C. Rochovansky, W. Soule, J. Speck, R. Trautmann, E. Tuz.

Voting no:

Abstaining: MA Van Valkenburg.

Motion passed

Public Comment - T. Limbos brought up questions about previous motions regarding the parking spot outside of the side door near the offices. Extended discussion.

Correspondence - the Secretary read correspondence from member Gwen Price requesting to move to Veteran status.

MOTION: made by MA Van Valkenburg/ J. Speck. **To move Gwen Price to the Veteran's list and have the Secretary send a letter of thanks for her service.**

Discussion:

Voting yes: J. Christen, S. Dingee, B. D'Iorio, B. Donzella, E. Epstein, A. Gawel, S. Green, G. Hock, R. Kennedy, T. Limbos, E. Matson, C. Munson, A. Petrone, M. Petrone, C. Rochovansky, W. Soule, J. Speck, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining:

Motion passed

Membership

A. Gawel remarked about the work Jim Canning has volunteered over the years to the department.

MOTION: *made by A. Gawel/R. Trautmann. To give Jim Canning a \$100 gift certificate to a local restaurant to thank him for his work.*

Discussion:

Voting yes: J. Christen, S. Dingee, B. D'Iorio, B. Donzella, E. Epstein, A. Gawel, S. Green, G. Hock, R. Kennedy, T. Limbos, E. Matson, C. Munson, A. Petrone, M. Petrone, C. Rochovansky, W. Soule, J. Speck, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining:

Motion passed

MOTION: *made by T. Limbos/A. Gawel. To enter into executive session @ 1928.*

Discussion:

Voting yes: J. Christen, S. Dingee, B. D'Iorio, B. Donzella, E. Epstein, A. Gawel, S. Green, G. Hock, R. Kennedy, T. Limbos, E. Matson, C. Munson, A. Petrone, M. Petrone, C. Rochovansky, W. Soule, J. Speck, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining:

Motion passed

MOTION: *made by T. Limbos/MA Van Valkenburg. To exit executive session @ 1934.*

Discussion:

Voting yes: J. Christen, S. Dingee, B. D'Iorio, B. Donzella, E. Epstein, A. Gawel, S. Green, G. Hock, R. Kennedy, T. Limbos, E. Matson, C. Munson, A. Petrone, M. Petrone, C. Rochovansky, W. Soule, J. Speck, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining:

Motion passed

MA Van Valkenburg introduced prospective member Yanira Hernandez. She is enrolled in the FFI course in Brookfield and her sponsor is Mike Petrone.

MOTION: *made by MA Van Valkenburg/J. Speck To accept Yanira Hernandez as a probationary member.*

Discussion:

Voting yes: J. Christen, S. Dingee, B. D'Iorio, B. Donzella, E. Epstein, A. Gawel, S. Green, G. Hock, R. Kennedy, T. Limbos, E. Matson, C. Munson, A. Petrone, M. Petrone, C. Rochovansky, W. Soule, J. Speck, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining:

Motion passed

Ladder Truck Policy & SOP Review

M. Petrone reported concern about whether the department is following policy and what happened with getting new operators signed off to operate apparatus, who is authorized, etc. Discussion about testing process for members.

Old Business

- **Snow Plowing** - E. Matson will be asking the Town to supply plowing and salting/sanding. Discussion of options going forward to ensure this is done.

New Business

- **Budget 2020**

MOTION: made by MA. Van Valkenburg/B. Donzella **To table consideration of the 2020 budget.**

Discussion:

Voting yes: J. Christen, L. Dingee, S. Dingee, B. D'Iorio, B. Donzella, E. Epstein, A. Gawel, S. Green, G. Hock, R. Kennedy, T. Limbos, E. Matson, C. Munson, A. Petrone, M. Petrone, C. Rochovansky, W. Soule, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining: J. Speck

Motion passed

- **Town Capital Requests** - E. Matson reported the Board of Selectman upheld their motion from a previous meeting to set a deadline for the fire department to submit their capital requests and deny requests submitted after the deadline, which the department did not meet.

Election of Officers for 2020

- Ed Matson presented for Fire Chief by Nominating Committee, no other nominations presented. Ed Matson elected as Fire Chief (21 votes in favor, 2 abstentions);
- Caralee Rochovansky presented by Nominating Committee, Eric Epstein nominated from the floor. Caralee Rochovansky elected as President (13 votes, 1 abstention, for Caralee Rochovansky, 10 votes for Eric Epstein, 1 abstention);
- Gary Hock presented for Assistant Fire Chief by Nominating Committee, no other nominations presented. Gary Hock elected as Assistant Fire Chief (20 votes in favor, one nay, 2 abstentions);
- Tim Limbos presented for Assistant Fire Chief by Nominating Committee, no other nominations presented. Tim Limbos elected as Assistant Fire Chief (18 votes in favor, 3 nays, 2 abstentions);
- Mary Ann Van Valkenburg presented for Ambulance Chief by Nominating Committee, no other nominations presented. Mary Ann VanValkenburg elected as Ambulance Chief (22 votes in favor; 1 null vote);
- Bonnie Donzella presented for Assistant Ambulance Chief by Nominating Committee, no other nominations presented. Bonnie Donzella elected as Assistant Ambulance Chief (20 votes in favor, 1 abstention, 2 null)
- Ed Tuz presented for Captain by Nominating Committee, no other nominations presented. Ed Tuz elected as Captain (22 votes in favor, 1 abstention);
- Audra Petrone presented as Captain by Nominating Committee, no other nominations presented. Audra Petrone elected as Captain (16 votes in favor, 3 abstentions, 4 null);
- Sean Dingee presented for Lieutenant by Nominating Committee, no other nominations presented. Sean Dingee elected as Lieutenant (19 votes in favor, 4 abstentions);
- John Russell presented for Lieutenant by Nominating Committee, no other nominations presented. John Russell elected as Lieutenant (21 votes in favor, 1 abstention, 1 null);
- Jean Speck nominated from the floor for Secretary by Mary Ann Van Valkenburg. Jean Speck elected as Secretary (18 votes in favor, 1 abstention, 3 null);
- John Christen presented for Engineer by Nominating Committee, no other nominations presented. John Christen elected as Engineer (16 votes in favor, 5 abstentions, 2 null).

Juniors Report no report

Treasurer's Report

The bills were read.

MOTION: made by T. Limbos /2nd by S. Green To pay the bills as read.

Discussion:

Voting yes: J. Christen, L. Dingee, S. Dingee, B. D'Iorio, B. Donzella, E. Epstein, A. Gawel, S. Green, G. Hock, R. Kennedy, T. Limbos, E. Matson, C. Munson, A. Petrone, M. Petrone, C. Rochovansky, W. Soule, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining: J. Speck

Motion passed

MOTION: made by A. Gawel/T. Limbos To use last year's recurring bill list as the 2020 list of recurring bills.

Discussion:

Voting yes: J. Christen, L. Dingee, S. Dingee, B. D'Iorio, B. Donzella, E. Epstein, A. Gawel, S. Green, G. Hock, R. Kennedy, T. Limbos, E. Matson, C. Munson, A. Petrone, M. Petrone, C. Rochovansky, W. Soule, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining: J. Speck

Motion passed

Fire Chief's Report -

- A. Gawel passed on his chief's badge to new chief E. Matson.
- Calls for the month: 21
- Calls for 2019: 198

Ambulance Chief's report -

- Call for the month: 36 calls
- Calls for 2019: 421
- Reminder about cleaning ambulance after all calls
- Reminder to members to check their first-in bags for expired supplies.

MOTION: made by MA Van Valkenburg/B. Donzella To spend \$262.50 to join the American Ambulance Association.

Discussion:

Voting yes: J. Christen, L. Dingee, S. Dingee, B. D'Iorio, B. Donzella, E. Epstein, A. Gawel, S. Green, G. Hock, R. Kennedy, T. Limbos, E. Matson, C. Munson, A. Petrone, M. Petrone, C. Rochovansky, W. Soule, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining: J. Speck

Motion passed

MOTION: made by MA Van Valkenburg/B. Donzella To spend \$700.00 to attend the AAA Ambulance Cost Education workshop.

Discussion:

Voting yes: J. Christen, L. Dingee, S. Dingee, B. D'Iorio, B. Donzella, E. Epstein, A. Gawel, S. Green, G. Hock, R. Kennedy, T. Limbos, E. Matson, C. Munson, A. Petrone, M. Petrone, C. Rochovansky, W. Soule, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining: J. Speck

Motion passed

Line Officer Reports

- AC Hock reported that Tower 1 failed it's inspection and needed a weld repair.
- AC Hock reported that his name, title, email and cell phone were used without his knowledge to inquire with a company. The company is investigating the IP address used and will follow up.
- AC Hock presented info on the Annual Mohawk Ski Race that he organizes a team to participate in.

MOTION: made by G. Hock/J. Christen **To spend up to \$300 for team registration for the 2020 Mohawk Ski Race.**

Discussion:

Voting yes: J. Christen, L. Dingee, S. Dingee, B. D'Iorio, B. Donzella, E. Epstein, A. Gawel, S. Green, G. Hock, R. Kennedy, T. Limbos, E. Matson, C. Munson, A. Petrone, M. Petrone, C. Rochovansky, W. Soule, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining: J. Speck

Motion passed

Appointed Officer Reports

Communications Officer:

MOTION: made by T. Limbos/A. Gawel **To spend up to \$300 for frequency coordination from IMSA for a new simplex vhf Public Safety frequency to be used for the Kent School crossband repeater.**

Discussion:

Voting yes: J. Christen, L. Dingee, S. Dingee, B. D'Iorio, B. Donzella, A. Gawel, G. Hock, R. Kennedy, T. Limbos, E. Matson, C. Munson, A. Petrone, W. Soule, E. Tuz

Voting no: M. Petrone, E. Epstein

Abstaining: J. Speck, B. Donzella, C. Rochovansky, MA. Van Valkenburg, R. Trautmann.

Motion passed

- Reported that while he will not be looking for reappointment, there will be programming that will need to be done on the radios and will need to look into vendors to do this work.

Technology Officer: Updated membership on Windows 7 OS end of support and need to upgrade computers in the firehouse.

MOTION: made by M. Petrone/B. Donzella **To spend up to \$1800 to replace three desktop computers.**

Discussion:

Voting yes: J. Christen, L. Dingee, S. Dingee, B. D'Iorio, B. Donzella, E. Epstein, A. Gawel, S. Green, G. Hock, R. Kennedy, T. Limbos, E. Matson, C. Munson, A. Petrone, M. Petrone, C. Rochovansky, W. Soule, R. Trautmann, E. Tuz, MA Van Valkenburg.

Voting no:

Abstaining: J. Speck

Motion passed

Engineer:

- Reported on various maintenance work coming up.
- Reminded the membership of the importance for all vehicles to be rinsed off vehicles after each call. The materials used to treat the roads are corrosive.

Discussion of status of light upgrades. M. Petrone will follow up with the company.

Committee reports

Boat: no report - AC Hock suggested reaching out to local organizations for possible

Warnings for expenditures:

Technology equipment

Recruitment & Retention

Boat

Communications

Undercoating for apparatus

Meeting adjourned @ 2152

RESPECTFULLY SUBMITTED,

Jean C. Speck, Secretary

Note: These are draft minutes and corrections may be made at a subsequent meeting. Please refer to subsequent meeting minutes for possible corrections.

NEXT MEETING: February 3rd @1900

REFRESHMENT COMMITTEE:

Chair: Sean Dingee

Members: John Christen, Lou Dingee, Brian D'Iorio



KENT VOLUNTEER FIRE DEPARTMENT, INC.

28 Maple Street
P.O. Box 355

KVFD Special Monthly Meeting Agenda
Monday January 04, 2021 7:00PM
Hybrid Video Conference Meeting

Join our Zoom Meeting at:
<https://us02web.zoom.us/j/88033855329?pwd=SXUyc0JHNGtxL3FJTfFoyWnJVRTJJQT09>
Meeting ID: 880 3385 5329
Passcode: 222806
Dial by your location
+1 646 558 8656 US (New York)

Meeting "room" will open at 1845 hours so members can join early and chat with each other if they'd like

Call to order

Pledge of Allegiance

Minutes December 07, 2020 meeting

Public Comment

Treasurer's Report

Correspondence

Membership: (Possible Executive Session)

Old Business
2021 Budget Vote

New Business
Fundraising Committee
Investment Policy
Election of Officers

Chief's Report

Line Officers

Ambulance Chief

Appointed Positions

Committee Reports

Juniors

Warnings

Adjournment